



Making a difference...together

**Minutes of a Meeting of the Surfside Park Estates Water Service Committee**

**Held Tuesday, October 30, 2018 in the Main Conference Room, 479 Island Highway, Victoria, BC**

---

**PRESENT:**     **Committee Members:** L. Vallee (Chair), R. Bougie, S. Everts, J. Sutherland

**Staff:** M. McCrank, Senior Manager, Infrastructure Operations; Ian Jesney, Senior Manager, Infrastructure Engineering; Peggy Dayton, Financial Analyst; S. Orr (recorder)

**ABSENT:**     D. Howe

**PUBLIC:**       1 member

The meeting was called to order at 10:09 a.m.

**1.     Approval of Agenda**

**MOVED** by S. Everts, **SECONDED** by R. Bougie,  
That the agenda be approved.

**CARRIED**

**2.     Election of Chair**

M. McCrank called for nominations for chair of the Surfside Park Estates Water Service Committee for a one-year term. Louis Vallee was nominated and agreed to stand. Nominations were called for two more times, and hearing none, Louis Vallee was acclaimed as chair.

**3.     Adoption of Minutes of November 6, 2017**

**MOVED** by R. Bougie, **SECONDED** by J. Sutherland,  
That the minutes of November 6, 2017 be adopted as circulated.

**CARRIED**

**4.     2019 Operating and Capital Budget**

M. McCrank spoke to the report and provided an overview of the key budget factors influencing the 2019 Operating and Capital Budget.

Staff answered questions from the committee about capital projects.

**MOVED** by L. Vallee, **SECONDED** by S. Everts,  
That the Surfside Park Estates Water Service Committee:

1. Approve the 2019 operating and capital budget as presented, and recommend that the 2018 actual surplus or deficit be balanced on the 2018 transfer to the capital reserve fund; and,

2. Recommend that the Electoral Area Services Committee recommend that the CRD Board approve the 2019 Operating and Capital Budget and the five year Financial Plan for the Surfside Park Estates Water Service as presented.

**CARRIED**

**5. New Business**

S. Everts stated that she will no longer be on the committee as of October 31, 2018.

A brief discussion took place about post disaster water supply.

**6. Adjournment**

**MOVED** by J. Sutherland, **SECONDED** by S. Everts,  
That the meeting be adjourned at 10:57 a.m.

**CARRIED**

---

Chair

---

Committee Clerk