

Appendix A

History:

May 21, 2009	A Stop Work Order was posted for decks (along the front facing the water and both sides of the house) and plumbing constructed without the benefit of permits or approvals. Photos were taken.
May 28, 2009	A letter was sent to the owner advising that a Stop Work Order was posted and a building permit application was requested to be submitted by June 15, 2009. The letter was sent to the owner's mailing address in Vancouver.
Aug 17, 2009	A letter was sent to the owner advising that a building permit application had not been received and that the next step is to register a notice on land title.
Sep 17, 2009	The letter dated August 17, 2009 was resent to the owner at the property address.
Nov 16, 2009	Plumbing permit MA09-361 was issued. A building permit application was received for the decks.
Nov 18, 2009	A letter was sent to the owner requesting a fully dimensional site plan and Engineer's certification of the decks in order to continue processing the building permit application.
Jan 12, 2010	A letter was sent to the owner advising that the additional information had not been received and that the next step is to register a notice on land title.
Apr 14, 2010	An Island's Trust referral determined that a survey was needed to confirm adequate setback from the rear lot line and side lot line.
May 3, 2010	Building permit MA10-077 was issued to construct the decks subject to the siting of the foundation to be certified by a BC Land Surveyor prior to commencement of framing.
Jan 9, 2011	An email was received from the owner stating that they'd undertaken upgrades of the decks and had an Engineer out twice, and that they recognized the railings were not to code and would not pass final inspection and stated that they did not want to make any changes or spend any more money at that time.
Jan 28, 2011	A letter was sent to the owner advising that no inspection has been carried out for building permits MA09-361 and MA10-077. A third request for additional information was made to submit copies of the Engineer's certification before February 28, 2011 to avoid a notice on title and expiration of permits.
Mar 1, 2011	<p>A site visit was conducted by the Building Inspector.</p> <p>A file review determined that both permits MA09-361 for plumbing and MA10-077 for the decks had expired as work had not commenced within six months of issuing the permits.</p>

Sep 15, 2011	A site visit was conducted by the Building Inspector.
Sep 23, 2011	A letter was sent to the owner advising that the guards on the decks do not meet the requirements of the BC Building Code. The letter advised that the building permit had expired and to apply for reactivation of the permits.
May 10, 2012	A letter was sent to the owner advising that no response has been received and that the next step was to register a notice on the land title and that the fee for removing the notice is \$500. Canada Post returned the letter.
Mar 24, 2015	A building permit application was received for a deck at the back of the house and for the roof to be extended over the back deck. The applicant was the builder on behalf of the owner.
May 1, 2015	Building permit BP000791 was issued for the back deck and roof. This permit included reactivation of permits MA09-361 for plumbing and MA10-077 for the front and side decks. This permit was issued subject to the siting of the foundation to be certified by a BC Land Surveyor prior to commencement of framing and final inspections.
Jun 4, 2015	A framing inspection was conducted which resulted with a partial pass. It was noted that the roof was required to be completed.
Oct 6, 2016	Final inspection was conducted with a failed result.
May 1, 2017	Building permit BP000791 expired after two years from issuance date.
Aug 15, 2017	A second final inspection was conducted with a failed result. It was noted that deck guards were to be installed. This was the last inspection conducted.
Jun 20, 2018	A letter was sent to the applicant requesting an inspection to be arranged on or before July 20, 2018.
Jul 24, 2018	A site visit was conducted by the Building Inspector.
Aug 1, 2018	A letter was sent to the applicant advising that permit BP000791 expired on May 1, 2017 and will be required to be renewed. The letter advised that all decks are required to have BC Building Code compliant guards and hand rails prior to use.
Aug 16, 2018	The applicant (builder) telephoned to advise that he is no longer involved with the building project, the deck guards were not installed and that it is the owner's responsibility to reapply.
Oct 16, 2019	A site visit was conducted by the Building Inspector and photos were taken.
Dec 24, 2019	A site visit was conducted by the Building Inspector.
Feb 26, 2020	Two registered letters were sent to the owner, one to the owner's Malaysia address and one to the property address to advise the next step is to register a notice on land title and that the fee for removing the notice is \$500. The letter advised that an invitation to attend the public meeting would be sent.

- Mar 13, 2020 An email was received from the owner who acknowledged receipt of the registered letter sent to Malaysia. The owner advised that the dwelling is unoccupied, the construction work was not completed and the builder would be in contact regarding the permit.
- Mar 17, 2020 A site visit was conducted by the Building Inspector and photos were taken.
- May 11, 2020 The Chief Building Inspector emailed the owner requesting a discussion and received no reply.
- May 26, 2020 To date, the requested documentation has not been received nor has a new building permit application been received.
- The Chief Building Inspector authorized an invitation letter and staff report be prepared for committee.