

Meeting Minutes

Capital Regional District Board

Wednesday, March 24, 2021

1:10 PM

6th Floor Boardroom
625 Fisgard Street
Victoria, BC

Special Meeting - Budget

PRESENT

Directors: C. Plant (Chair), R. Mersereau (Vice Chair), D. Blackwell, S. Brice, M. Brame (for B. Desjardins) (EP), F. Haynes, L. Helps, M. Hicks (EP), G. Holman (EP), P. Brent (for D. Howe), J. Loveday (EP), C. McNeil-Smith (EP), R. Martin (EP), H. Braithwaite (for K. Murdoch) (EP), G. Orr (EP), K. Kahakauwila (for J. Ranns) (EP), D. Screech, L. Seaton, M. Tait (EP), N. Taylor, K. Williams, G. Young (EP)

Staff: R. Lapham, Chief Administrative Officer; N. Chan, Chief Financial Officer; L. Hutcheson, General Manager, Parks and Environmental Services; K. Lorette, General Manager, Planning and Protective Services; K. Morley, General Manager, Corporate Services; T. Robbins, General Manager, Integrated Water Services; M. Barnes, Senior Manager, Health and Capital Planning Strategies; R. Lachance, Senior Manager, Financial Services; M. Lagoa, Deputy Corporate Officer; T. Pillipow, Committee Clerk (Recorder)

EP – Electronic Participation

Regrets: Directors B. Desjardins, D. Howe, B. Isitt, K. Murdoch, J. Ranns, R. Windsor

The meeting was called to order at 1:22 pm.

1. TERRITORIAL ACKNOWLEDGEMENT

A Territorial Acknowledgement was provided in the preceding meeting.

2. APPROVAL OF THE AGENDA

MOVED by Director Mersereau, **SECONDED** by Director Helps,
That the agenda for the March 24, 2021 Session of the Capital Regional District Board be approved.
CARRIED

3. PRESENTATIONS/DELEGATIONS

3.1. Presentations

There were no presentations.

3.2. Delegations

There were no delegations.

4. SPECIAL MEETING MATTERS

4.1. [21-203](#) 2021 Electoral Area Budget Review

N. Chan spoke to item 4.1.

MOVED by Director Hicks, **SECONDED** by Alternate Director Brent,
The Electoral Areas Committee recommends to the Capital Regional District Board:

That the 2021 Electoral Area budgets be approved as presented.

CARRIED

4.2. [21-177](#) Bylaw No. 4409: 2021 to 2025 Financial Plan Bylaw, 2021

N. Chan spoke to Item 4.2.

Discussion ensued on the following:

- the land acquisition fund annual increase
- public feedback received

MOVED by Director Mersereau, **SECONDED** by Director Haynes,
1. That Bylaw No. 4409, "2021 to 2025 Financial Plan Bylaw, 2021", be introduced, read a first, second and third time; and

CARRIED

MOVED by Director Mersereau, **SECONDED** by Director Haynes,
2. That Bylaw No. 4409 be adopted.

CARRIED

MOVED by Director Mersereau, **SECONDED** by Director Haynes,
3. That the amended Staff Establishment Chart as attached in Appendix G be approved.

CARRIED

4.3. [21-232](#) Bylaw No. 4415: Transfer of Capital Reserve Funds - Sewer Debt Servicing

N. Chan spoke to item 4.3.

MOVED by Director Blackwell, **SECONDED** by Director Mersereau,
1. That Bylaw No. 4415, "Trunk Sewers and Sewage Disposal Facilities Capital Fund Transfer Bylaw No. 1, 2021", be introduced and read a first, second, and third time.

CARRIED

MOVED by Director Blackwell, **SECONDED** by Director Mersereau,
2. That Bylaw No. 4415 be adopted.

CARRIED

4.4. [21-208](#) Bylaw No. 4408 - Southern Gulf Islands Harbours Service Loan Authorization Bylaw No. 1, 2021

N. Chan spoke to item 4.4.

MOVED by Alternate Director Brent, **SECONDED** by Director Haynes,
1. That Bylaw No. 4408, "Southern Gulf Islands Harbours Service Loan Authorization Bylaw No. 1, 2021", be introduced and read a first, second, and third time;

CARRIED

MOVED by Alternate Director Brent, **SECONDED** by Director Haynes,
2. That Bylaw No. 4408 be referred to the Inspector of Municipalities for approval, and elector approval be obtained via alternative approval process.

CARRIED

5. ADJOURNMENT

MOVED by Director Mersereau, **SECONDED** by Director Williams,
That the March 24, 2021 Capital Regional District Board meeting be adjourned at 1:59 pm.

CARRIED

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER