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**MINUTES OF A MEETING OF THE MAGIC LAKE ESTATES WATER AND SEWER COMMITTEE held Tuesday, February 11, 2020 in the Main Conference Room, 479 Island Highway Victoria, BC**

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**PRESENT:** **Committee Members:** K. Heslop (*via-teleconference*), M. FossI, W. Foster, J. Deschenes, M. Kenwell, D. Howe, Southern Gulf Islands Electoral Area Director (*acting Vice Chair*)

**Staff:** I. Jesney, Senior Manager, Infrastructure Engineering; M. McCrank, Senior Manager, Infrastructure Operations; S. Orr (recorder)

**REGRETS:** D. Reed

The meeting was called to order at 9:29 am.

**1. APPROVAL OF AGENDA**

The agenda be amended as follows:

- 2. Election of Vice Chair
- 6. New Business – Grant Correspondence

**MOVED** by W. Foster, **SECONDED** by J. Deschenes,  
That the February 11, 2020 agenda be approved as amended.

**CARRIED**

**2. ELECTION OF VICE-CHAIR**

Acting Vice Chair called for nominations for the position of Vice-Chair of the Magic Lake Estates Water and Sewer Committee for the term.

- M. Kenwell nominated M. FossI, M. FossI accepted the nomination.
- Acting Vice Chair called for nominations a second time.
- Acting Vice Chair called for nominations a third and final time.
- Hearing no further nominations, M. FossI was appointed Vice Chair of the Magic Lake Estates Water and Sewer Committee for the term.

**3. ADOPTION OF MINUTES OF DECEMBER 10, 2019**

**MOVED** by W. Foster, **SECONDED** by M. Kenwell,  
That the minutes of the meeting held December 10, 2019 be adopted.

**CARRIED**

**4. COMMITTEE BUSINESS**

**4.1. Water Update (verbal report with handout)**

I. Jesney presented a handout and updated the committee on the ongoing issue with regard to pipe replacement at the water treatment plant.

**4.2. Wastewater Update (verbal report with handout)**

I. Jesney presented a handout and stated:

- Staff are preparing all of the documentation required for the Infrastructure Program - British Columbia – Green Infrastructure - Environmental Quality grant application.
- A resolution from the CRD Board is required to endorse the application.

- Letters of support have been received.

Next Steps for Grant Application:

- Complete and submit the grant application.
- Commence with preparing a project plan for the project.
- Commence with preparing a Request for Proposal to retain a design consultant for the sewer and manhole replacement work.

Staff answered questions from the committee about the grant application and the project plan.

#### **4.3. Operations Update (verbal report with handout)**

M. McCrank presented a handout and provided the following update:

##### **Water Operations Highlights:**

- Several water services were turned off due to leaks on the property owners' side of the system.
- Emergency response to wind and rain storm event on January 10, 2020. Several power outages at various facilities due to trees downed across power lines.
- Emergency response to system failure at the Water Treatment Plant.
- Air valve assembly leak repair near 2604 Shoal Road.
- Water service connection installed at 36123 Galleon Way.

##### **Wastewater Operations Highlights:**

- Marine environmental monitoring performed by CRD Environmental Protection Division at the Cannon Wastewater Treatment Plant outfall. Marine monitoring is required when there is more than three consecutive days of daily permitted flow exceedances for the facility.
- Sewer service connection installed for 36123 Galleon Way.
- Significant troubleshooting performed at the Chart Drive Sewage Lift Station. A pump check-valve was found to not be functioning correctly and required replacement.
- Several emergency responses to both Schooner and Cannon Wastewater Treatment Facilities due to daily flow exceedances due to significant heavy rainfall events.

Staff answered questions from the committee about water run-off from commercial properties.

#### **4.4. Grants Discussion**

A discussion took place about applying for other grants and if it would be a conflict with the Infrastructure Program - British Columbia – Green Infrastructure - Environmental Quality grant application.

**5. MLE 20-01 INVESTING IN CANADA INFRASTRUCTURE PROGRAM - GREEN INFRASTRUCTURE - ENVIRONMENTAL QUALITY GRANT APPLICATION FOR THE MAGIC LAKE ESTATES WASTEWATER SYSTEM RENEWAL PROJECT**

I. Jesney introduced the report and stated that staff are preparing an application for the grant and a resolution from the Capital Regional District Board is required to endorse the application.

**MOVED** by W. Foster, **SECONDED** by M. Kenwell,

That the Magic Lake Estates Water and Sewer Local Services Committee recommends to the Electoral Areas Committee and the Capital Regional District Board that:

1. Staff be directed to submit an application for an Investing in Canada Infrastructure Program - British Columbia – Green Infrastructure - Environmental Quality grant for the project's grant-eligible costs for the Magic Lake Estates Wastewater System Renewal Project; and,
2. The recent referendum approval to borrow up to \$6 million be used to commit to the community's 26.67% share of costs for the Magic Lake Estates Wastewater System Renewal Project.

**CARRIED**

**6. NEW BUSINESS**

**6.1. Grant Correspondence**

I. Jesney presented the following letters of support for the Investing in Canada Infrastructure Program - British Columbia – Green Infrastructure - Environmental Quality grant application:

- Letter dated January 23, 2020 from the Island Stream and Salmon Enhancement Society.
- Letter dated February 7, 2020, from the Ministry of Environment.
- Letter dated January 29, 2020, from the Pender Islands Conservancy Association.

**MOVED** by M. Kenwell, **SECONDED** by J. Deschenes,

That the letters of support for Investing in Canada Infrastructure Program - British Columbia – Green Infrastructure - Environmental Quality grant application be received for information.

**CARRIED**

**7. ADJOURNMENT**

The Magic Lake Estates Water and Sewer Committee meeting was adjourned at 9:55 am.

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Chair

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Secretary