



Minutes for a meeting of the Mayne Island Parks and Recreation Commission at the Miners Bay Park Bandstand on August 12, 2021 at 3 pm.

Present: Debra Bell (Chair) Peter Askin (Vice Chair) Veronica Euper
Adrian Wright Lauren Edwards (Recorder)

Absent: Lance Shook
David Howe, Director, CRD, Southern Gulf Islands

The meeting was called to order at 3:02 pm

1. Territorial Acknowledgement

It was acknowledged that the meeting was held on the traditional territory of the Coast Salish people.

2. Approval of Agenda

MOVED by Commissioner Euper and **SECONDED** by Commissioner Wright,
that the agenda be approved as presented.

CARRIED

3. Adoption of Minutes

3.1. Approval of July 8, 2021 Information Only Meeting Report

MOVED by Commissioner Bell and **SECONDED** by Commissioner Euper,
that the Mayne Island Parks and Recreation Commission information gathered on July 8, 2021,
and presented as a written report attached, be approved as presented.

CARRIED

3.2 Adoption of Minutes of June 10, 2021

MOVED by Commissioner Bell and **SECONDED** by Commissioner Askin,
that the Mayne Island Parks and Recreation Commission Minutes of June 10, 2021 be approved
as presented.

CARRIED

4. Chair's Remarks

Special thanks was expressed for Jacquie Burrows' creation and donation of the horsehead sculpture for the horseshoe pitch as well as a seal sculpture she is creating for the disc golf course. Thanks was also offered to Commissioners Askin and Euper for their work on the recreational funding submissions.

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5. Reports

5.1. Treasurer's Report

5.1.1. Treasurer's Report for the period June 1 - 30, 2021

MOVED by Commissioner Bell and **SECONDED** by Commissioner Wright,
that the Treasurer's report for the period June 1 - 30, 2021 be approved as presented.
CARRIED

5.1.2. Treasurer's Report for the period July 1 – 31, 2021

MOVED by Commissioner Bell and **SECONDED** by Commissioner Euper,
That the Treasurer's report for the period July 1 - 31, 2021 be approved as presented.
CARRIED

5.2. Administration

5.2.1. Follow up Action Report including;

- a) Amendment of Bylaws
 - Remove amendment to bylaws at this time.
- b) Schedule Commissioner Retreat
Commissioner Bell will discuss with Commissioner Shook availability.
- c) Land Altering Projects – update
 - A three-hour tour of the island was made with Kat Ferneyhough, CRD Liaison.
 - There may be submissions in the fall from all Southern Gulf Islands for archaeological approval of routine maintenance. This affects CRD projects including leased land.
- d) Assess/schedule Volunteer BBQ 2021 and responsibilities
 - With possible increase of Covid risk, invitations will be limited to current and fully vaccinated volunteers.
 - Proposed dates would be on Tuesday or Thursday during the second or third week of September.
 - Commissioner Bell will coordinate with the Lions Club.
- e) Budget input for 2022 – 2026
 - There remain items on last year's capital budget and new item suggestions were requested.
 - Discussed Kippen Road staircase which will be followed up by Commissioner Askin.

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- f) Sustainable Service Delivery Planning Committee.
 - CRD Finance will enquire on status, but issue seems separate from budgeting process.
 - The Committee will stand down.
- g) Williams Road and reparation
 - Remove item regarding contacting Ministry of Transportation.

5.2.2. Insured asset replacement values

- Item completed with input from Commissioners.

5.2.3. SGI Active Transportation Network

Commissioner Euper attended the second meeting and reported that:

- Some trail mapping was completed;
- Watt Consulting met with CRD and will schedule a community engagement meeting in the fall;
- Coordination and governance were discussed. Proposed service delivery is by way of an Integrated Transportation Commission for three different travel modalities (trails, transit and water) with CRD providing support to the Commission and ensuring regulatory compliance;
- Maps for review were to be received and finalized by Labour Day weekend;
- This project would require a referendum; and
- The purpose of the project is to make inter-island travel accessible.

5.3. Committees

5.3.1. Sanitation

- a) Library water system update
 - The UV light may need replacement.
 - Pressure assisted toilets are not possible without major disruption to floors to relocate outflow pipe.
 - Discussed methods to track incidents to better understand the problem although no emergency call outs to Commissioner Shook have been received.
- b) Garbage/recycling station at Dinner Bay
 - A metal system is being considered for the station due to several issues including rodents.
 - This will be a capital project with cost up to \$2,000.

5.3.2. Land Acquisition

- While some progress has been made with regards to the Bennett Bay property, it is necessary to first create the priority list.

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5.4. Parks

5.4.1. Miners Bay

- Commissioner Wright will investigate the cost of shatter proof glass to replace windows at the library which have been chipped several times in the past.
- It was reported that malicious damage had been done to the first Earth Day planted apple tree and, while a product was used to fill in the gouge that was made, it is doubtful the tree will recover.
- Garden maintenance was discussed and Commissioner Wright will co-ordinate with volunteers and purchase a garden hose.
- It was reported that the bandstand repair may begin on Monday, August 16th.

5.4.2. Dinner Bay

- a) Volleyball/walking circuit update
 - The fitness circuit is under discussion with the Lions Club.
 - The volleyball equipment has arrived.
 - The First Nations review should have taken place although not yet confirmed
- b) Lions building license
 - A draft version of the license was received.
- c) Horseshoe pitch horse head sculpture
 - The sculpture was installed.
- d) Adachi Pavilion contents
 - Commissioner Bell will ensure basic kitchen utensils are purchased and broken pieces are discarded before the next scheduled event.
- e) Dog Sign transfer
 - Completed

5.4.3. Japanese Garden

- Due to budget limit, a request was made for wood to replace the zigzag bridge at Japanese Garden.
- Advertising and donations have increased.

