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**Minutes of the Regular Meeting of the Salt Spring Island Transportation Commission
Held March 25, 2019, SSI Public Library, 129 McPhillips Ave, Salt Spring Island, BC**

Present: **CRD Director:** Gary Holman
Commission Members: Carolyn Hopp (via telephone), Gary Lehman, Myna Lee Johnston
Staff: Karla Campbell, Senior Manager, Salt Spring Electoral Area; Tracey Shaver, Recording Secretary.
Absent: Shellie Barrett, Rhonan Heitzmann, Commissioner Brickenden has resigned

Acting Chair, Director Holman called the meeting to order at 4:00 pm.

1. Approval of Agenda

MOVED by Commissioner Hopp, **SECONDED** by Commissioner Lehman,
That the Salt Spring Island Transportation Commission agenda of March 25, 2019 be amended and approved by adding items 6.3 Saturday Shuttle/Parking, 6.4 Safety Issues, 6.5 Pathway Project-Booth Bay Rd.

CARRIED

2. Adoption of Minutes of February 25, 2019

MOVED by Commissioner Lehman, **SECONDED** by Commissioner Johnston,
That the Salt Spring Island Transportation Commission Minutes of February 25, 2019 be approved.

CARRIED

3. Delegation/Presentation - none

4. Director, Chair, and Commissioner Reports

4.1 Director Holman briefly reported on:

- CRD Board approved final budget for 2019
- SSI overall 1.8% increase
- Transportation requisition lower due to completion of borrowing approval for the for North Ganges Transportation Plan (NGTP)
- Property assessments average increase of 10%

4.2 Chair Hopp briefly commented on:

- Request that commissioners consider and report back their top three transportation issues to focus on this year.

- Chair Hopp's top three issues are 1) Sustainable budget for Transit Service 2) Improvements to pedestrian and cyclist safety in downtown core 3) keep the NGTP project moving forward.

4.3 Commissioner Johnston advised that she is participating in the organization of a petition to the MLA for action on safety issues; requesting an expanded “village area” with lower speed zone and creation of posted “senior” zones similar to school zones.

5. Outstanding Business

5.1 BC Transit – Development Referral Response - 132 Corbett Rd.

MOVED by Commissioner Lehman, **SECONDED** by Commissioner Johnston, That the Salt Spring Island Transportation Commission deferred discussion on 132 Corbett Road bus stop development to the April meeting.

CARRIED

5.2 Letter dated November 6, 2018 from Mr. Hawkins re: Corbett Road Signage and Parking

Director Holman to contact Mr. Hawkins and inform him that Island Pathways will consider adding this area to their pathway projects.

5.3 Ganges Pedestrian / Scooter Safety – Commissioner Lehman

Commissioner Lehman provided an update on some of the previously identified areas; three are part of the NGTP and will be done as that project is completed, others are either on private property or under the jurisdiction of MoTI.

Commissioner Lehman to bring a written list of the areas for the Commission to prioritize, seeking funding and volunteers to complete the improvement works.

5.4 Bus Shelter Report – Director Holman

One shelter in 5 to 6 years not enough; would like to see procurement process move forward

5.5 North Ganges Transportation Plan – Status Update

Manager Campbell reported that the first portion of the archeological study is complete and will guide the next application which needs to be applied for to do any works in the area. There is potential that some redesign work will need to take place.

6. New Business

6.1 ICBC Summary of Salt Spring Island Crash Report Data (2013-2017)

- Stats were reviewed.
- No indication of what caused accidents, difficult to interpret data.
- Chair Hopp offered to manipulate data to see if there are any obvious areas of repeated crashes.

6.2 BC Transit Monthly Revenue – February 2019

Received for information

6.3 Saturday Shuttle/Parking

Meeting to be set up with representatives from the Economic Development Commission, the Chamber, Director Holman and former shuttle operator John Cade.

6.4 Safety Issues

Discussion on strategy to approach the Ministry of Transportation with list of safety concerns that are brought to the attention of the Transportation Commission.

- Keep record of input, report quarterly
- Look for areas of cost sharing; ICBC, RCMP and MoTI
- CRD Traffic Safety Committee

6.5 Pathway Project-Booth Bay Rd

Detailed designs are being worked on to establish the order of magnitude which will be compared with available budget prior to issuing a RFP.

7. Next Meeting - Monday, April 29, 2019 at the Salt Spring Island Public Library 4 pm

8. Adjournment

MOVED By Commissioner Lehman, **SECONDED** by Director Holman,
That the meeting adjourn at 5:55 pm.

CHAIR

SENIOR MANAGER