

CAPITAL REGIONAL DISTRICT

BYLAW NO. 4359

**A BYLAW TO AMEND BYLAW NO. 3623
TO UPDATE THE RECREATION SERVICES AND FACILITIES FEES FOR 2020-2021**

The Board of the Capital Regional District in open meeting assembled enacts as follows:

1. Bylaw No. 3623, the "Capital Regional District Recreation Services and Facilities Fees and Charges Bylaw No. 1, 2009" is amended as follows:
 - a) As of September 1, 2020, by deleting Schedules "A" through "E" in their entirety and replacing them with the attached Schedules "A" through "E":

Schedule "A" – Panorama Recreation Centre;

Schedule "B" – SEAPARC (Sooke and Juan de Fuca Electoral Area) Recreation Centre;

Schedule "C" – Salt Spring Island (SSI) Parks and Recreation;

Schedule "D" – Juan de Fuca (JDF) Electoral Area Parks and Recreation; and

Schedule "E" – Port Renfrew Community Recreation Centre.
2. This Bylaw may be cited as "Capital Regional District Recreation Services and Facilities Fees and Charges Bylaw No. 1, 2009, Amendment Bylaw No. 14, 2020".

READ A FIRST TIME THIS	DAY OF	2020
READ A SECOND TIME THIS	DAY OF	2020
READ A THIRD TIME THIS	DAY OF	2020
ADOPTED THIS	DAY OF	2020

CHAIR

CORPORATE OFFICER

SCHEDULE “A”

PANORAMA RECREATION CENTRE FEES AND CHARGES
Effective September 1, 2020

DROP- IN FEES (swim, skate, weight room, aerobic classes) Admission fees inclusive of tax		
Adult (19 – 59)	Single Admission	\$ 6.75
	10x	\$ 60.80
	25x	\$ 143.75
	50x	\$ 270.00
	1 month	\$ 57.00
	3 month	\$ 136.00
	6 month	\$ 234.00
	12 month Deluxe Active Pass (with benefits)	\$ 420.00
	12 month Basic Pass (without benefits)	\$ 372.00
	Lifetime Membership 90 yrs+	Free
Senior (60 plus)	Single Admission	\$ 5.50
	10x	\$ 49.50
	25x	\$ 117.00
	50x	\$ 220.00
	1 month	\$ 57.00
	3 month	\$ 136.00
	6 month	\$ 234.00
	12 month Deluxe Active Pass (with benefits)	\$ 420.00
	12 month Basic Pass (without benefits)	\$ 372.00
Children and Youth (6 – 18)	Single Admission	\$ 3.50
	10x	\$ 31.50
	25x	\$ 74.50
	50x	\$ 140.00
	12 month	\$ 69.00
	With Valid Parent Adult Annual Pass	Free
Family (Max. 5)	Single Admission	\$ 13.50
Other Drop-in Fees inclusive of tax		
Yoga Kindergym	Single Admission	\$ 12.50
	First child	\$ 5.00
	Additional sibling	\$ 2.00

Greenglade fees inclusive of tax		
Pottery	Single Admission	\$ 8.00
	10x	\$ 72.00
	10x (youth)	\$ 65.00
	25x	\$ 176.00
	25x (youth)	\$ 155.00
	6 Month	\$ 240.00
	1 Year	\$ 380.00

RACQUET SPORTS (Subject to applicable tax)	
<i>Rates per hour unless otherwise noted*</i>	
Outdoor Tennis (per 1 hour)	\$ 5.71
Tennis – Prime (1 hour)	\$26.67
Tennis – Economy	\$ 24.76
Tennis – Non-Prime (1 hour)	\$ 15.24
Squash – Prime	\$ 15.24
Squash – Non-Prime (45 minutes)	\$ 12.14
Racquet – Rental	\$ 2.38
<i>Rates per day</i>	
Complex – Off Season	\$ 1,568.86
Complex – In Season	\$ 2,195.43
Complex – Off Season Commercial	\$ 2,195.43
Complex – In Season Commercial	\$ 2,622.86
*See Panorama Recreation brochure for the definition of prime, non-prime and economy. Off Season is defined as being between May 1 st and September 30 th .	

