

## Meeting Minutes

### Electoral Areas Committee

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Wednesday, June 12, 2019

10:05 AM

6th Floor Boardroom  
625 Fisgard St.  
Victoria, BC V8W 1R7

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**PRESENT:**

Directors: M. Hicks (Chair), B. Mabberley (for D. Howe (Vice Chair)), G. Holman

Staff: K. Lorette, General Manager, Planning and Protective Services; N. Chan, Chief Financial Officer; K. Morley, General Manager, Corporate Services; R. Gutierrez, Manager, Building Inspection; D. Ovington, Manager, Salt Spring Island Recreation; I. Lawrence, Manager Local Area Planning, Juan de Fuca; E. Gorman, Deputy Corporate Officer; P. Perna, Committee Clerk (Recorder)

The meeting was called to order at 10:11 am.

#### 1. Approval of Agenda

**MOVED by Director Holman, SECONDED by Alternate Director Mabberley,  
That the agenda for the June 12, 2019 Electoral Areas Committee meeting be  
approved as amended to add New Business Item 6.1.  
CARRIED**

#### 2. Adoption of Minutes

2.1. [19-559](#) Minutes of the May 8, 2019 Electoral Areas Committee Meeting

**MOVED by Alternate Director Mabberley, SECONDED by Director Holman,  
That the minutes of the May 8, 2019 Electoral Areas Committee meeting be  
adopted as circulated.  
CARRIED**

#### 3. Chair's Remarks

The Chair remarked that his previous alternate, Wally Vowles, has stepped down and that his new alternate is Dan Quigley.

#### 4. Presentations/Delegations

There were no presentations or delegations.

#### 5. Committee Business

- 5.1. [19-533](#) Transfer from Capital Reserve and Community Works Fund, to Fulford Water Main Replacement project
- MOVED** by Director Holman, **SECONDED** by Alternate Director Mabblerley,  
That the Electoral Areas Committee recommends that the Capital Regional District Board amend the Five Year Financial Plan to include additional funding for the Fulford Water Main Replacement project, and that \$12,100.00 be allocated from the Capital Reserve Fund in 2019 to fund the project, and that an application for \$11,500.00 from the Community Works Fund be made and subsequently allocated in 2019 to fund the project.  
**CARRIED**
- 5.2. [19-556](#) Bylaw No. 4311: Charges Bylaw Amendments for Utilities within the Salt Spring Island Electoral Area
- MOVED** by Director Holman, **SECONDED** by Alternate Director Mabblerley,  
That the Electoral Areas Committee recommend to the Capital Regional District Board:
1. That Bylaw No. 4311 cited as "Salt Spring Island Liquid Waste, Sewer, and Water Fees and Charges Bylaw No. 1, 2012, Amendment Bylaw No. 11, 2019" be introduced and read a first, second, and third time.
  2. That Bylaw No. 4311 be adopted.
- CARRIED**
- 5.3. [19-557](#) Grants-in-Aid
- N. Chan provided a verbal update to advise that Grants-in-Aid will no longer go through the Electoral Areas Committee.
- MOVED** by Alternate Director Mabblerley, **SECONDED** by Director Holman,  
That the Electoral Areas Committee recommend to the Capital Regional District Board:
- That the following grant-in-aid application(s) be approved:
1. Saltspring Gymnastics Association - \$4,000
  2. Willis Point Community Association - \$3,500
  3. Salt Spring Community Market Society - \$2,000
  4. SWOVA Community Development & Research Society - \$3,000
- CARRIED**
- 5.4. [19-579](#) Transportation Service for the Southern Gulf Islands
- K. Morley provided an overview of the report and the steps involved to start discussions and studies.
- Discussion ensued on the following:
- the need for more inter-island transportation
  - shuttle services between islands
  - issues with overloading at Fulford Harbour
  - the need for more bus services that connect from ferry drop off points to the remainder of the island

**MOVED** by Alternate Director Mabberley, **SECONDED** by Director Holman,  
That the Electoral Areas Committee recommend to the Regional Board:

1. That staff consult with community groups, BC Transit, and BC Ferries to define a service model that would best serve the transportation needs of the Southern Gulf Islands.
2. That staff consult with the community bus service providers within the Southern Gulf Islands to determine operating requirements, costs, and service levels to support a CRD transportation service for the Southern Gulf Islands.
3. That staff include the establishment of an SGI transportation service in service and budget planning for 2020.

**CARRIED**

- 5.5.**     [19-555](#)     Salt Spring Island Community Economic Development Commission Motion re Update on Rural Definition and Western Diversification

**MOVED** by Director Holman, **SECONDED** by Alternate Director Mabberley,  
That the Salt Spring Island Community Economic Development Commission recommends that the Capital Regional District Board strongly advocate to the Federal Government that Salt Spring Island and the Southern Gulf Islands be included in the Community Futures Cowichan Network service boundaries.

**CARRIED**

- 5.6.**     [19-530](#)     Previous Minutes of Other CRD Committees and Commissions for Information

**MOVED** by Alternate Director Mabberley, **SECONDED** by Director Holman,  
That the following minutes be received for information:

- a) Salt Spring Island Community Economic Development Commission minutes of January 14 and March 11, 2019
- b) Salt Spring Island Parks and Recreation Commission minutes of February 19, March 26 and April 15, 2019
- c) Salt Spring Island Transportation Commission minutes of February 25 and March 25, 2019
- d) Southern Gulf Islands Harbours Commission minutes of February 1, 2019

**CARRIED**

## **6. New Business**

- 6.1. Lyle Harbour Dock Facility Update

Discussion ensued on the following:

- Southern Gulf Islands Dock Commission's negotiations with a First Nations organization in regards to leasing the Lyle Harbour facility
- possible options for a port of call with Canada Customs

## **7. Adjournment**

**MOVED** by Director Howe, **SECONDED** by Director Holman,  
That the June 12, 2019 Electoral Areas Committee meeting be adjourned at 10:40 am.

**CARRIED**

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Chair

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Recorder