



**REPORT TO THE CAPITAL REGIONAL DISTRICT BOARD
MEETING OF WEDNESDAY, OCTOBER 30, 2019**

SUBJECT Regional Arts Facilities Select Committee

ISSUE

The Regional Arts Facilities Select Committee requires confirmation of member appointments and adoption of the Terms of Reference

BACKGROUND

At their meeting of October 9, 2019, in fulfilment of Initiative 12a-1 of the CRD 2019–2022 Corporate Plan, the Board passed a motion establishing a Regional Arts Facilities Select Committee to facilitate a discussion of the region's arts facilities needs.

Following the October meeting the Board Chair surveyed Directors for interest in serving on the Select Committee and met with staff to discuss revisions to the draft Terms of Reference. Proposed changes include:

- Increasing membership of the Select Committee from seven to eleven members
- Including the provision that Directors appointed to the Select Committee may have their alternates attend in their place

ALTERNATIVES

Alternative 1

That the Regional Arts Facilities Select Committee Terms of Reference be approved and forwarded to the select committee for its information.

Alternative 2

That the report be referred back to staff for additional information.

IMPLICATIONS

Appointments to and adoption of the Terms of Reference for the Regional Arts Facilities Select Committee is the next step in fulfilment of 2019–2022 Corporate Plan Initiative 12a-1.

A budget amount of \$40,000 has been included in the provisional budget for discussion at Committee of the Whole on October 30, 2019.

CONCLUSION

Approval of the Select Committee Terms of Reference are required to move initiative 12a-1 forward. Pursuant to the Terms of Reference, the Board Chair will appoint the committee chair and committee members.

Next steps include covering the Select Committee's initial meeting where they should identify the scope of work required and desired outcomes.

RECOMMENDATION

That the Regional Arts Facilities Select Committee Terms of Reference be approved and forwarded to the select committee for its information.

Submitted by:	James Lam, Manager, Arts & Culture Support Service
Concurrence:	Nelson Chan, MBA, CPA, CMA, Chief Financial Officer
Concurrence:	Kristen Morley, JD, General Manager, Corporate Services
Concurrence:	Robert Lapham, MCIP, RPP, Chief Administrative Officer

JL:nm

Attachments

Appendix A: Regional Arts Facilities Select Committee Terms of Reference