



Making a difference...together

Minutes of a Meeting of the Magic Lake Estates Water and Sewer Committee
Held Tuesday, May 14, 2019 in the Main Conference Room, 479 Island Highway Victoria, BC

PRESENT: **Committee Members:** K. Heslop (Chair); A. Wilson; W. Foster, D. Howe, Southern Gulf Islands Electoral Area Director (via tele-conference)

Staff: M. McCrank, Senior Manager, Infrastructure Operations; I. Jesney, Senior Manager, Infrastructure Engineering; M. Cowley, Manager Wastewater Engineering and Planning; S. Orr (recorder)

REGRETS: M. Fossil; D. Reed

The meeting was called to order at 9:30 a.m.

1. APPROVAL OF AGENDA

There were two additions to the agenda:

- 2. First Nations Consultation
- 7. New Business – Grants Discussion

MOVED by W. Foster, **SECONDED** by Director Howe,
That the Magic Lake Estates Water and Sewer Committee approve the agenda as amended.

CARRIED

2. FIRST NATIONS CONSULTATION

A discussion took place about First Nation's consultation.

Staff answered questions from committee.

D. Howe left the meeting and joined by tele-conference at 9:50 a.m.

3. ADOPTION OF MINUTES OF APRIL 9, 2019

MOVED by A. Wilson, **SECONDED** by W. Foster,
That the Magic Lake Estates Water and Sewer Committee adopt the minutes of the meeting held April 9, 2019.

CARRIED

4. WATER UPDATE

I. Jesney presented a handout and provided updates on the following:

Schooner, Capstan and Signal Hill PRV

- Contractor has started demolition at the Capstan site and will be back on site May 14, 2019 to continue construction on Capstan until the end of May.
- Construction is anticipated to be complete by early July.

Water Treatment Plant – ISOPAC Storage and Handling

- Two drum pumps and associated tubing is on order to address a safety issue with anticipated installation in June.

Water Treatment Plant – Stainless Steel Pipe Replacement

- The construction schedule has been set for September/October 2019.

- The contract is still being finalized but field measurements for pipe fabrication are taking place later in May, 2019.

Staff answered questions from the committee.

5. WASTEWATER UPDATE

M. Cowley presented a handout and provided the following updates:

Wastewater Infrastructure Renewal Open House – April 27, 2019

- The Open House was held on Saturday, April 27, 2019
- The whole Committee attended and helped set-up, answer questions, and cleaned-up alongside 5 CRD staff members (3 at the church and 2 provided tours of Schooner WWTP).
- Approximately 125 people attended the Open House and the initial feedback was very positive with respect to the quality of the information.
- To date (as of May 13, 2019) approximately 75 Feedback Forms have been received.
- Feedback Forms can still be received up to May 24, 2019.
- A draft Consultation Summary Report on all questions in the Feedback form will be provided at the June 11 Committee meeting.
- The Committee will make a decision on which option to recommend for the Referendum and this will be communicated to the community at the Annual General Meeting in August.
- A general outline of the Referendum Process and noted suggested timeline

A discussion took place about the referendum process and staff answered questions from the committee.

The committee stated that a 1 pm start for AGM in August on a Saturday would be an ideal time and would be combined with the open house

6. OPERATIONS UPDATE

M. McCrank presented a handout and provided updates on the following:

Water Operations Highlights:

- Water Treatment Plant major preventative maintenance on the DAF train 1 system.
- Water Treatment Plant sump pump check valve replacement.
- Magic Lake raw water pumping station placed back into service.

Wastewater Operations Highlights:

- Schooner Pump Station float switches replaced.
- Cutlass Court Pump Station rerouting of communication system.
- Conducted Schooner Wastewater Treatment Facility tours for the public as part of the open house/public engagement for proposed sewer system capital improvements.

Capital Improvement work:

- Nothing to report for Operations this period.

Staff answered questions from the committee.

7. NEW BUSINESS

7.1 Grants Discussion

A discussion did not take place.

8. ADJOURNMENT

MOVED by Director Howe, **SECONDED** by A. Wilson,
That the meeting be adjourned at 10:23 a.m.

CARRIED

Chair

Secretary