

Appendix A

History:

Mar 20, 2006	Permit SS06-135 issued for Alteration and Addition to an existing Single Family Dwelling (SFD).
Jul 25, 2006	Permit SS06-352 issued for Deconstruction of the Existing SFD to the foundation to address potential additional encroachment on setbacks.
Apr 30, 2007	Permit SS07-167 issued for Installation of Plumbing Fixtures to the SFD.
Aug 23, 2007	Permit SS07-369 issued for Construction of an Accessory Building-Cabana.
Dec 21, 2007	Certificate of Occupancy (CCO) issued for the SFD. Deficiencies included: <ul style="list-style-type: none">• complete second phase of building• complete permanent guides and handrails throughout• complete finish plumbing (laundry tray only)• complete miscellaneous interior and exterior finishing• board walls containing insulation or wiring• complete temperature relief valves for the hot water tanks• CCO issued for the west wing of the building only
Dec 21, 2008	CCO expired as requirements were not met.
Aug 25, 2009	Final Inspection of the SFD by the Building Inspector failed. Islands Trust approval required prior to a final inspection to confirm the SFD did not increase encroachment on setbacks. Framing inspection for the Accessory Building-Cabana passed by the Building Inspector.
Aug 25, 2011	Permit for construction of the Accessory Building-Cabana expired.
Mar 21, 2013	Letter sent to owners advised that the last inspections of the SFD and Accessory Building-Cabana were August 25, 2009 and required an inspection be scheduled or for the owners to advise Building Inspection on the status of the project by April 21, 2013.
April 21, 2013	No response was received to March 21, 2013 letter and permits for the SFD and plumbing expired.
Oct 7, 2019	Letter sent to owners advised that the CCO expired December 21, 2008, a final inspection of the SFD failed on August 25, 2009 and an application to reactivate the permit was required by October 25, 2019. A second letter sent to owners advised that the permit for the construction of the Accessory Building-Cabana expired August 25, 2011 and an application to reactivate the permit was required.

- Oct 30, 2019 Letter sent to owners advised that the CCO and SFD permit had expired and that the next step was to register a notice on title and that once a notice was registered a building permit was still required.
- A second letter sent to the owners advised that the permit for the Accessory Building-Cabana had expired and that the next step was to register a notice on title and that once a notice was registered a building permit was still required.
- Mar 5, 2020 Letter sent by registered mail to owners regarding the expired permit for the SFD and expired CCO referenced the letters of October 7 and October 30, 2019, and advised that a staff report was being prepared for the Electoral Areas Committee.
- A second letter sent by registered mail to the owners regarding the expired permit for the Accessory Building-Cabana referenced the letters of October 7 and October 30, 2019, and advised that a staff report was being prepared for the Electoral Areas Committee.
- Canada Post returned both letters.
- Mar 31, 2020 Site visit conducted by Building Inspector to determine status of project. Photos taken.
- Jul 7, 2020 Letter sent by registered mail to owners at an alternative address referenced letters sent March 21, 2013, October 7 and October 30, 2019 and March 5, 2020, and advised that a staff report is being prepared for the Electoral Areas Committee. Canada Post returned the letter.
- Jun 21, 2021 To date no applications to reactivate the expired permits have been received.
- The Chief Building Inspector authorized an invitation letter and staff report be prepared for committee.
- Jun 22, 2021 The Chief Building Inspector left a phone message with the owners asking to discuss the current status of the project and their intentions. A return call has not yet been received.