



**REPORT TO CORE AREA WASTEWATER TREATMENT PROJECT BOARD
MEETING OF WEDNESDAY, MAY 19, 2021**

SUBJECT Wastewater Treatment Project Governance Transition Report

ISSUE

To provide the Core Area Wastewater Treatment Project Board with the Governance Transition Report.

BACKGROUND

On May 25, 2016 the Regional Board of the CRD:

- i) Adopted by resolution the Core Area Wastewater Treatment Project Board Terms of Reference (Project Board Terms of Reference) for the purposes of establishing principles governing the Core Area Wastewater Treatment Project (the Wastewater Treatment Project or the WTP);
- ii) Established the Core Area Wastewater Treatment Project Board (Project Board) under Bylaw 4109 (the CRD Core Area Wastewater Treatment Board Bylaw No. 1, 2016) for the purposes of administering the Core Area Wastewater Treatment Project; and
- iii) Delegated certain of its powers, duties and functions to the Project Board under Bylaw 4110 (the CRD Core Area Wastewater Treatment Project Board Delegation Bylaw No. 1, 2016).

On September 14, 2016 the Regional Board of the CRD:

- i) Received the final report of the Project Board with respect to its recommendation for the CAWTP, dated September 7, 2016 (the Final Report); and
- ii) Approved the business case attached as Appendix 1 (the Business Case) to the Final Report.

DISCUSSION

The objective of this Governance Transition Report is to facilitate a comprehensive Project close-out and successful transition by:

- Identifying the source of the various commitments made, and for each outlining the commitments that remain beyond the Project Board's term;
- Summarising the budget transfers and/or committed funds associated with fulfilling any remaining responsibilities; and
- Outlining the location and organisation of Project documentation.

Note that another document (the Project Completion Report) has been written to mark the completion of the Wastewater Treatment Project, and includes:

- an assessment of the Project's performance against the goals established by the CRD Board and the key performance indicators approved by the Project Board;
- the identification of variances from the baseline plans prepared by the Project Board and/or Project Team, in terms of the Project's scope, schedule and cost;
- the identification of Project successes and challenges; and

- an outline of the Project-related commitments and activities that extend beyond May 2021.

The Governance Transition Report is attached as Appendix A.

RECOMMENDATION

That the Core Area Wastewater Treatment Project Board approve the following resolution:

RESOLVED that:

The 'Wastewater Treatment Project Governance Transition Report' attached as Appendix A to the staff report, be approved and forwarded to the CRD Board for information.



Dave Clancy, Project Director
Wastewater Treatment Project



Elizabeth Scott, Deputy Project Director
Wastewater Treatment Project
Concurrence

Attachments: 1

Appendix A: Wastewater Treatment Project Governance Transition Report

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