

**REPORT TO THE GOVERNANCE AND FINANCE COMMITTEE  
MEETING OF WEDNESDAY, JULY 3, 2019**

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**SUBJECT**     **Bylaw No. 4315: Capital Regional District Recreation Services and Facilities Fees and Charges 2019-2020**

**ISSUE**

To update the Capital Regional District (CRD) recreation services and facilities fees and charges schedules for 2019–2020.

**BACKGROUND**

The Capital Regional District charges fees for access to recreation services and facilities. Fee schedules are currently in place for the following recreation facilities: Panorama, SEAPARC, Salt Spring Island (SSI) Parks and Recreation, Juan de Fuca Electoral Area Community Parks and Port Renfrew Community Recreation Centre. Bylaw No. 4315 updates the annual fees and charges schedules (Appendix 1).

The primary goal in review of the recreation fees and charges is to ensure that the cost for access to recreation services remains in line with service plan objectives and recovers an appropriate portion of operating costs, provides funds for the maintenance and investment in new assets and is reasonably affordable and competitive within the marketplace.

**ALTERNATIVES**

**Alternative 1**

That the Governance and Finance Committee recommend to the Capital Regional District Board:

1. That Bylaw No. 4315, cited as "Capital Regional District Recreation Services and Facilities Fees and Charges Bylaw No. 1, 2009, Amendment Bylaw No. 13, 2019" be introduced and read a first, second and third time;
2. That Bylaw 4315 be adopted.

**Alternative 2**

That the proposed fees and charges be referred back to staff for further information.

**IMPLICATIONS**

This bylaw is required to provide the necessary authority before these services can collect updated fees and charges from patrons using these facilities. Please refer to Appendix 2 for a list of revisions included in the bylaw. The proposed fees and charges have been recommended by the respective Commissions.

**CONCLUSION**

The proposed fees and charges bylaw includes the fee schedules as approved by the respective Commissions for the 2019-2020 season.

**RECOMMENDATION**

That the Finance Committee recommend to the Capital Regional District Board:

1. That Bylaw No. 4315, cited as "Capital Regional District Recreation Services and Facilities Fees and Charges Bylaw No. 1, 2009, Amendment Bylaw No. 13, 2019" be introduced and read a first, second, and third time;
2. That Bylaw 4315 be adopted.

Submitted by:	Rianna Lachance, BCom, CPA, CA, Senior Manager, Financial Services
Concurrence:	Nelson Chan, MBA, CPA, CMA, Chief Financial Officer
Concurrence:	Larisa Hutcheson, P.Eng., General Manager, Parks & Environmental Services
Concurrence:	Robert Lapham, MCIP, RPP, Chief Administrative Officer

Attachments:

Appendix 1: Bylaw No. 4315

Appendix 2: List of Revisions