

**REPORT TO CAPITAL REGIONAL DISTRICT BOARD  
MEETING OF WEDNESDAY, DECEMBER 08, 2021**

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**SUBJECT     2022 Schedule of Regular Board Meetings**

**ISSUE SUMMARY**

To provide notice of the 2022 meeting schedule for the Capital Regional District Board.

**BACKGROUND**

In accordance with Bylaw 3828, "*Capital Regional District Board Procedure Bylaw*", regular meetings of the Capital Regional District (CRD) Board shall be held at the CRD Boardroom on the second Wednesday of the month commencing at 1:00 pm unless otherwise determined by a resolution of the Board.

**ALTERNATIVES**

*Alternative 1*

That the regular meetings for the Capital Regional District Board will be scheduled in 2022 on the second Wednesday of each month except for the month of September as follows: January 12, February 9, March 9, April 13, May 11, June 8, July 13, August 10 (at the call of the Chair), September 21 (special), October 12, November 16 (inaugural), December 14.

*Alternative 2*

That this report be referred back to staff for additional information.

**IMPLICATIONS**

*Housing Corporation and Hospital District Boards*

The CRD Board meeting is regularly preceded by meetings of the Capital Region Housing Corporation and Capital Regional Hospital District Board. In 2021, the start time for all three Board meetings was changed to 1:00 pm to reduce the wait time between meetings.

*September Board Meeting*

The Board meeting in September is scheduled for September 21<sup>st</sup> (third Wednesday) due to the Union of BC Municipalities taking place throughout the second week of the month. A Committee of the Whole meeting to review the 2023 Service Plans and Provisional Budget will also be held on September 21<sup>st</sup>. The 2023 Provisional Budget will be reviewed earlier next year due to local government elections taking place on October 15, 2021.

*November Inaugural Board Meeting*

The first inaugural meeting of the new Board of Directors will be held on November 16, 2022. Municipal councils have until November 10<sup>th</sup> to hold their inaugural meeting and confirm appointments to the CRD Board.

**CONCLUSION**

The regular meetings for the Capital Regional District Board will be scheduled in 2022 on the second Wednesday of each month except for the months of September and November when a special meeting is held on the third Wednesday.

**RECOMMENDATION**

That the regular meetings for the Capital Regional District Board will be scheduled in 2022 on the second Wednesday of each month except for the month of September as follows: January 12, February 9, March 9, April 13, May 11, June 8, July 13, August 10 (at the call of the Chair), September 21 (special), October 12, November 16 (inaugural), December 14.

Submitted by:	Marlene Lagoa, Manager, Legislative Services and Deputy Corporate Officer
Concurrence:	Kristen Morley, J.D., General Manager, Corporate Services and Corporate Officer
Concurrence:	Robert Lapham, MCIP, RPP, Chief Administrative Officer