

Meeting Minutes

Governance Committee

Wednesday, June 2, 2021

10:00 AM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

PRESENT

Directors: K. Murdoch (Chair), R. Windsor (Vice Chair) (EP), S. Brice, B. Desjardins (EP), B. Isitt (10:03 am) (EP), D. Kobayashi (for R. Martin) (EP), C. McNeil-Smith (EP), J. Ranns (EP), M. Tait (EP), G. Young, C. Plant (Board Chair, ex officio)

Staff: K. Morley, General Manager, Corporate Services; S. Carey, Manager, Legal Services; M. Lagoa, Deputy Corporate Officer; S. Orr, Senior Committee Clerk (Recorder)

Regrets: R. Martin, J. Olsen

EP - Electronic Participation

The meeting was called to order at 10:00 am.

1. Territorial Acknowledgement

Chair Murdoch provided a Territorial Acknowledgement.

2. Approval of Agenda

MOVED by Director Plant, and **SECONDED** by Director Brice,
That the agenda for the June 2, 2021 Governance Committee meeting be
approved.
CARRIED

3. Adoption of Minutes

3.1. [21-465](#) Minutes of the April 7, 2021 Governance Committee

MOVED by Director Plant, **SECONDED** by Director Brice,
That the minutes of the Governance Committee meeting of April 7, 2021 be
adopted as circulated.
CARRIED

4. Chair's Remarks

The Chair had no remarks.

5. Presentations/Delegations

There were no presentations or delegations.

6. Committee Business

6.1. [21-466](#) Family Court Committee - Update of Review of Status and Governance

S. Carey spoke to Item 6.1.

Discussion ensued regarding:

- Financial implications
- Staffing requirements
- Grants allocation process
- Autonomy of committee

MOVED by Director Isitt, and SECONDED by Director Young,

The Governance Committee recommends to the Capital Regional District Board:

- 1. That staff report back with a draft Commission Bylaw that delegates an administrative level of authority to the Victoria Family Court and Youth Justice Committee, including the power to issue grants, and that the Commission Bylaw addresses the mandate, governance and structural changes recommended by the CRD in its letter of February 26, 2021; and**
- 2. That staff consider additional resources and support to assist the Committee with meeting management in the 2022 Service Planning process.**

MOVED by Director Isitt, and SECONDED by Director Young,

That the main motion be amended to add a third bullet:

- 3. Invite comment from the Family Court and Youth Justice Committee on the proposed delegation bylaw.**

Discussion ensued regarding:

- Committee input
- Term limits
- Consultation process

MOVED by Director Plant, and SECONDED by Director Isitt,

That the amending motion be amended by adding the words "Prior to reporting back to the Governance Committee" before the words "Invite comment from the Victoria Family Court and Youth Justice Committee on the proposed delegation bylaw".

CARRIED

The question was called on the amendment.

That the motion be amended to add a third bullet:

- 3. Prior to reporting back to the Governance Committee, invite comment from the Victoria Family Court and Youth Justice Committee on the proposed delegation bylaw.**

CARRIED

The question was called on the main motion as amended.

The Governance Committee recommends to the Capital Regional District Board:

- 1. That staff report back with a draft Commission Bylaw that delegates an administrative level of authority to the Victoria Family Court and Youth Justice**

Committee, including the power to issue grants, and that the Commission Bylaw addresses the mandate, governance and structural changes recommended by the CRD in its letter of February 26, 2021; and

2. That staff consider additional resources and support to assist the Committee with meeting management in the 2022 Service Planning process.

3. That prior to reporting back to the Governance Committee, invite comment from the Victoria Family Court and Youth Justice Committee on the proposed delegation bylaw.

CARRIED

The Committee thanked staff and Victoria Family Court and Youth Justice Committee.

7. Notice(s) of Motion

7.1. [21-464](#) Motion with Notice: Review of Time Allocation for Delegations (Directors Isitt, Windsor, Murdoch)

MOVED by Director Isitt, and SECONDED by Director Windsor,
That the Governance Committee be requested to review Section 13 of the Procedures Bylaw related to Delegations, with the goal of providing fair access to delegations and a reasonable use of the Board's time.

Discussion ensued regarding:

- Time allocation for delegations
- Procedure bylaw
- Electronic participation
- Correspondence circulation

MOVED by Director Windsor, and SECONDED by Director Isitt
That the question be called.

CARRIED

Opposed: Young

The question was called on the main motion.

That the Governance Committee be requested to review Section 13 of the Procedures Bylaw related to Delegations, with the goal of providing fair access to delegations and a reasonable use of the Board's time.

CARRIED

Opposed: Ranns

Discussion ensued regarding:

- Statistical information regarding delegations
- Public engagement and accessibility
- Meeting length pertaining to procedure bylaw
- Procedure bylaw

MOVED by Director Windsor, and SECONDED by Director Isitt
That staff bring back any information previously prepared, and information related to today's discussion, to the next Governance Committee to allow us to continue this discussion.

MOVED by Director Plant, and **SECONDED** by Director Windsor,
That the motion be amended to add the words "and invite staff to bring back any other recommendations on amendments to the Procedure Bylaw" after "That staff bring back any information previously prepared, and information related to today's discussion, to the next Governance Committee to allow us to continue this discussion".

CARRIED

The question was called on the main motion as amended.

1. That staff bring back any information previously prepared, and information related to today's discussion, to the next Governance Committee to allow us to continue this discussion; and,

2. Invite staff to bring back any other recommendations on amendments to the Procedure Bylaw.

CARRIED

8. New Business

There was no new business.

9. Adjournment

MOVED by Director Brice, **SECONDED** by Director Plant,
That the June 2, 2021 Governance Committee meeting be adjourned at 11:10 am.

CARRIED

Chair

Recorder