

Meeting Minutes

Planning and Protective Services Committee

Wednesday, October 16, 2019

10:00 AM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

PRESENT:

Directors: K. Williams (Vice Chair), S. Brice, B. Desjardins, F. Haynes, C. McNeil-Smith,
R. Mersereau, G. Orr, B. Thompson (for R. Windsor), G. Young

Staff: Staff: R. Lapham, Chief Administrative Officer; K. Lorette, General Manager, Planning and
Protective Services; S. Carby, Senior Manager, Protective Services; E. Gorman, Deputy Corporate
Officer; S. Closson, Committee Clerk (Recorder)

Regrets: Directors Hicks, Ranns, Chair Plant

The meeting was called to order at 10:00 am.

1. Territorial Acknowledgement

Chair Williams provided a Territorial Acknowledgement.

2. Approval of Agenda

MOVED by Director Brice, **SECONDED** by Director Desjardins,
That the agenda for the October 16, 2019 Planning and Protective Services
Committee meeting be approved.
CARRIED

3. Adoption of Minutes

[19-817](#)

Minutes of the September 18, 2019 Planning and Protective Services
Committee Meeting

MOVED by Director Haynes, **SECONDED** by Director Mersereau,
That the minutes of the Planning and Protective Services Committee of
September 18, 2019 be adopted as circulated.
CARRIED

4. Chair's Remarks

Chair Williams spoke to upcoming budget discussions and the opportunity to
review budget implications and discuss any impact.

5. Presentations/Delegations

There were no presentations or delegations.

6. Committee Business

6.1. [19-840](#) 2019-2022 Planning and Development Service Planning

K. Lorette introduced the 2019 - 2011 Planning and Development Service Planning report.

Discussion ensued on the following:

- construction and development activity data
- development and building permits
- food crop production
- Farmlands Trust

**MOVED by Director Mersereau, SECONDED by Director Haynes,
That the Planning and Protective Services Committee recommends to the Capital
Regional District Board:**

**That the initiatives proposed in the provisional budget related to the Planning
and Protective Service Committee Planning and Development mandate
(Appendix A: Community Needs Summary - Planning and Development) be
advanced to the October 30, 2019 Provisional Budget review process.**

CARRIED

6.2. [19-841](#) 2019-2022 Protective Services Service Planning

K. Lorette introduced the Protective Services Service Planning report.

Discussion ensued on a dedicated FTE position supporting the coordination of emergency services.

**MOVED by Director Brice, SECONDED by Director Desjardins,
That the Planning and Protective Services Committee recommends to the Capital
Regional District Board:**

**That the new initiatives proposed in the provisional budget related to the
Planning and Protective Services Committee mandate (Appendix A: Community
Needs Summary - Protective Services) be advanced to the October 30, 2019
Provisional Budget review process.**

CARRIED

7. Notice(s) of Motion

There were no Notice(s) of Motion.

8. New Business

There was no new business.

9. Adjournment

**MOVED by Director Mersereau, SECONDED by Director Haynes,
That the October 16, 2019 Planning and Protective Services Committee meeting
be adjourned at 10:26 am.**

CARRIED

Chair

Recorder