

**REPORT TO TRANSPORTATION COMMITTEE
MEETING OF WEDNESDAY, JANUARY 18, 2023**

SUBJECT **2023 Transportation Committee Terms of Reference**

ISSUE SUMMARY

This report is to provide the 2023 Transportation Committee Terms of Reference for the Committee's review.

BACKGROUND

Under the *Local Government Act* and the Capital Regional District (CRD) Board Procedures Bylaw, the CRD Board Chair has the authority to establish standing committees and appoint members to provide advice and recommendations to the Board.

On December 14, 2022, the Regional Board approved the 2023 Terms of Reference for standing committees. Terms of Reference (TOR) serve to clarify the mandate, responsibilities and procedures of standing committees and provide a point of reference and guidance for the Committees and members.

For 2023, the mandate for the Transportation Committee was updated to include roads, policy, and the Transportation Working Group, attached as Appendix A.

A redlined copy of the 2023 Transportation Committee TOR is attached as Appendix B.

The TOR are being provided for review by the Committee. Any proposed revisions to the TOR will require ratification by the Board.

CONCLUSION

Terms of Reference serve to clarify the mandate, responsibilities and procedures of committees and provide a point of reference and guidance for the committees and their members.

RECOMMENDATION

There is no recommendation. This report is for information only.

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Concurrence:	Kevin Lorette, P. Eng., MBA, General Manager, Planning & Protective Services
Concurrence:	Larisa Hutcheson, P. Eng., Acting Chief Administrative Officer

ATTACHMENTS

Appendix A: 2023 Transportation Committee Terms of Reference
Appendix B: Transportation Committee Terms of Reference (Redlined)