AQUATICS (Subject to applicable tax)	
<i>Rates per hour</i>	
Pool Rental – Youth	\$ 109.52
Pool Rental – Adult	\$ 148.00
Pool Rental – Commercial	\$ 166.00
Pool Rental – Lifeguard/Instructor (additional staff) **	\$ 32.00
Lane Rental – Youth	\$ 14.00
Lane Rental – Adult	\$ 20.25
Lane Rental – Commercial	\$ 23.50
**Lifeguard/Instructor is additional charge at times outside of normal operating hours and where additional staff is needed. Max participants = 35 (additional lifeguard charges apply to larger groups). Pool Rentals do not include slide use. Slide use will require an additional 2 lifeguards.	
ARENA FACILITY (Subject to applicable tax, unless otherwise stated)	
<i>Rates per hour unless otherwise noted</i>	
Ice – Adult Prime*	\$ 221.00
Ice – Adult Non-Prime	\$ 171.00
Ice – Adult Midnight**	\$ 112.00
Ice – Youth Prime	\$ 118.00
Ice – Youth Non-Prime	\$ 99.00
Junior B Hockey Practice***	\$ 127.00
Junior B Game ****	\$ 128.00
Ice – Commercial (Tournament rate e.g. Pacific Cup, Salsa)****	\$ 220.00
Dry Floor – Adult	\$ 71.00
Dry Floor – Adult League	\$ 69.00
Dry Floor – Youth	\$ 46.00
Dry Floor – Youth League	\$ 44.00
Dry Floor – Commercial (Trade Show)	\$ 73.00
Skate Rental	\$ 3.33
Arena Staff	\$ 32.00
<i>Rates per day</i>	
Complex – Ice Season Commercial (per day)	\$ 2,700.00
Complex – Dry Floor Commercial (per day)	\$ 1,095.00
* See the Peninsula Recreation Commission Ice Allocation Policy for the definition of prime time. ** Adult Midnight is charged between 12:00am and 5:00am Monday to Friday ***Commercial rate may vary depending on market demand (fee is charged for both Prime and Non-Prime times) ****Additional \$25 per hour to be charged if Panther's do not supply security (Group booking 1.5 hrs after 10:00pm are given 15 additional minutes and not charged ice clean; Groups booking 1.5 hrs after 12:00am are given 30 additional minutes and not charged ice clean)	

PANORAMA ROOM RENTAL (Subject to applicable tax)	
<i>Rates per hour unless otherwise noted</i>	
Boardroom – Youth	\$ 21.50
Boardroom – Adult	\$ 28.00
Boardroom – Commercial and Birthday Party	\$ 33.00
Island Room – Youth	\$ 20.50
Island Room – Adult	\$ 26.50
Island Room – Commercial and Birthday Party	\$ 35.00
Fitness Studio – Youth	\$ 29.00
Fitness Studio – Adult	\$ 43.00
Fitness Studio – Commercial and Birthday Party	\$ 52.00
Spin Room - Youth	\$ 28.00
Spin Room - Adult	\$ 42.00
Spin Room – Commercial and Birthday Party	\$ 48.00
Lobby/Concourse	\$ 12.00
Poolside Room - Youth	\$ 17.50
Poolside Room – Adult	\$ 26.50
Poolside Room – Commercial and Birthday Party	\$ 35.00
ARC Room – Youth	\$ 17.50
ARC Room – Adult	\$ 26.50
ARC Room – Commercial and Birthday Party	\$ 35.00
Parking Lot - Commercial	Negotiated
Parking Lot per zone/day	\$ 75.00

CENTRAL SAANICH CULTURAL CENTRE (Subject to applicable tax)	
<i>Rates per hour unless otherwise noted</i>	
Cultural Centre Room A – Youth	\$ 28.00
Cultural Centre Room A – Adult	\$ 35.00
Cultural Centre Room A – Commercial *	\$ 43.00
Cultural Centre Room B – Youth	\$ 26.00
Cultural Centre Room B – Adult	\$ 33.00
Cultural Centre Room B – Commercial *	\$ 41.00
*Bookings 3 days or more, 1 st 8 hours at commercial rate, remaining days at adult rate	