5.4.4. Cotton Park

- No further information received on the First Nations recognition.
- Commissioner Bell will distribute and request comments before the next meeting on the draft Policy for Events which will be finalized in September.
- The property has officially been rezoned to Park.

5.4.5. Emma and Felix Jack Park

- The sign will be shifted off of the road allowance if no contact has been received from MoTi in the next two weeks.

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- Discussed library water use for new trees and Commissioner Bell will email Bill Warning regarding water tests at Miners Bay.

5.4.6. Trail Network Development and Pocket Parks

- a) Kadonaga Bay Trail and trespass on adjacent property
 - It was reported that the temporary signs have been picked up.
 - Commissioner Askin will email an order for the aluminum signs.
 - All materials are on hand including 30 feet of fencing.
 - The conservancy will create a map.
- b) Kippen Road flagpole
 - The new flagpole is up and a picture was posted on Facebook.
 - Commissioner Bell will enquire with CRD regarding keeping the flag at half-mast.

6. Correspondence

- 6.1. Email correspondence with CRD regarding archaeology policy.
- 6.2. Email correspondence and video conference with CRD regarding 2022-2026 budget process.
- 6.3. Telephone call from resident concerned with trespassing on property adjacent to Kadonaga Bay Trail.
- 6.4. Email correspondence from library board regarding Occupational Health and Safety Policy.
 - Commissioner Bell discuss this issue with Commissioner Shook and CRD.
- 6.5. Email correspondence from/to Frankie Gowing regarding use of the Adachi Pavilion in August 2021.
- 6.6. Email correspondence from/to Lions regarding use of Dinner Bay Park and Adachi Pavilion September 5 and 6, 2021.
- 6.7. Email correspondence regarding request to use the Adachi Pavilion on September 25 and 26 for wedding breakfast.
- 6.8. Email correspondence regarding request to use Dinner Bay Park and Adachi Pavilion on October 2, 2021 by the Mayne Island Disc Golf Club.
- 6.9. Email correspondence from Shelley Marshall, Senior Wildlife Biologist, FLNROD regarding hunting regulation options for Mayne Island.
- 6.10. Email correspondence from Mayne Island Conservancy Society regarding AGM at Miners Bay Park and Starry Night at Dinner Bay Park in August 2021.
- 6.11. Email correspondence from Terry Fox Organizing Committee for Movie Night August 1 and Terry Fox Run September 19, 2021 at Miners Bay Park.
- 6.12. Telephone call from local trustee of Islands Trust regarding article in the *Driftwood* regarding pickleball.
 - This item will be investigated.
- 6.13. Email correspondence regarding request to use the Adachi Pavilion for a wedding in August 2022.
- 6.14. Telephone call from resident concerning trees at Sandy Hook pocket park.
 - Commissioner Shook and arborist, Matt Bola, investigated and agreed one or two trees should come down.
 - An estimate was submitted and work will complete in September.

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- 6.15. Email correspondence regarding rescheduling of Celebration of Life at Dinner Bay Park to August 6, 2022.

7. New Business

- 7.1. Requests to use Adachi Pavilion for above noted events.
- Applications were filled and insurance obtained for the above events with no issues noted.
- 7.2. Request by F. Gowing to use Adachi Pavilion for exercise class in August 2021.
- Approved.
- 7.3. MIPRC position on Mayne Island Hunting Regulation Options.

MOVED by Commissioner Askin and **SECONDED** by Commissioner Wright, that Mayne Island Parks and Recreation Commission support option 4.1 maintaining existing General Open Season for fallow deer as set out in the email from Shelley Marshall of August 5, 2021.

Carried

Shelley Marshall, who is a Senior Wildlife Biologist with the BC Ministry of FLNROD, will be visiting Mayne Island and Commissioner Wright will try to meet with her.

8. Motion to Close the Meeting

MOVED by Commissioner Bell and **SECONDED** by Euper, that the meeting be closed in accordance with the Community Charter Part 4, Division 3, Section 90(1)(b) and that the recorder and staff attend the meeting.

CARRIED

9. Rise and Report (If any)

The following list of recreational services received 2021 funding allocations from Mayne Island Parks and Recreation Commission:

Ladies Fitness Group (Frankie Gowing)
Dave Ewanchuk (fitness)
Mayne Islands Lions Club (Christmas ship)
2nd Mayne Island Scout Group
Mayne Island Softball
Mayne Island Conservancy
Mayne Island Firefighters' Association
(fireworks)
Mayne Island Early Childhood Society
Mayne Island Garden Club
Mayne Island School PAC

Mayne Island Tennis Association
Diane Watson (NIA)
Pender Island Otters Swim Club
Southern Gulf Islands Arts Council
Terry Fox Mayne Island Volunteers
Donna Williams (Yoga)
Mayne Island Pickleball Club
Mayne Island Youth
Mayne Island Disc Golf Club
Mayne Island Quilter's Guild
Gulf Island Centre for Ecological Learning

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10. Meeting Adjournment

MOVED by Commissioner Wright and **SECONDED** by Commissioner Askin,
that the Mayne Island Parks and Recreation Commission meeting be adjourned.
CARRIED

Meeting adjourned at 4:58 pm

Original signed by

September 9, 2021

Debra Bell, Chair

DATE

Original signed by

Lauren Edwards, Recorder