

**REPORT TO THE ELECTORAL AREAS COMMITTEE
MEETING OF WEDNESDAY, JUNE 12, 2019**

SUBJECT **Bylaw No. 4311: Charges Bylaw Amendments for Utilities within the Salt Spring Island Electoral Area**

ISSUE

Adjusting the user charge for Cedar Lane Water service, as recommended by the Cedar Lane Water Service Commission.

BACKGROUND

Annually, amendments to the Electoral Area utilities fees and charges bylaws are recommended to align with the rates included in the service budgets and preliminary financial plan for the forthcoming year. On May, 8, 2019, the Capital Regional District Board approved amendments in Bylaw No. 4301 Salt Spring Island Liquid Waste, Sewer, and Water Fees and Charges Bylaw No. 1, 2012, Amendment Bylaw No. 10, 2019.

The proposed bylaw amendment reflects changes recommended by the Commission; the amendment includes a change in rates which is intended to cover the projected net cost of service delivery inclusive of reserve contributions for 2019. The Cedar Lane Water Service Commission amended the tiered structure of consumption rates and concurrently has recommended a change to the annual user fee to \$960.81 from \$1,058.11, a reduction of \$97.31 per single family equivalent (SFE). Board approval is required in advance of the effective start date of July 1, 2019.

ALTERNATIVES

Alternative 1

That the Electoral Areas Committee recommend to the Capital Regional District Board:

1. That Bylaw No. 4311 cited as "Salt Spring Island Liquid Waste, Sewer, and Water Fees and Charges Bylaw No. 1, 2012, Amendment Bylaw No. 11, 2019" be introduced and read a first, second, and third time.
2. That Bylaw No. 4311 be adopted.

Alternative 2

That Bylaw 4311 be referred back to staff for additional information.

IMPLICATIONS

Changes in charges are required in order for local utility services to maintain adequate levels of funding for annual operating costs inclusive of reserve contributions. The recommended rate for Cedar Lane water service is effective for July 1, 2019.

CONCLUSION

The Cedar Lane Water Commission has recommended proposed rate and structure changes; approval is required prior to July 1, 2019, in order to attain the revised revenue targets.

RECOMMENDATION

That the Electoral Areas Committee recommend to the Capital Regional District Board:

1. That Bylaw No. 4311 cited as "Salt Spring Island Liquid Waste, Sewer, and Water Fees and Charges Bylaw No. 1, 2012, Amendment Bylaw No. 11, 2019" be introduced and read a first, second, and third time.
2. That Bylaw No. 4311 be adopted.

Submitted by:	Rianna Lachance, BCom, CPA, CA, Senior Manager, Financial Services
Concurrence:	Nelson Chan, MBA, CPA, CMA, Chief Financial Officer
Concurrence:	Ted Robbins, B.Sc, C.Tech, General Manager, Integrated Water Services
Concurrence:	Robert Lapham, MCIP, RPP, Chief Administrative Officer

AD:ngm

Attachments

Appendix A: Bylaw 4311 and Schedules