

## Meeting Minutes

### Governance and Finance Committee

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Wednesday, June 5, 2019

10:00 AM

6th Floor Boardroom  
625 Fisgard St.  
Victoria, BC V8W 1R7

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**PRESENT:**

Directors: S. Brice (Chair), J. Ranns (Vice Chair)(10:03), D. Blackwell, B. Desjardins, M. Alto (for B. Isitt), K. Murdoch, J. Bateman (for M. Tait), K. Williams, R. Windsor, C. Plant (Board Chair, ex-officio)

Staff: R. Lapham, Chief Administrative Officer; K. Morley, General Manager, Corporate Services; N. Chan, Chief Financial Officer; K. Lorette, General Manager, Planning and Protective Services; G. Harris, Senior Manager, Environmental Protection; S. Carey, Manager of Legal Services; E. Gorman, Deputy Corporate Officer; S. Closson, Committee Clerk (Recorder)

**REGRETS:** Director Howe

The meeting was called to order at 9:59 am.

Chair Brice provided the Territorial Acknowledgement.

#### 1. Approval of Agenda

**MOVED** by Director Williams, **SECONDED** by Director Desjardins,  
That the agenda for the June 05, 2019 Governance and Finance Committee  
meeting be approved as amended to add delegation 4.2.  
**CARRIED**

#### 2. Adoption of Minutes

2.1. [19-565](#) Minutes of the May 01, 2019 Governance and Finance Committee Meeting

**MOVED** by Board Chair Plant, **SECONDED** by Director Murdoch,  
That the minutes of the Governance and Finance Committee meeting of May 01,  
2019 be adopted as circulated.  
**CARRIED**

#### 3. Chair's Remarks

There were no Chair's remarks.

#### 4. Presentations/Delegations

4.1. [19-582](#) Delegation - Harry Swain: Re: Agenda Item 5.6.: Facilitate a Discussion of  
the Region's Art Facilities Needs and Explore Partnerships to Support  
100% Participation in the CRD Arts Function

Harry Swain spoke against deferring allocation of resources for a Select Committee to 2020.

- 4.2 Delegation - Ian Rye: Re: Agenda Item 5.6.: Facilitate a Discussion of the Region's Art Facilities Needs and Explore Partnerships to Support 100% Participation in the CRD Arts Function

Ian Rye spoke against deferring allocation of resources for a Select Committee to 2020.

## 5. Committee Business

### 5.1. [19-564](#) Corporate Climate Action - Annual Reporting

N. Chan introduced Corporate Climate Action Annual Reporting.

Dr. Glen Harris spoke to the Corporate Climate Action Report.

Discussion ensued on the following:

- Electric vehicle fleet conversion
- Hydrogen technology
- Buildings - energy and recovery, retrofitting
- CO<sub>2</sub> emissions and sequestration
- Sea Level Rise planning
- Purchasing of renewable natural gas
- Strategy for reducing emissions, reducing costs
- Natural asset management

**MOVED by Director Windsor, SECONDED by Director Blackwell,  
That the Governance and Finance Committee recommend to the Capital  
Regional District Board:  
That the Capital Regional District's 2018 Climate Action Annual Report be  
received for information.  
CARRIED**

### 5.2. [19-507](#) CRD External Grants Update

N. Chan spoke to the CRD External Grants Update.

**MOVED by Director Blackwell, SECONDED by Alternate Director Alto,  
That the Governance and Finance Committee recommend to the Capital  
Regional District Board:  
That the Capital Regional District External Grants Update be received for  
information.  
CARRIED**

### 5.3. [19-408](#) Bylaw No. 4295: Capital Regional District Delegation Bylaw No. 1, 2017, Amendment Bylaw No. 1, 2019

N. Chan spoke to Bylaw 4295: Capital Regional District Delegation Bylaw No. 1, 2017, Amendment Bylaw No. 1, 2019.

Discussion ensued on the following:

- Confirmation of Electoral Area Director support

- CRD Grants webpage and dashboard

**MOVED by Alternate Director Alto, SECONDED by Alternate Director Bateman,  
That the Governance and Finance Committee recommend to the Capital  
Regional District Board:**

**1. That Bylaw No. 4295, Capital Regional District Delegation Bylaw No. 1, 2017,  
Amendment Bylaw No. 1, 2019, be introduced and read a first, second and third  
time;**

**2. That Bylaw No. 4295 be adopted.**

**CARRIED**

**5.4.**     [19-560](#)

Bylaw No. 4310: CRD Delegation Bylaw No. 1, 2017, Amendment Bylaw  
No. 2, 2019

K. Lorette spoke to Bylaw No. 4310: CRD Delegation Bylaw No. 1, 2017,  
Amendment Bylaw No. 2, 2019.

Discussion ensued on the following:

- Confirmation of Electoral Area Director support

**MOVED by Board Chair Plant, SECONDED by Director Desjardins,  
That the Governance and Finance Committee recommend to the Capital  
Regional District Board:**

**1. That Bylaw No. 4310, Capital Regional District Delegation Bylaw No. 1, 2017,  
Amendment Bylaw No. 2, 2019, be introduced and read a first, second and third  
time; and**

**2. That Bylaw No. 4310 be adopted.**

**CARRIED**

**5.5.**     [19-508](#)

2020 Service and Financial Planning Guidelines

N. Chan spoke to 2020 Service and Financial Planning Guidelines.

**MOVED by Director Williams, SECONDED by Director Desjardins,  
That the Governance and Finance Committee recommend to the Capital  
Regional District Board:**

**That the financial plan guidelines be approved as presented and that staff be  
directed to prepare the draft financial plan review based on the timeline  
presented.**

**CARRIED**

**5.6.**     [19-536](#)

Facilitate a Discussion of the Region's Art Facilities Needs and Explore  
Partnerships to Support 100% Participation in the CRD Arts Function

N. Chan spoke to the option for the allocation of resources for a Select  
Committee to be deferred to the 2020 service planning and budget process.

Discussion ensued on the following:

- Current facilities' capacity

- Alternative option to move forward in 2019

- 100% participation, municipal participation

- Steering Committee creation to address facility needs

**Recommendation:**

**That the Governance and Finance Committee recommend to the Capital**

**Regional District Board:**

**That the Capital Regional District Board create and resource a Select Committee in 2019 to facilitate a discussion of the region's art facilities needs and partnerships that would support 100% participation in the CRD arts function using resources reallocated from the 2019 web pilot project.**

**MOVED by Director Murdoch, SECONDED by Board Chair Plant,  
To refer the item back to staff to break out the information in the Terms of Reference in two parts:**

- 1. Consideration of facilities**
- 2. Increasing regional participation**

**CARRIED**

**5.7.     [19-568](#)     Procedures Bylaw Amendments for Notices of Motion**

**MOVED by Director Ranns, SECONDED by Director Windsor,  
That the Governance and Finance Committee recommend to the Capital  
Regional District Board:**

- 1. That Bylaw No. 4314, CRD Board Procedures Bylaw, 2012, Amendment Bylaw No. 9, 2019 be introduced and read a first, second and third time.**
- 2. That Bylaw No. 4314 be adopted.**

**CARRIED**

**5.8.     [19-458](#)     Motion with Notice (Chair Plant)**

Chair Plant withdrew motion as issue has been deemed resolved.

**This Motion with Notice was withdrawn.**

**6. New Business**

There was no new business.

**7. Adjournment**

**MOVED by Alternate Director Alto, SECONDED by Director Windsor,  
That the June 05, 2019 Governance and Finance Committee meeting be  
adjourned at 11:15 am.**

**CARRIED**

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Chair

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Recorder