GREENGLADE COMMUNITY CENTRE (Subject to applicable tax)	
<i>Rates per hour unless otherwise noted</i>	
Classroom – Youth	\$ 23.50
Classroom – Adult	\$ 29.00
Classroom – Commercial and Birthday Party *	\$ 43.00
Gymnasium – Youth	\$ 36.00
Gymnasium – Adult	\$ 43.00
Gymnasium – Commercial and Birthday Party	\$ 70.00
Gymnasium – Court Rental Fee (Pickleball, Badminton)	\$ 15.00
Teen Lounge	\$ 42.00
Staff Supervision	\$ 32.00
Playing Field	\$ 15.00
*Bookings 3 days or more, 1 st 8 hours at commercial rate, remaining days at adult rate	

NORTH SAANICH MIDDLE SCHOOL (Subject to applicable tax)	
<i>Rates per hour unless otherwise noted*</i>	
Science Classroom – Youth*	\$ 23.50
Science Classroom – Adult*	\$ 29.00
Science Classroom – Commercial*	\$ 43.00
Multipurpose – Youth***	\$ 69.00
Multipurpose – Adult***	\$ 79.00
Multipurpose – Commercial***	\$ 121.00
Gymnasium – Youth**	\$ 50.00
Gymnasium – Adult**	\$ 62.00
Gymnasium – Commercial and Birthday Party**	\$ 95.00
Staff Supervision	\$ 32.00
* Home Ec. Room used for Panorama Recreation Centre Programs ** Half Gymnasium rental is half the regular fee *** One third of Multipurpose rental is one third the regular fee	

MISCELLANEOUS (Subject to applicable tax)	
<i>Rates per day unless otherwise noted*</i>	
Table Rental Fee	\$ 3.00
Chair Rental Fee	\$ 0.75
Fitness/aquatic fitness staff	\$ 42.00/hr
Maintenance staff	\$ 40.00/hr
Event Power (special events/tournament)	Negotiated
Dumpster (special events/tournament)	Negotiated
Damage Deposit – Major Event/Tournament	20% of contract

MISCELLANEOUS ADMINISTRATION (Inclusive of tax)		
Refund Fee		\$ 5.00
NSF Cheque/Declined Credit Card Fee		\$ 15.00
Change to Pass Membership		\$ 10.00
Card Replacement		\$ 10.00
Loonie Admission		\$ 1.00
Toonie Admission		\$ 2.00
Locker (small/medium)		\$ 0.25
Locker (large)		\$ 0.50
Child Minding	per hour	\$ 3.75
	X10	\$ 37.50

ADVERTISING FEES	
BROCHURE ADVERTISING (Subject to applicable tax)	
Banner Ad (2 x 7.25)	\$ 245.00
Banner Ad (2 x 7.25) three brochures (20% discount)	\$ 615.00
Banner Ad (4 x 7.25)	\$ 405.00
Banner Ad (4 x 7.25) three brochures (20% discount)	\$ 1,005.00
Front/Back Inside Cover (full gloss 9.5 x 7.25)	\$ 1,075.00
Front/Back Inside Cover (full gloss 9.5 x 7.25) three brochures	\$ 2,665.00
Back Cover (full gloss 9.5 x 7.25)	\$ 1,275.00
Back Cover (full gloss 9.5 x 7.25) three brochures	\$ 3,200.00
Inside Full Page	\$ 800.00
Design Fee (per hour)	\$ 75.00
FACILITY ADVERTISING (Subject to applicable tax)	
Rink Board A (per year)	Negotiated
Wall Board A (per year)	Negotiated
Rink Board B (per year)	Negotiated
Wall Board B (per year)	Negotiated
Reado Sign	Daily
	Weekly
	Negotiated
Aquatic Wall Board	Negotiated
Tennis Wall Board	Negotiated
LCD Display	Negotiated
Panther's Arena B Advertising Exclusivity	Negotiated
Hanging Banner (per year)	Negotiated
Title Sponsor of Event	Negotiated
PARTNERSHIPS	
Employee Wellness Program Participant Fee (6-12 month of fiscal year term)	\$ 225.00
Employee Wellness Program Participant Fee (1-5 months of fiscal year term)	\$ 155.00
Military Participant Fee	\$ 225.00
Partners of Panorama	Negotiated

