

## Meeting Minutes

### Capital Region Housing Corporation Board

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Wednesday, April 8, 2020

12:45 PM

Room 488  
625 Fisgard Street  
Victoria, BC

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#### PRESENT:

L. Helps (Chair), D. Screech (Vice-Chair)(EP), D. Blackwell, S. Brice (EP), B. Desjardins (EP), F. Haynes (EP), G. Holman (EP), D. Howe (EP), J. Loveday (EP), C. McNeil-Smith (EP), R. Martin (EP), R. Mersereau (EP), G. Orr (EP), C. Plant (EP), J. Ranns (EP), L. Seaton (EP), M. Tait (EP), N. Taylor (EP), K. Williams (EP), R. Windsor (EP)

Staff: R. Lapham, Chief Administrative Officer; N. Chan, Chief Financial Officer; L. Hutcheson, General Manager, Parks and Environmental Services (EP); K. Lorette, General Manager, Planning and Protective Services (EP); K. Morley, General Manager, Corporate Services; T. Robbins, General Manager, Integrated Water Services (EP); E. Gorman, Deputy Corporate Officer (EP); S. Closson, Committee Clerk (Recorder)

EP - Electronic Participation

Regrets: Director Hicks, Isitt, Murdoch, Young

The meeting was called to order at 12:49 pm.

#### 1. TERRITORIAL ACKNOWLEDGEMENT

Chair Helps provided a Territorial Acknowledgement.

#### 2. APPROVAL OF THE AGENDA

**MOVED** by Director Blackwell, **SECONDED** by Director Plant,  
That the agenda for the April 08, 2020 Session of the Capital Region Housing Corporation Board be approved.  
**CARRIED**

#### 3. ADOPTION OF MINUTES

- 3.1. [20-268](#) Minutes of the March 11, 2020 Capital Region Housing Corporation Board Meeting

**MOVED** by Director Blackwell, **SECONDED** by Director Plant,  
That the minutes of the Capital Region Housing Corporation Board meeting of March 11, 2020 be adopted as circulated.  
**CARRIED**

#### 4. REPORT OF THE CHAIR

There were no Chair's remarks.

## 5. PRESENTATIONS/DELEGATIONS

### 5.1 Presentations

There were no presentations.

### 5.2 Delegations

There were no delegations.

## 6. CONSENT AGENDA

There were no items for consideration under this section.

## 7. ADMINISTRATION REPORTS

- 7.1. [20-212](#) Capital Region Housing Corporation 2019 Audit Findings Report and Audited Financial Statements

R. Lapham spoke to the updated recommendation.

**MOVED** by Director Blackwell, **SECONDED** by Director Plant,  
That the item be referred back to staff and brought forward for consideration by  
the Housing Corporation Board on April 22, 2020.  
**CARRIED**

## 8. REPORTS OF COMMITTEES

There were no items for consideration under this section.

## 9. BYLAWS

There were no bylaws for consideration.

## 10. NOTICE(S) OF MOTION

There were no Notice(s) of Motion.

## 11. NEW BUSINESS

There was no new business.

## 12. MOTION TO CLOSE THE MEETING

### 12.1. Motion to Close the Meeting

**MOVED** by Director Blackwell, **SECONDED** by Director Plant,  
That the meeting be closed for Negotiations with the Province of BC under  
section 90(2)(b) of the Community Charter.  
**CARRIED**

The meeting was closed at 12:55 pm.

The meeting rose without report at 1:00 pm.

### 13. ADJOURNMENT

MOVED by Director Blackwell, SECONDED by Director Plant,  
That the April 08, 2020 Capital Region Housing Corporation Board meeting be  
adjourned at 1:00 pm.  
CARRIED

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CHAIR

CERTIFIED CORRECT:

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CORPORATE OFFICER