



Minutes of a Meeting of the Mayne Island Parks and Recreation Commission Held January 9, 2020 in the Mayne Island Community Library

PRESENT: Acting Chair Peter Askin (Vice-Chair) Jerry Wise (Treasurer)
 Debra Bell (Minute Taker) Kris Sigurdson Vania Williams
 Veronica Euper Bill Warning

ABSENT: David Howe, Director, CRD, Southern Gulf Islands

The meeting was called to order at 3:00 pm.

1) Territorial Acknowledgement of the Coast Salish First Nations

Acting Chair Askin acknowledged the meeting is held on the traditional territory of the Coast Salish First Nations.

2) Approval of Agenda

MOVED by Commissioner Wise, **SECONDED** by Commissioner Warning,
That the agenda be approved as circulated subject to Item 4 being addressed before Item 3.
CARRIED

4) Adoption of Minutes of the December 12, 2019 meeting

MOVED by Commissioner Williams, **SECONDED** by Commissioner Wise
That the minutes of the December 12, 2019 meeting be adopted as previously circulated.

- Commissioner Wise introduced additional information pertaining to Item 9 (f) stating the honorarium paid was not dependent on the motion referred to on [March 14, 2012](#); the honorarium was subject to an annual motion to approve the honorarium for administrative duties and as no such motion was made, the honorarium would naturally cease on [December 31, 2019](#).

CARRIED.

Commissioner Wise announced his resignation effective no later than February 29, 2020.

ADOPTED

3) Election of Officers

The following nominations were made:

For Chair: Debra Bell
 Veronica Euper

For Vice-Chair: Peter Askin

For Treasurer: Debra Bell
 Vania Williams

Election Results:

Chair: Veronica Euper declined the nomination and by acclamation, Debra Bell.

Vice-Chair: By acclamation, Peter Askin.

Treasurer: Vania Williams declined the nomination and by acclamation, Debra Bell.

5) Chair's Remarks

Chair Bell expressed the desire that 2020 be a positive one for the Commission; commissioners be respectful of one another and hopefully the Commission could have some 'fun' this year.

6) Presentations/Delegations

There were none.

7) Reports

a) Administration

i) Treasurer's Reports

MOVED by Commissioner Wise, **SECONDED** by Commissioner Askin,

That the Mayne Island Parks and Recreation Commission approve the Treasurer's Reports for the periods December 13 to December 31, 2019 and January 1 to January 9, 2020 as presented.

CARRIED

- Tru Value created a category for the Miner's Bay Christmas Tree for community spirit donations. This year they collected approximately \$600 which was given to the Library to help offset the hydro bill. By **unanimous consent**, this funding opportunity will be promoted in the MayneLiner.

ADOPTED

ii) Commissioner Warning's Contract

- Commissioner Warning tests the water quality at Miner's Bay and Dinner Bay to ensure it meets Island Health standards. Insurance to cover this work is difficult to find and prohibitively expensive at an estimated \$8,700 per year per location. Commissioner Euper will arrange a meeting with Ross Cameron, CRD Manager, Risk & Insurance to discuss the issue.

iii) Spring Commonality Meeting

- No further information received on the Commonality Meeting to be held on Saturna Island on April 6th or 7th, 2020.

iv) Library Water System Upgrade

- The certified hydrogeologist required to assess the well at Miner's Bay is away until mid-January. Depending upon the results of the assessment and Island Health's position, the water system may or may not then be upgraded by Stream Line Plumbing Ltd.
- The second well on the property may provide an alternative.

v) Volunteer Survey – Next Steps

- Commissioner Euper will assist with writing the article in the MayneLiner.
- The Japanese Garden volunteers resume work in March, at which time a follow up meeting will be arranged.
- Feedback included a recommendation that MIPRC needs to be sensitive to those volunteers who find manual work difficult and MIPRC should implement other ways to carry out that work. Commissioners Euper and Warning will address this issue.

vi) Volunteer T-shirts

- Eighty T-shirts have been ordered and will be picked up and paid for once they are ready.

vii) Parks Master Plan

- The survey summary will be posted in the MayneLiner.
- Input from Mayne Island Pathways and Trails Association and the Mayne Island Conservancy Society is still outstanding.
- Interest in providing input was received from one First Nation.

viii) Island Garbage Services

- The Mayne Island Improvement District is working on the issue.
- The former operator may continue to pick up garbage for commercial businesses.

ix) Association of Mayne Island Boaters (AMIB) / Boat Ramps

- AMIB will make a presentation at the meeting in February.
- Prior to the next meeting relevant documents will be reviewed and CRD will be asked for a signed copy of the stewardship agreement.

x) K. Stevenson and the alder trees

- At a meeting between Commissioner Askin, then Chair Duggan and the arborist, they concluded no further action was required.
- Commissioner Askin advised Ms. Stevenson and recommended she contact Justine Starke, CRD Manager, SGI Administration with any further concerns.
- The Commission will defer to the CRD Manager's position on the matter.