SCHEDULE “B”**SEAPARC RECREATION FEES AND CHARGES****Effective September 1, 2020**

DROP- IN FEES (swim, skate, weight room, aerobic classes)		
Admission fees inclusive of tax		
Adult (19 – 59)	Single Admission	\$ 6.50
	10x	\$ 58.50
	1 month	\$ 65.00
	12 month	\$ 465.00
Senior (60+)	Single Admission	\$ 4.75
	10x	\$ 42.75
	1 month	\$ 47.50
Student (19+)	Single Admission	\$ 4.75
	10x	\$ 42.75
	1 month	\$ 47.50
Youth (13 – 18)	Single Admission	\$ 3.50
	10x	\$ 31.50
	1 month	\$ 35.50
	12 month	\$ 258.75
Child (5 – 12)	Single Admission	\$ 3.00
	10x	\$ 27.30
	1 month	\$ 30.30
	12 month	\$ 217.50
Family (Maximum 5)	Single Admission	\$13.00
	10x	\$ 117.00
	1 month	\$ 130.00
	12 month	\$ 800.00
Commercial Access	Single Admission	\$ 19.50
Preschool Age (4 and Under)	Single Admission	\$ 0.00
Lifestyle Pass All Ages	12 month	\$ 400.00

MISCELLANEOUS ADMINISTRATION (Includes applicable tax)	
Administration Fee	\$ 10.00
Administration Fee Annual Pass	\$ 25.00
Card Replacement/Refund	\$ 5.00
Towel Rental	\$ 2.00
Shower Fee	\$ 3.00
Toonie Admission	\$ 2.00
Cash Withdraw Fee	\$ 1.50
POOL FACILITY (Rates per hour unless otherwise noted; Subject to applicable tax)	
Pool Rental (includes 2 guards)	\$ 150.00
Pool Rental Guard/Instructor (additional staff)	Market Rate
Lane Rental – Adult / Commercial	\$ 25.00
Lane Rental – Youth	\$ 13.00
ARENA FACILITY (Rates per hour unless otherwise noted; Subject to applicable tax)	
Ice - Adult Prime*	\$ 225.00
Ice - Adult Non-Prime*	\$ 187.00
Ice – Youth Prime Rate (8 pm – 10 pm Weekdays; 7 pm – 10 pm Weekends)*	\$ 215.00
Ice – Youth Non-Prime	\$ 109.00
Ice – Youth Early Morning Resident*	\$ 55.00
Ice – Youth Early Morning Non Resident*	\$109.00
SD 62 School Use*	\$ 82.00
Dry Floor – Adult Non Profit*	\$ 75.00
Dry Floor – Youth Resident*	\$ 38.00
Dry Floor – Youth Non Resident*	\$ 75.00
Dry Floor – Commercial*	\$ 110.00
Arena Office Space – fee per month	\$ 337.00
RATES PER DAY FOR THE FOLLOWING ITEMS:	
Complex – Dry Floor Non Profit (per day)*	\$ 1,200.00
Complex – Dry Floor Non Profit (Move In/Out)*	\$ 600.00
Complex – Dry Floor Commercial (per day)*	\$ 1,765.00
Complex – Dry Floor Commercial (Move In/Out)*	\$ 883.00
*Discounted rental rates may be negotiated if the event provides a benefit to the community and/or facility space available in low priority times.	

