

**CAPITAL REGIONAL DISTRICT  
BYLAW NO. 4348**

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**A BYLAW TO AMEND THE CAPITAL REGIONAL DISTRICT DELEGATION BYLAW NO. 1, 2017  
(BYLAW NO. 4186)**

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**WHEREAS:**

- A. Pursuant to the terms of a funding agreement with the Province of British Columbia, the Capital Regional District established a delegated Project Board for the Core Area Wastewater Treatment Project (the "Project") under Bylaw No. 4109, Core Area Wastewater Treatment Project Board Bylaw No. 1, 2016, and delegated certain powers to it and certain staff and contractors under Bylaw No. 4186, Capital Regional District Delegation Bylaw No. 1, 2017 and Bylaw No. 4110, Core Area Wastewater Treatment Project Board Delegation Bylaw No. 1, 2016;
- B. The Project's construction is complete, and the Project Board is to be dissolved and the works commissioned for operation by the Regional District;
- C. The Board wishes to amend Bylaw No. 4186 to remove certain delegated powers, and repeal Bylaws No. 4109 and 4110;

**NOW THEREFORE**, the Capital Regional District Board in open meeting assembled hereby enacts as follows:

- 1. Bylaw No. 4186, "Capital Regional District Delegation Bylaw No. 1, 2017" is hereby amended as follows:
  - (a) In Section 1, Definitions, by removing the definitions of "Project Director" and "Deputy Project Director" and renaming remaining paragraph items as paragraphs (a) to (g) respectively;
  - (b) By replacing section 2, Delegation Includes Deputy or Acting, in its entirety with the following:
    - 2. (a) A delegation of a power, duty or function under this bylaw includes a delegation to a person who is from time to time the deputy or the delegate or is appointed by the Board to act in the capacity of the delegate in the delegate's absence.
    - (b) For certainty, a delegation of authority under subsection (a) includes a delegation to a person appointed to a position held on an interim basis.
  - (c) By replacing the sub-paragraphs of 3(b), Delegation of Purchasing Power, in their entirety with the following:
    - i. for the Chief Administrative Officer: \$5,000,000;
    - ii. for the Chief Financial Officer: \$500,000;
    - iii. for the General Managers: \$500,000; and
    - iv. for all other staff and volunteers, subject to the approval of the applicable General Manager and/or the Chief Financial Officer, the lesser of \$100,000 or the amount listed on their approved signing authority form held by the department of Finance & Technology.
  - (d) By replacing section 3(c) with the following:

(c) Notwithstanding section 3(b) of this Bylaw, the Chief Administrative Officer has authority to increase a contract or agreement by way of a change order or amendment provided that the Total Purchase Price of the contract or agreement including all change orders or amendments in any given calendar year does not exceed the funding available in the approved annual financial plan.

(e) By removing section 5(d), Delegation to Commissions and Committees, in its entirety.

3. Bylaw No. 4110, "Core Area Wastewater Treatment Project Board Delegation Bylaw No. 1, 2016" is hereby repealed.
4. Bylaw No. 4109, "Core Area Wastewater Treatment Project Board Bylaw No. 1, 2016", is hereby repealed.
5. This bylaw may be cited for all purposes as "Capital Regional District Delegation Bylaw No. 1, 2017, Amendment Bylaw No. 3, 2020".

READ A FIRST TIME THIS	___ <sup>th</sup>	day of	2021
READ A SECOND TIME THIS	___ <sup>th</sup>	day of	2021
READ A THIRD TIME THIS	___ <sup>th</sup>	day of	2021
ADOPTED THIS	___ <sup>th</sup>	day of	2021

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CHAIR

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CORPORATE OFFICER