

**REPORT TO CAPITAL REGIONAL DISTRICT BOARD
MEETING OF WEDNESDAY, AUGUST 14, 2019**

SUBJECT **Bylaw No. 4322: 2019 to 2023 Financial Plan Bylaw, 2019, Amendment Bylaw No. 3, 2019**

ISSUE

The 2019–2023 Financial Plan was adopted on March 20, 2019. Amendments to the Financial Plan are required to authorize the revised operating and capital expenditures.

BACKGROUND

The Capital Regional District (CRD) Board approved the 2019–2023 Financial Plan (Bylaw No. 4291) on March 20, 2019, and amended on April 10, 2019, and July 12, 2019. Amendments are required in accordance with Section 374(2) of the *Local Government Act* (LGA), which states that the financial plan may be amended at any time by bylaw to incorporate changes in budget, for certainty.

As new information becomes available and pursuant with Section 374 of the LGA, the CRD Board may further revise the financial plan. The Core Area Wastewater Treatment Project (CAWTP) budget requires an amendment to the 5 year capital plan of \$10.0 million, which has been approved by both the Core Area Liquid Waste Management Committee on April 17, 2019 and the CRD Board on May 8, 2019. The chart below outlines the 2019-2023 Capital Plan amendment.

**CAWTP Capital Plan Amendment
(\$ Millions)**

Description	2019	2020	2021	2022	2023	Total
Original Budget	\$260.2	\$173.1	\$15.6	\$5.5	\$5.5	\$460.0
Amendment	\$260.2	\$183.1	\$15.6	\$5.5	\$5.5	\$470.0
Change	-	\$10.0	-	-	-	\$10.0
Funding Source:						
Debt	-	\$10.0	-	-	-	\$10.0

The proposed Financial Plan amendment Bylaw No. 4322 with an updated Schedule B adjusted for the amended capital expenditures is attached as Appendix A.

ALTERNATIVES

Alternative 1

1. That Bylaw No. 4322, “2019 to 2023 Financial Plan Bylaw, 2019, Amendment Bylaw No. 3, 2019” be introduced and read a first, second, and third time; and
2. That Bylaw No. 4322 be adopted.

Alternative 2

That Bylaw No. 4322 be deferred pending further analysis by CRD staff.

FINANCIAL IMPLICATIONS

The amendment comes as a result of changes to the total estimated cost to complete of the Core Area Waster Treatment Project as outlined in report included in Appendix B and reflects scope refinement as outlined in report in Appendix C.

CONCLUSION

In compliance with the *Local Government Act*, the proposed amending Bylaw No. 4322 records the changes required to the 2019 to 2023 Financial Plan Bylaw No. 4291 which the CRD Board approved in March 2019.

RECOMMENDATION

1. That Bylaw No. 4322, “2019 to 2023 Financial Plan Bylaw, 2019, Amendment Bylaw No. 3, 2019” be introduced and read a first, second, and third time; and
2. That Bylaw No. 4322 be adopted.

Submitted by:	Nelson Chan, MBA, CPA, CMA, Chief Financial Officer
Concurrence:	Robert Lapham, MCIP, RPP, Chief Administrative Officer

AD:ngm

Attachments

Appendix A: Bylaw No. 4322 with Schedule B, 2019-2023 Capital Expenditure Plan

Appendix B: Core Area Wastewater Treatment Project Board Refinement of Scope

Appendix C: CAWTPB-CRD Board Approval—Increase to Project Budget