

**Minutes of a Meeting of the Galiano Island Parks & Recreation Commission**  
**Held on Jan. 2, 2020 in the Galiano Island Trust/CRD Office (23 Madrona)**

**Present:** Stephen Rybak (Chair), Charlene Dishaw, Gerry Longson, Andrew Simon, Michael Carrothers (Maintenance Contractor), David Gore, Barry New, Lorne Byzyna, Ed Andrusiak (Past Chair & Treasurer), John Coulthard (Recording Secretary),

**Absent:** Jim Henshall, Dave Howe (Regional Director)

The meeting was called to order at 8:30 am.

**1. Territorial Acknowledgement**

Commissioner Stephen Rybak provided a territorial acknowledgement.

**2. Approval of Agenda**

**MOVED by Commissioner Longson, SECONDED by Commissioner Dishaw, that the agenda be approved as amended.**

**CARRIED**

**3. Election of Officers**

Ed Andrusiak conducted the Election of Officers. The following positions were filled by acclamation.

Chair: Stephen Rybak

Vice Chair: Charlene Dishaw

Treasurer: Lorne Byzyna

**4. Adoption of the Minutes**

**Moved by Commissioner Rybak and seconded by Commissioner Longson that the minutes of December 5, 2019 be adopted as previously circulated.**

**CARRIED**

**5. Chair's Remarks**

Stephen welcomed the new commissioners and said he was looking forward to working with everyone. He expects a few "learning bumps" along the way but no major issues. He thanked Ed for all the work he has done.

**6. Treasurer's Report – January 2, 2020**

The outgoing Treasurer, Ed Andrusiak presented the treasurer's report.

**6.1 Status of Accounts**

ACTIVITY	SPENT	BALANCE
Parks Improvement	\$624	\$6266
Parks Maintenance	\$56527	\$4183
Meeting Expense Allowance	\$2199.53	\$680
Recreation	\$34800	\$0
Recreation meeting Expense	\$330	\$0
Imprest Account		\$679.74

Capital Reserve		\$59557.25
Donations	\$300	\$970

## 6.2 Invoices to be Approved

**MOVED by Commissioner Longson and SECONDED by Commissioner Byzyna that a payment to Contractor Michael Carrothers of \$3455.65 for monthly park maintenance be approved.**

**CARRIED**

## 6.3 Payment of Invoices

Michael Carrothers	Lord Trail Construction	\$189
Michael Carrothers	Matthews Trail Upgrade	\$992.25
Columbus Signs	"Bridge Closed" signs	\$45.37
Galiano Trading Co.	Maintenance Supplies	\$291.34
Jennifer Margison	Secretarial Services	\$364.53

## 6.4 Projected Operating Expenses for 2020

Garbage removal (Nadia)	\$200
Parks Maintenance Contract	\$
Pump Toilets	\$
Apple Pie	\$
Stewards' Luncheon	\$
Post Box	\$
Secretarial	\$
Transfer to Capital Reserve Fund	\$12000
CRD Labour/Legal	
TOTAL	\$12200

Capital Reserve Fund – GIPRC Project List 2020 attached.

Ed summed up the report by noting that the budget was in good shape for the new commission.

**MOVED by Chair Rybak and seconded by Commissioner Gore that the Treasurer's Report be approved.**

**CARRIED**

## 7. Correspondence

None.

## 8. Presentations/Delegations

None.

## 9. Administration Reports

### 9.1 Maintenance Contractor's Report

The trail to Matthews Beach was improved through the installation of three solid posts to provide better support for the rope and a building up of the final switchback. The Commission asked Michael to prepare a staged proposal for more work on the trail to be presented to the next meeting.

The loop trails in Lord Park are done and recommendations about signs were requested. The commission suggested that a walk-a-round be arranged and this item be discussed again at the next meeting.

Is it time for another beach cleanup? Someone has left a pile of beach debris on the road near the Sticks Allison West Park. Contractor Carrothers said he would go by and pick it up. Commission Dishaw will contact the Conservancy to see if there is interest in another beach cleanup day this year. Last year we did it in April.

## **9.2 Shore Access Report**

**Wheelchair Access-** the process of determining which beach accesses could be given wheelchair access is ongoing.

**Kayak Access-** in response to a question it was noted that some beaches are identified as kayak accessible on the CRD map.

## **9.3 Trails Report**

**Sturdies Bay Trail** - a little work was done on the mud hole near the school.

**Bell Trail** - the commission is awaiting an estimate for the replacement cost of the bridge.

## **9.4 Parks Report**

**DL 79:** The Commission has two RFP's for work at this 10 ha. park at the end of Bodega Beach Drive.

**MOVED by Commissioner Longson and seconded by Commissioner Simon to accept the proposal by Contractor Carrothers to build trails for \$13,450.00.  
CARRIED.**

Gerry will circulate the proposal to the new members of the commission.

**Disc Golf Course:** A question was raised about the possibility of identifying a location where a disc golf course could be set up. There is one on Pender and also on Mayne. This item should be brought up at the spring commonality meeting. Perhaps a delegation could be invited to come forward to the commission with ideas. Some concerns were raised about liability issues. Stephen and Lorne will follow up on this.

## **9.5 Rental of CRD Park lands for Private Special Events:** Charlene has distributed the latest draft proposal. The CRD is looking into a standardized form for the islands. So currently things are still in limbo. It was suggested that the Galiano Club and the Lions be contacted to see if they have a policy. This should be left on the agenda for the next meeting.

## **9.6 Master Plan Review:** No report.

## **9.7 Invasive Species Control:** Andrew reviewed this project for the new commissioners. The Zuker site has been identified as the most likely to have success. He will develop a timetable and approach for consideration at the next meeting. There will be a need to involve community members.

## **9.8 Volunteer Report:**

Charlene reported we have a full compliment of volunteers for all access points. Next month an appreciation lunch should be planned.

#### **9.9 Recreation Report:**

The folio is ready to had over to Commissioner Dishaw.

#### **10. New Business**

**10.1 Task Assignments:** attached.

#### **10.2 Mountain Bike Trail Maps and CRD Policy:**

Some electric bikes have been seen on the trails. The bike rental companies have been contacted and they indicated that rental bikes are supplied with locks. The commission should consider bike racks where bikes can be secured at our parking lots so renters don't feel that they have to keep the bikes with them. With respect to DL79 it was noted that neighbours are using dirt bikes in this area. Gerry will draft a letter to the neighbours notifying them that the new trails will be pedestrian only and bring it to the next meeting for review.

#### **10.3 Input from members of the public**

In response to a question about progress on Zayer it was reported that the archaeological report was done but there is a need to liaison with the government to see if they will accept this. The process is slow and difficult but it will come about.

#### **10.4 Contact information**

Commissioners should make sure that the secretary Jennifer Margison has their correct contact information, including phone numbers.

#### **10.5 Spider Phone:**

The commission should look into the cost of a "spider phone" to be used when commissioners participate in a meeting by phone.

#### **12. Adjournment**

**Moved by Commissioner Longson and seconded by Commissioner Dishaw that the meeting be adjourned at 10:35 am.**

**CARRIED**

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Stephen Rybak, Chair, Galiano Parks and Recreation Commission