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**REPORT TO THE HOSPITALS AND HOUSING COMMITTEE
MEETING OF WEDNESDAY, DECEMBER 04, 2019**

SUBJECT **AAP for Bylaws 4326 and 4327 – Regional Housing First Program**

ISSUE

To conduct an Alternate Approval Process for Bylaw No. 4326 and 4327 by confirming the deadline to receive elector responses, establish the total number of electors, and approve the Notice of Alternative Approval Process and the Electoral Response Form prior to the deadline and certification of results.

BACKGROUND

At its meeting held September 11, 2019, the CRD Board gave three readings to the following bylaws:

- Bylaw No. 4326, “Land Assembly, Housing and Land Banking Service Establishment Bylaw No. 1, 2010, Amendment Bylaw No. 1, 2019” to remove the limitations to borrowing; and
- Bylaw No. 4327, “Regional Housing First Program Loan Authorization Bylaw No. 1, 2019” to authorize the borrowing of an additional ten million dollars (\$10,000,000) for the Land Assembly, Housing and Land Banking Service.

The bylaws obtained Inspector of Municipalities approval on October 20, 2019 and the CRD was notified on October 28, 2019. The next step prior to adopting the bylaw is to obtain elector assent. The CRD Board directed elector assent be obtained via alternative approval process (AAP) for the electoral areas and via municipal Council consent on behalf for the municipalities.

In order to conduct the AAP, the attached Notice (Appendix B) and Elector Response Form (Appendix C) have been prepared in accordance with the applicable sections of the *Local Government Act* (LGA) and the *Community Charter* (CC). The Board may proceed with adopting the bylaw if two-thirds of the 16 participants consent. For the AAP, consent is given unless more than 10% of the electors indicate in an electoral area that the Board must obtain the assent of the electors by way of assent voting (referendum). The proposed deadline to receive elector responses is February 18, 2020.

The total number of registered resident electors and registered non-resident property electors in each electoral area is as follows:

- Salt Spring Island Electoral Area is estimated at 9095, of which 10% is 910 electors;
- The Southern Gulf Islands Electoral Area is estimated at 5003, of which 10% is 500 electors; and
- Juan de Fuca Electoral Area is estimated at 5754, of which 10% is 575 electors.

ALTERNATIVES

Alternative 1

The Hospitals and Housing Committee recommend to the Capital Regional District Board:

- 1) That in accordance with section 86(3) of the *Community Charter*, the date of February 18,

2020 be confirmed as the deadline by which electoral response, under the Alternate Approval process for CRD Bylaws 4326 and 4327, must be submitted to the Capital Regional District by qualified electors within the Salt Spring Island, Southern Gulf Islands and Juan de Fuca Electoral Areas;

- 2) That the attached Notice of Alternative Approval Process and the Elector Response Form be approved; and
- 3) That the total number of registered electors within the service areas is as follows:
 - a. For Salt Spring Island, 9,095 and that 10% of that number is 910 electors;
 - b. For the Southern Gulf Islands Electoral Area, 5003 and that 10% of that number is 500 electors; and
 - c. For the Juan de Fuca Electoral Area, 5754 and that 10% of that number is 575 electors.

Alternative 2

That this report be referred back to staff for additional information.

CONCLUSION

The CRD Board has previously approved obtaining electoral approval by an Alternative Approval Process for Bylaws No. 4326 and 4327 in the Electoral Areas. To conduct the Alternative Approval Process for Bylaws No. 4326 and 4327, the Board has to confirm the deadline to receive elector responses, establish the total number of electors, and approve the Notice of Alternative Approval Process and the Elector Response Form.

RECOMMENDATION(S)

The Hospitals and Housing Committee recommend to the Capital Regional District Board:

- 1) That in accordance with section 86(3) of the *Community Charter*, the date of February 18, 2020 be confirmed as the deadline by which electoral response, under the Alternate Approval process for CRD Bylaws 4326 and 4327, must be submitted to the Capital Regional District by qualified electors within the Salt Spring Island, Southern Gulf Islands and Juan de Fuca Electoral Areas;
- 2) That the attached Notice of Alternative Approval Process and the Elector Response Form be approved; and
- 3) That the total number of registered electors within the service areas is as follows:
 - a. For Salt Spring Island, 9,095 and that 10% of that number is 910 electors;
 - b. For the Southern Gulf Islands Electoral Area, 5003 and that 10% of that number is 500 electors; and
 - c. For the Juan de Fuca Electoral Area, 5754 and that 10% of that number is 575 electors.

Submitted by:	Emilie Gorman, MPA, Manager, Legislative Services & Deputy Corporate Officer
Concurrence:	Kristen Morley, JD, General Manager, Corporate Services & Corporate Officer
Concurrence:	Robert Lapham, MCIP, RPP, Chief Administrative Officer

Attachments:

- Appendix A: Bylaws No. 4326 and 4327 at Third Reading
- Appendix B: Notice of Alternative Approval Process
- Appendix C: Elector Response Form