b) Dinner Bay

i) Disc Golf Group Formal Stewardship Agreement

- Rob Underhill advised the disc golf group members will be holding a meeting to discuss matters and the Commission will wait for the results.
- The Pender Island Disc Golf agreement, which is undergoing amendment, will be forwarded to all commissioners.
- It was suggested the group members could sign up as park volunteers; they would be covered by CRD insurance and report to Commissioner Warning.

ii) Playground Inspection

- A CRD representative is scheduled to come on January 15, 2020 to inspect the playground
- Playground chips last about 3 years. The new order is on hold pending the results of the inspection.

iii) Other Items

- There are enough volunteers to deal with lawn cutting and the putting green.
- Commissioner Warning will review the stand of alders at the entrance to the Japanese Garden for potential safety issues.

c) Japanese Garden

- Approximately 1200 visitors visited the gardens during the holiday season.
- Donations were a significant amount and there was very positive feedback.

d) Miner's Bay

- i) Appointment of Commissioner-in-Charge.
 - Commissioner Warning will be Commissioner-in-Charge if former Chair Duggan will assist at the park.
 - Commissioner Sigurdson will meet with Commissioner Warning and former Chair Duggan to discuss how she might also help at Miner's Bay and Village Bay parks.
- ii) Former Chair Duggan's appreciation luncheon
 - An appreciation luncheon is in order to recognize former Chair Duggan's contributions, length of service and hard work on the commission.
 - Arrangements will be made to hold the luncheon soon.

Commissioner Euper left the meeting at 4:30 pm.

e) Henderson Park / Trail Network Development

- No activity to report.

f) Village Bay

- Awaiting the quote from Hans van Tongeren to build the wishing well.
- Commissioner Sigurdson will meet with Commissioner Warning and former Chair Duggan to discuss how she might help at Miner's Bay and Village Bay parks.

g) Cotton Park

- Communication to decline a wedding ceremony at the park was confirmed.
- The process of edging the driveway with inlaid bricks has commenced.

- The split-rail fence, which was approved at the last meeting, has been held up awaiting a contract. Eagle activity has been limited but the project should be completed soon.

It was **MOVED** and **SECONDED**;

That an amount of \$1,300 be allocated from the capital reserve account to Cotton Park – split rail fence project.

CARRIED

- Commissioners who spoke with the individual concerned about restrictions on weddings and events in the parks advised that any misunderstandings had been cleared up.

Commissioner Wise left the meeting at 4:45 pm.

8) Correspondence

- a) Clarification letter to K. Stephenson regarding our responsibility for removal of additional trees.
- b) Email concerning tree down at Mary Jeffery Park and water overflowing at Montrose Rd.
 - Email reply to contact CRD Manager, SGI Administration as work in that park is performed by unionized CRD employees.
- c) 2nd Mayne Island Scouts sent a thank-you card for their recreational funding.

9) New Business

- a) Minutes
 - Reminder that edits should be sent to the Minute Taker within one week of receipt.
 - By **unanimous consent**, it was agreed the draft minutes will first be forwarded to Chair Bell and Commissioner Euper for initial review.
- b) Janitorial contractor
 - Commissioner Warning agreed to be the contact person at Gulfport Realty and TruValue regarding emergencies at the washrooms starting March 1, 2020.
 - In the interim, former Chair Duggan will be asked if he will agree to be the contact person.
 - The janitorial services/maintenance committee to reconvene as the current contract expires March 31, 2020.
- c) Commercial activities committee
 - The committee will be reconstituted to cover commercial and non-commercial activities in the parks and determine the scope of their review. Commissioner Sigurdson will be on the committee. Commissioner Williams will attend the first

ADOPTED

meeting. Commissioner Euper will be asked to join the committee. Commissioner Askin will also participate if required.

- Co-ordinator of bookings; Commissioner Sigurdson will contact Commissioner Wise to find out the process for bookings at the parks and report back.
- Commissioner Sigurdson will obtain the mailbox key from Commissioner Wise and give it to Commissioner Williams who agreed to monitor the mailbox.

d) Deer remains in Henderson Park; position on the No Hunting ban and Town Hall with Elizabeth May.

- Commissioner Askin moved that the MIPRC support the restoration of the No Hunting ban and this be communicated to the CRD for further action.
- There have been two incidents of hunting deer in the parks and perhaps the Commission should be on record at the upcoming Town Hall meeting of Elizabeth May (recognition given to the fact she is a federal MP and the legislation is provincial).
- Discussion ensued about the position the Commission should take on this subject.
- Incomplete motion tabled and issue to be addressed at the next meeting.

10) Motion to Close the Meeting

No motion.

11) Rise and Report

No report.

12) Adjournment

MOVED by Commissioner Askin, **SECONDED** by Commissioner Williams,
That the meeting be adjourned at 5:13 pm.

CARRIED

Next meeting was scheduled for February 13, 2020 at 3:00 pm in the Mayne Island Community Library.

Original signed by Chair Debra Bell

February 13, 2020

CHAIR

DATE

Original signed by Chair Debra Bell

ACTING RECORDING SECRETARY

ADOPTED