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**MINUTES OF A MEETING OF THE SOUTHERN GULF ISLANDS HARBOURS COMMISSION**  
**Held Friday, November 22, 2019 at the Panorama Recreation Centre Boardroom, 1885**  
**Forest Park Drive, North Saanich, BC**

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**PRESENT:**     **Commissioners:** B. Mabberley, Galiano Island (Chair); P. Brent, Saturna Island; J. Deschenes, North Pender Island; Robert Fenton, South Pender Island; J. Hall, Piers Island/Swartz Bay, D. Howe, Regional Director  
                  **Staff:** T. Robbins, General Manager, Integrated Water Services; D. Puskas, Manager, Capital Works; D. Robson, Manager, Saanich Peninsula and Gulf Islands Operations, P. Binner, Dock Operations Coordinator; S. Orr (Recorder)  
                  **Public:** 1

**ABSENT:**       I. Dow, Mayne Island

The meeting was called to order at 9:04 a.m.

**1. APPROVAL OF AGENDA**

The following addition was made:

- 3. Delegations – Allen Slade, Boaters Association

**MOVED** by Commissioner Howe, **SECONDED** by Commissioner Brent,  
That the November 22, 2019 agenda be approved as amended.

**CARRIED**

**2. ADOPTION OF MINUTES**

**MOVED** by Commissioner Brent, **SECONDED** by Commissioner Howe,  
That the minutes of the Southern Gulf Islands Harbours Commission meeting held September 27, 2019 be adopted.

**CARRIED**

**3. DELEGATIONS**

**3.1. Allen Slade, Boaters Association**

A. Slade stated that the Boater's Association Annual General Meeting will be November 23, 2019 and would like an update on the Horton Bay and Anson Road projects.

Commissioners and staff provided an update.

The Chair thanked A. Slade for his delegation.

**4. CHAIR'S REMARKS**

The Chair had no remarks.

**5. COMMISSION BUSINESS**

**5.1. Project Update, Report #SGIHC19-05**

D. Puskas introduced the report and provided an overview of the current capital projects: Miners Bay Upgrades, Anson Road Dock Project, Lyall Harbour Improvements and Dock Extension.

A discussion took place regarding the proposed changes to the Miners Bay dock.

Staff responded to questions from the Commission.

**MOVED** by Commissioner Brent, **SECONDED** by Commissioner Fenton,  
That the Southern Gulf Islands Harbours Commission receive the report for information.  
**CARRIED**

**5.2. Dock Inspection Reports**

D. Robson introduced the reports as presented. He stated that staff are working with the Dead Boat Society to remove the derelict boat at Hope Bay.

A discussion took place about derelict boats and dock maintenance.

**MOVED** by Commissioner Brent, **SECONDED** by Commissioner Hall,  
That the Dock Inspection Reports be received for information.

**CARRIED**

**6. NEW BUSINESS**

There was no new business.

**7. MOTION TO CLOSE THE MEETING**

**MOVED** by Commissioner Brent, **SECONDED** by Commissioner Howe,  
That the Southern Gulf Islands Harbours Commission close the meeting **In accordance with the Community Charter, Part 4, Division 3, 90(1)(i)** the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

**CARRIED**

**8. RISE AND REPORT**

The commission rose from its closed session without report.

**9. NEW BUSINESS**

There was no new business.

**10. ADJOURNMENT**

**MOVED** by Commissioner Brent, **SECONDED** by Commissioner Howe,  
That the meeting of the November 22, 2019 Southern Gulf Islands Harbours Commission meeting be adjourned at 12:34 p.m.

**CARRIED**

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Chair

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Committee Clerk