ARENA SKATE SHOP FEES (Includes applicable tax)	
Skate Rental	\$ 3.25
Skate Rental – Family Rate (Maximum 5)	\$ 6.50
Skate Sharpening	\$ 5.00
Skate Sharpening 10x	\$ 45.00
SEAPARC ROOM RENTAL (Rates per hour; Subject to applicable tax)	
Boardroom	\$ 20.00
Boardroom – Local Non Profit	\$ 0.00
Multipurpose Room – Half Room	\$ 32.00
Multipurpose Room – Full Room	\$ 64.00
New Multipurpose Room – Half Room	\$ 40.00
New Multipurpose Room – Full Room	\$ 80.00
SEAPARC STAN JONES FIELD (Subject to applicable tax)	
Per Game	\$ 25.00
Per Game Youth	Free
FACILITY ADVERTISING (Subject to applicable tax)	
Rink Board (per year)	\$ 600.00
Zamboni Ad (per year)	\$ 1,000.00
Brochure Advertising	Negotiated
GOLF COURSE GREEN FEES AND RENTALS (Includes applicable tax)	
Adult	\$ 15.00
Adult 10x	\$135.00
Youth (8-16)	\$ 10.00
Youth 10x	\$ 90.00
Family (Max 4 incl. 2 adults)	\$ 40.00
Extra Round	\$ 10.00
Pull Cart Rental	\$ 5.00
Club Rental	\$ 7.00

SCHEDULE “C”

SALT SPRING ISLAND PARKS AND RECREATION FEES AND CHARGES
Effective September 1, 2020

INDOOR POOL - General Admission Fees (Subject to applicable tax) ("Everyone Welcome", Lap Swim)					
Class of Person	Single	10 x Pass (get 10 for 9)	20 x Pass (get 20 for 17)	1 Month Pass	Annual Pass
Adult (19 yrs and older)	\$ 5.84	\$ 52.60	\$ 99.36	\$ 58.45	\$ 398.29
Youth (13-18 yrs or valid student card)	\$ 4.38	\$ 39.42	\$ 74.46	\$ 43.83	\$ 298.71
Child (5-12 yrs)	\$ 3.50	\$ 31.50	\$ 59.50	\$ 35.07	\$ 272.24
Tot (4 yrs and under)	No Charge	No Charge	No Charge	No Charge	No Charge
Family (max 5 people)	\$ 12.00	\$ 108.00	\$ 204.00	\$ 120.00	\$ 796.57
"Toonie Swim" *	\$ 1.90	N/A	N/A	N/A	N/A
Aquatic Fitness	\$ 7.28	65.58	N/A	\$ 65.84	\$ 558.57
School Class Drop-In	\$ 1.90	N/A	N/A	N/A	N/A
Single Admission rates will apply for use of whirlpool or showers only. Single Admission rates apply to each entry per day.					

INDOOR POOL – Rental Rates – (Subject to applicable tax)		
Class of Organization	Per Lane	Entire Facility
Commercial	\$ 23.00	\$ 300.20
Youth Non-Profit	\$ 13.80	\$ 82.74
Adult Non-Profit	\$ 17.25	\$ 165.90
Lifeguard/Instructor (additional staff)**	\$ 30.24	
** Lifeguard/Instructor is additional charge where additional staff is needed.		

Facility Rental Rates (Subject to applicable tax)			
	Permit Fee (per hour) unless otherwise noted		
Facility	Non- Profit		Commercial
	Youth	Adult	
Tennis Courts (per court)	No Charge	No Charge	\$ 13.65
Tennis Courts (Per Tournament)	\$25.00	\$25.00	See Park Use Fees
Ball Diamonds	No Charge	No Charge	
Ball Diamonds (per Tournament)	\$ 25.00	\$25.00	
Main Field – Portlock	No Charge	No Charge	
Side Field – Portlock	No Charge	No Charge	\$25.00
Jogging Track	No Charge	No Charge	
Portlock Meeting Room	\$ 10.92	\$ 16.38	
Portlock Meeting Room AV Rental	\$ 16.27	\$ 16.27	\$ 16.27

