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REPORT TO CAPITAL REGIONAL DISTRICT BOARD MEETING OF WEDNESDAY, JULY 08, 2020

SUBJECT **Bylaw No. 4359: Capital Regional District Recreation Services and Facilities Fees and Charges Bylaw No. 1, 2009, Amendment Bylaw No. 14, 2020**

ISSUE SUMMARY

To update the Capital Regional District (CRD) recreation services and facilities fees and charges schedules for 2020-2021.

BACKGROUND

The Capital Regional District charges fees for access to recreation services and facilities. Fee schedules are currently in place for the following recreation facilities:

- Panorama Recreation Center,
- SEAPARC,
- Salt Spring Island (SSI) Parks and Recreation,
- Juan de Fuca Electoral Area Community Parks, and
- Port Renfrew Community Recreation Centre.

Bylaw No. 4359 updates the annual fees and charges schedules, effective September 1, 2020.

The primary goal in review of the recreation fees and charges is to ensure that the cost for access to recreation services remains in line with service plan objectives and recovers an appropriate portion of operating costs, provides funds for the maintenance and investment in new assets and is reasonably affordable and competitive within the marketplace.

Recreation fees and charges went to the various commissions in April and May 2020, and were also evaluated in light of recent COVID-19 closures, and considering phased re-openings of facilities, programs and services. Consideration has been given to minimizing fee and charge increases, and to encourage safe and responsible user participation in recreation facilities and services over this period. The fees and services have also been considered in line with each service's existing requisition funding.

ALTERNATIVES

Alternative 1

1. That Bylaw No.4359, cited as "Capital Regional District Recreation Services and Facilities Fees and Charges Bylaw No. 1, 2009, Amendment Bylaw No. 14, 2020" be introduced and read a first, second and third time;
2. That Bylaw 4359 be adopted.

Alternative 2

That the proposed fees and charges be referred back to staff for additional information.

IMPLICATIONS

Financial Implications and Service Delivery Implications

This bylaw is required to provide the necessary authority before these services can collect updated fees and charges from patrons using these facilities. Please refer to Appendix 2 for a list of revisions included in the bylaw. The proposed fees and charges have been recommended by the respective Commissions.

CONCLUSION

The proposed fees and charges bylaw includes the fee schedules as approved by the respective commissions for the 2020-2021 season, starting September 1, 2020.

RECOMMENDATION

1. That Bylaw No.4359, cited as "Capital Regional District Recreation Services and Facilities Fees and Charges Bylaw No. 1, 2009, Amendment Bylaw No. 14, 2020" be introduced and read a first, second and third time;
2. That Bylaw 4359 be adopted.

Submitted by:	Rianna Lachance, BCom, CPA, CA, Senior Manager, Financial Services
Concurrence:	Nelson Chan, MBA, CPA, CMA, Chief Financial Officer
Concurrence:	Larisa Hutcheson, P. Eng., General Manager, Parks & Environmental Services
Concurrence:	Kristen Morley, J.D., General Manager, Corporate Services & Corporate Officer
Concurrence:	Robert Lapham, MCIP, RPP, Chief Administrative Officer

ATTACHMENT(S)

Appendix A: Bylaw No. 4359

Appendix B: List of Revisions