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**MINUTES OF A MEETING OF THE SOUTHERN GULF ISLANDS HARBOURS COMMISSION**  
**Held Friday, April 26, 2019 at the Panorama Recreation Centre Boardroom, 1885 Forest Park Drive, North Saanich, BC**

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**PRESENT:** Ben Mabberly, Galiano Island (C); J. Hall, Piers Island (via-telephone); I. Dow, Mayne Island; P. Brent, Saturna Island, D. Hargreaves (9:24 am), Pender Island

**Staff:** T. Robbins, General Manager, Integrated Water Services; D. Puskas, Manager, Capital Works; D. Robson, Manager, Saanich Peninsula and Gulf Islands Operations; P. Binner, Dock Operations Coordinator; S. Orr (Recorder)

**ABSENT:** D. Howe, Regional Director;

**PUBLIC:** None.

The meeting was called to order at 9:03 a.m.

**1. APPROVAL OF AGENDA**

The following additions were made:

- New Business – BC Ferries

**MOVED** by Commissioner Brent, **SECONDED** by Commissioner Dow,  
That the Southern Gulf Islands Harbours Commission agenda be approved as amended.

**CARRIED**

**2. ADOPTION OF MINUTES**

**MOVED** by Commissioner Brent, **SECONDED** by Commissioner Dow,  
That the minutes of the February 1, 2019 meeting be adopted.

**CARRIED**

**3. CHAIR'S REMARKS**

The Chair had no remarks.

**4. PRESENTATIONS/DELEGATIONS**

There were no Presentations/Delegations.

**5. COMMISSION BUSINESS**

**5.1. Commission Business, Meeting and Communication Protocols and Expectations**

Commissioner Brent inquired about the scheduling of meetings and requested that commissioners be advised in advance if a meetings are to be cancelled. He stated that he would like commissioners to be included on updates relating to relevant projects particularly if things are running behind schedule.

Staff answered questions from the commission.

The Chair stated that he agrees that information can be shared better.

**5.2. Electronic Meeting Participation**

T. Robbins presented the memo as included in the agenda package and provided a summary of the electronic meeting participation options available. He stated that staff will proceed with updating the Boardroom with the technical requirements needed for electronic meeting participation.

Staff answered questions from the commission.

**5.3. Mayne Island Public Meeting – April 11, 2019**

The Chair stated that he attended the meeting and that it was well done and well attended.

T. Robbins thanked Commissioner Dow for his work in communicating the meeting to locals. He stated that public information meetings could be considered that with other major projects.

*D. Hargreaves joined the meeting at 9:29 am*

Commissioner Dow thanked the Chair and staff.

**5.4. Capital Projects Update (Verbal Report)**

D. Puskas presented a handout of the Capital Projects Update and provided a summary of the following items:

**Miners Bay Additional Floats**

- Draft performance specifications for concrete floats, general configuration, and environmental assessment complete.
- Amendment to Water Lease required, looking into possible temporary to accelerate construction approvals.

**Piers Island Additional Floats**

- General configuration and environmental assessment complete.
- Amendment to Water Lease required, looking into possible temporary to accelerate construction approvals.

**Anson Rd New Dock Facility**

- Draft general arrangement for onshore and offshore works complete.
- Environmental and archeological assessment underway – draft environmental assessment anticipated by end of April, archeological to take longer due consultation process.
- Onshore works anticipated to be undertaken between August 15 – September 15, 2019.

**Sturdies Bay Improvements**

- Tender issued April 26<sup>th</sup> with close on May 22<sup>nd</sup>.
- Electrical improvements not part of tender.

**Port Browning Improvements**

- Tender issued April 26<sup>th</sup> with close on May 22<sup>nd</sup>.

**Lyall Harbour Improvements**

- Tender to be issued May 7<sup>th</sup>.

- New floats have been constructed and are currently in storage with the float manufacture until required.
- Temporary water lease is being sought after for the new floats.

A discussion took place about construction materials and foreshore protection.

D. Puskas answered questions from the Commission.

The Commission thanked Dale.

**5.5. Balancing Moorage Needs – Resident and Transient Boaters**

Commissioner Brent presented stated there are ongoing resident and transient moorage issues and provided suggestions on how to relieve moorage issues. He asked staff for clarification on how to address moorage issues.

A discussion took place about the Southern Gulf Islands Small Craft Harbours Regulation Bylaw, transient and resident moorage, Wharfinger responsibilities, abandoned and derelict vessels.

T. Robbins stated that the bylaw and maps of each dock be circulated to the commissioners for comments and suggestions for bylaw housekeeping.

**MOVED** by Commissioner Brent, **SECONDED** by Commissioner Hargreaves,

That the Southern Gulf Islands Harbours Commission direct CRD staff to circulate Capital Regional District Southern Gulf Islands Small Craft Harbours Regulation Bylaw 2844 and dock plans to the commissioners & wharfingers for comment and investigate appropriate modifications to the bylaw to effect revisions to transient and term moorage rates, vessel qualifications, enforcement, residency requirements and out-of-region resident users and other issues.

**CARRIED**

**5.6. Dock Design Standards and Suggested Design Improvements**

Commissioner Hargreaves felt the issue was discussed in the Capital Projects Updates

**5.7. Swartz Bay – SEASPAN Expansion on Hold**

Commissioner Hall provided an update stating that SEASPAN is dis-continuing plans to expand in North Saanich and have been told to move forward with plans to upgrade facilities on island.

**5.8. Dock Inspections Reports**

D. Robson introduced the reports, except for Lyall Harbour, which was inadvertently left out but will have it appended to meeting minutes. He stated that pressure washing has been done and exposed some planks that require maintenance; replacement and painting. He stated that Spanish Hills was included in the inspections reports and that a wharfinger contract will be awarded soon.

A discussion took place about the lighting at the entrance of the Montague Harbour dock and staff answered questions from the commission.

*J. Hall left the meeting at 11:01*

**6. NEW BUSINESS**

**6.1. BC Ferries**

Commissioner Dow stated that the wake from BC Ferries vessels is continually causing damage to the dock and the coastal environment. He requested that CRD staff address the issue.

**MOVED** by Commissioner Dow, **SECONDED** by Commissioner Brent,  
In light of significant safety issues caused by BC ferry wakes in Active Pass, the Southern Gulf Islands Harbours Commission direct staff to immediately consider all remedies up to and including legal action, against BC Ferries.

**CARRIED**

A discussion took place about past interactions with BC Ferries.

A discussion took place about anchoring.

**7. ADJOURNMENT**

**MOVED** by Commissioner Hargreaves, **SECONDED** by Commissioner Brent,  
That the regular meeting of the Southern Gulf Islands Harbour Commission adjourn at 11:29 a.m.

**CARRIED**

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Chair

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Secretary