PARK USE (Subject to applicable tax)			
	Non-Profit		Permit Fee (per day) Unless otherwise noted
	Youth	Adult	
Commercial Filming – minimal set up,			\$ 312.12
Commercial Filming – Elaborate set up, less than 10 days			\$ 520.20
Commercial Service or Activity			\$ 208.08 per day \$ 520.20 per week
Commercial Temporary One-Time Use			\$ 104.04
Temporary Service Access – for such purposes as accessing private property, utility or public			No Charge
Research Activity – such as specimen collection, surveys, inventories, monitoring plots			\$ 31.21
Weddings –			\$ 53.04
Special Event or Activity	\$ 9.00/hour \$ 63.65/day	\$ 11.25/hour \$ 79.00/day	\$ 15.00/hour \$ 106.08/day
Gazebo in Centennial Park	\$ 6.37/hour \$ 31.83/day	\$ 7.96/hour \$ 39.79/day	\$ 10.61/hour \$ 53.04/day
Drummond Park Picnic Shelter	\$ 6.37/hour \$ 31.83/day	\$ 7.96/hour \$ 39.79/day	\$ 10.61/hour \$ 53.04/day
Portlock Park Picnic Shelter	\$ 6.37/hour \$ 31.83/day	\$ 7.96/hour \$ 39.79/day	\$ 10.61/hour \$ 53.04/day
Tent Rental (includes staff set up and			\$ 44.10
Road Sign at Portlock (commercial)			\$ 26.00 Weekly
Clean Up Fee			\$ 33.60 per hour
Table Rental (per table)			\$ 10.70 per day
Chair Rental (per chair)			\$ 2.05 per day
Administration Fee- For Refunds (No charge to leave credit on account)			\$ 5.00 (non-taxable)
NSF Cheque Fee			\$ 15.00 (non-taxable)

SATURDAY MARKET IN THE PARK		
PERMITS (subject to applicable tax)	2020 Jan 1 – Dec 31	2021 Jan 1 – Dec 31
Seasonal	\$ 208.09 per season	\$ 208.09 per season
Day	\$ 6.96 per day	\$ 6.96 per day
Not-for-Profit	\$ 1.05 per season	\$ 1.05 per season
Youth Vendor	\$ 1.05 per season	\$ 1.05 per season
Busker	\$ 1.05 per season	\$ 1.05 per season
Off-Season	\$ 29.93 per off-season	\$ 29.93 per off-season
LINEAR CHARGES FOR TABLE DISPLAY SPACE (subject to applicable tax) (Maximum 8 feet frontage, unless grandfathered)	2020 Jan 1 – Dec 31	2021 Jan 1 – Dec 31
Seasonal	\$ 2.63 frontage foot / day	\$ 2.63 frontage foot / day
Day	\$ 2.63 frontage foot / day	\$ 2.63 frontage foot / day
OTHER (Subject to applicable tax)		
Power	\$ 29.93 per off-season where available	\$ 29.93 per off-season where available
Wash Station/Water	\$ 42.00 per season	\$ 42.00 per season

SCHEDULE “D”**JUAN DE FUCA ELECTORAL AREA PARKS AND RECREATION
FEES AND CHARGES****Effective September 1, 2020****Special Events or Activities**

PARK USE PERMIT SPECIAL USE CATEGORIES	PERMIT FEE (Subject to applicable tax)
For community events or activities such as a festival, tournament, competition, show or outdoor ceremony which attracts participants and spectators.	\$ 30.00/permit
Frequent Users: 5 or more events/year	\$ 120.00/permit
For private event such as weddings or birthdays with 10 or more participants.	\$ 100.00/permit

SCHEDULE “E”**PORT RENFREW COMMUNITY RECREATION CENTRE
FEES AND CHARGES****Effective September 1, 2020**

Dance Hall (Subject to applicable tax)	
Events up to 100 people (per night)	\$ 200.00
Events with greater than 100 people (per night)	Negotiated
Set-up Fee	\$ 50.00
Clean-up Fee (minimum 4 hours)	\$ 25.00
Damage deposit – events up to 100 people	\$100.00
Damage deposit – events greater than 100 people	\$ 500.00
Meeting Room (Subject to applicable tax)	
Rate per hour (4 hour minimum)	\$ 25.00
Fee for use of kitchen	\$ 50.00
Offices (Subject to applicable tax)	
Monthly lease	Negotiated