

REPORT TO THE FINANCE COMMITTEE MEETING OF WEDNESDAY, MAY 05, 2021

SUBJECT Bylaw No. 4421: 2021 to 2025 Financial Plan Bylaw, 2021, Amendment No. 1, 2021

ISSUE SUMMARY

The 2021 to 2025 Financial Plan was adopted on March 24, 2021. Amendments to the Plan are required to authorize revised operating and capital expenditures.

BACKGROUND

The Capital Regional District (CRD) Board approved the 2021 to 2025 Financial Plan (Bylaw No. 4409) on March 24, 2021. Amendments are required in accordance with Section 374(2) of the *Local Government Act* (LGA), which states that the financial plan may be amended at any time by bylaw to incorporate changes in budget, for certainty. As new information becomes available and pursuant with Section 374 of the LGA, the CRD Board may further revise the financial plan.

The following table highlights the 2021 impact of the proposed amendments to the five-year 2021-2025 Financial Plan.

SERVICE	DESCRIPTION	BUDGET	FUNDING	NET IMPACT	COMMITTEE / COMMISSION APPROVAL
Corporate Emergency	COVID-19 Safe Restart Grants for Local Governments	Operating	Provincial Grant Revenue	\$250,000	CRD Board 14-Apr-21
Salt Spring Island – Pool, Parks & Land, Art & Recreation Program	Pool Ductwork and HVAC maintenance	Operating	Reserve Fund	\$8,500	Salt Spring Island Parks and Recreation Commission 16-Mar-2021
Salt Spring Island – Community Parks	Centennial Park Playground Donation project	Capital	Donation	\$70,000	
Panorama Recreation	Jumpstart Multi-Sport Court and Playground Relocation	Capital	Reserve Fund, Grants	\$1,268,238	Peninsula Recreation Commission 25-Mar-2021 CRD Board 14-Apr-2021

SERVICE	DESCRIPTION	BUDGET	FUNDING	NET IMPACT	COMMITTEE / COMMISSION APPROVAL
Regional Parks	Lochside Trail Paving (700m) – phase 1	Capital	Donation, Capital Funds on Hand	\$150,000	Regional Parks Committee 28-Apr-2021

The proposed Financial Plan amendment Bylaw No. 4421 incorporates these changes, and is attached as Appendix A, inclusive of an updated Schedule A and Schedule B.

ALTERNATIVES

Alternative 1

The Finance Committee recommends to the Capital Regional District Board:

1. That Bylaw No. 4421, “2021 to 2025 Financial Plan Bylaw, 2021, Amendment Bylaw No. 1, 2021” be introduced and read a first, second, and third time; and
2. That Bylaw No. 4421 be adopted.

Alternative 2

That Bylaw No. 4421 be deferred pending further analysis by CRD staff.

IMPLICATIONS

Financial Implications

Corporate Emergency

In November 2020, the province of BC distributed \$415 million of the \$425 million of the Safe Restart Grants for Local Governments. The program was intended to assist local government operations that had been impacted by COVID-19. In March 2021, the Province announced the remaining \$10 million would be allocated to regional districts. In November 2020, the CRD received \$1.4 million for this program. Through the incremental allocation, the CRD is receiving an additional \$0.6 million for a total of \$1.9 million.

The Board approved apportioning the incremental \$0.6 million between Corporate Emergency and the Electoral Areas services. The amendment will increase grant revenue by \$250,000 within the Corporate Emergency service, and staff will advance the Electoral Area amendments following consultation from each EA director.

Salt Spring Island – Pool, Parks & Land, Art & Recreation, and Community Parks

The facility ductwork and HVAC have been identified as a concern at the Rainbow Road Aquatic Centre and recommended to be cleaned and serviced. It is unknown when this work was last completed over the 12 years of the aquatic centre’s operations; the CRD began management of the aquatic centre in 2018. It is recommended that ductwork be cleaned every three to five years. The Salt Spring Island Parks and Recreation Commission has recommended this work be funded from the Salt Spring Island Pool and Park Land Operating Reserve Fund in 2021, at \$8,500.

The Commission also endorsed that a donation of \$70,000 be accepted, and the financial plan be amended to add the Centennial Park Playground Donation project. This donation was made

known to the Commission in mid-February, and has been accepted to fund upgrades to the Centennial Park Playground, including additional toddler play features.

Panorama Recreation

The Peninsula Recreation Commission has endorsed the inclusion of the Jumpstart Multi-Sport Court and Playground Relocation project to the capital plan for 2021. The Canadian Tire Jumpstart Charities has proposed the project to build a multi-sport court located at Panorama Recreation, for a total cost of \$1,268,238. The charity will provide grant funding and in-kind donation of \$604,277, while the balance of the project, including relocation of the playground, is to be funded by the capital reserve fund.

The multisport facility would allow for inclusive programming for all ages and could include fitness classes, childminding, designated drop-in sport times for youth and adults, children's multisport programs and inclusive sport party options.

Regional Parks

A private organization, via the Victoria Foundation, has offered to fund a large portion of the cost to pave a gravel section of the Lochside Trail. For 2021, they have offered \$115,000, which would be matched with \$35,000 in capital funds from Regional Parks to pave approximately 700 meters of trail. A budget amendment of \$150,000 in 2021 allows Parks to conduct the paving during the summer or fall.

CONCLUSION

In compliance with the *Local Government Act*, the proposed amending Bylaw No. 4421 authorizes the changes required to the 2021 to 2025 Financial Plan Bylaw No. 4409, which the CRD Board approved on March 24, 2021.

RECOMMENDATION

The Finance Committee recommends to the Capital Regional District Board:

1. That Bylaw No. 4421, "2021 to 2025 Financial Plan Bylaw, 2021, Amendment Bylaw No. 1, 2021" be introduced and read a first, second, and third time; and
2. That Bylaw No. 4421 be adopted.

Submitted by:	Rianna Lachance, BCom, CPA, CA, Senior Manager, Financial Services
Concurrence:	Nelson Chan, MBA, FCPA, FCMA, Chief Financial Officer
Concurrence:	Kristen Morley, J.D., General Manager, Corporate Services & Corporate Officer
Concurrence:	Robert Lapham, MCIP, RPP, Chief Administrative Officer

ATTACHMENT(S)

Appendix A: Bylaw 4421, with Schedule A and Schedule B