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**Minutes of the Regular Meeting of the Salt Spring Island Transportation Commission  
Held February 25, 2019, SSI Public Library, 129 McPhillips Ave, Salt Spring Island, BC**

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**Present:** **CRD Director:** Gary Holman  
**Commission Members:** Gary Lehman, Shellie Barrett (4:05 pm), Dal Brickenden, Myna Lee Johnstone (4:03 pm), Rhonan Heitzmann (4:07 pm)  
**Staff:** Karla Campbell, Senior Manager, Salt Spring Electoral Area; Chris Davidson, Manager Engineering, Dan Ovington, Manager Parks and Recreation; Tracey Shaver, Recording Secretary; Michelle Goss Baxter, Recording Secretary in training.  
**Absent:** Carolyn Hopp

Acting Chair, Gary Holman called the meeting to order at 3:59 pm.

**1. Election of Vice-Chair**

Election deferred as several members are not in attendance at this time.

**2. Approval of Agenda**

**MOVED** by Commissioner Brickenden, **SECONDED** by Commissioner Lehman,  
That the Salt Spring Island Transportation Commission agenda of February 25, 2019 be amended and approved by adding item 7.2 Line Painting- Blaine and Crofton Road.

**CARRIED**

**3. Adoption of Minutes of January 28, 2019**

Commissioner Johnstone requested that the Chair use discretion during the meetings and allow Robert's Rule of Order to request additional information during discussion by requesting a "Point of Information".

**MOVED** by Commissioner Lehman, **SECONDED** by Commissioner Johnston,  
That the Salt Spring Island Transportation Commission minutes of January 28, 2019 be approved.

**CARRIED**

**4. Delegation/Presentation**

**4.1 Ron Hawkins, Corbett Road, re: Signage and Parking**

Mr. Hawkins spoke about safety concerns surrounding Corbett Road and the impact of additional traffic anticipated with the housing development known as Croftonbrook.

Mr. Hawkins made three requests for the Commission to consider

- Installation of "No Parking" signs
- Gravel pathway along roadside

- Enforcement of no parking regulations by ticketing and or creation of a parking authority for Salt Spring

Items to be discussed at next meeting.

**4.2 Francine Carlin, Chair Economic Development Commission, re: Saturday Summer Bus Service**

Ms. Carlin provided background information and a suggestion on how to pilot a shuttle service on summer Saturday's to ease congestion in the downtown core area.

- Several considerations and agreements need to be arranged to operate a shuttle service and or the use of any directional signage which suggests that visitor's park on private property.
- Potential for grants available through BC Job Creation program if run by non-profit organization.
- CEDC and Transportation Commission to approach Chamber of Commerce about taking the lead role for this service which would benefit local businesses and visitors.

**MOVED** by Commissioner Hertzman, **SECONDED** by Commissioner Lehman, That the Salt Spring Island Transportation Commission support the Salt Spring Island Community Economic Development Commission in approaching the Salt Spring Island Chamber of Commerce to collaborate on the development of a community shuttle service operating on summer Saturdays between the Saturday Market and satellite parking areas.

**CARRIED**

**4.3 Elizabeth FitzZaland, Island Pathways, re: Cycling Initiatives**

Ms. FitzZaland provided information on the merger of the SSI Bike Club with Island Pathways. Island Pathways is working on a strategic plan which will include cycling initiatives.

**5. Director, Chair and Commissioner Reports**

- 5.1** Director Holman clarified that under the existing transportation bylaw the CRD can set up a service to regulate parking on private or MoTI lands with a License of Occupation from property owners.

Director's report deferred.

- 5.2** Commissioner Brickenden deferred bus shelter report to next meeting.

**6. Outstanding Business**

**6.1 Road Safety Infrastructure – Commissioner Brickenden**

Commissioner Brickenden provided some background details on intersection safety items brought to the attention of the commission through previous delegations. After recently researching some additional road conditions assessment material, Commissioner Brickenden proposed that the Director approach the Ministry of

Transportation with a request to rectify the two simplest to fix out of the four locations previously identified at the January 28, 2019 Transportation Meeting.

**MOVED** by Commissioner Brickenden, **SECONDED** by Commissioner Lehman,  
That the Salt Spring Island Transportation Commission requests the CRD Director to share the details of the road safety delegation and the intersections identified at the January 28, 2019 Transportation Meeting with the Ministry of Transportation for their review in conjunction with the McElhanney SSI Road Condition Assessment of August 2016 and identify the two most readily resolved locations and what next steps would be required in pursuit of their resolution.

**CARRIED**

**6.2 Ganges Pedestrian / Scooter Safety – Commissioner Lehman**

Commissioner Lehman provided background information on previous efforts made to improve safety and several mobility challenging infrastructure areas around the downtown core.

Commissioner Lehman to meet with staff and identify any remaining areas needing attention and bring back a report for the Commission to consider supporting.

Dan Ovington left the meeting at 5:15 pm

**7. New Business**

**7.1 BC Transit Monthly Revenue**

Received for information.

BC Transit to address potential needs for service review in April.

**7.2 Line Painting- Blaine and Crofton Road**

Commissioner Lehman brought forward a request to have the pedestrian pathways repainted on the roadways of Crofton and Blaine which is part of the Partners Creating Pathways network of urban trails.

**MOVED** by Commissioner Lehman, **SECONDED** by Commissioner Brickenden,  
That the Salt Spring Island Transportation Commission request the CRD Director to recommend to the Ministry of Transportation that lines demarking the pedestrian walkways on Blaine and Crofton road be repainted. This work entails the white fog line along the roadside and the pedestrian logos in the pathways.

**CARRIED**

**7.3 Election of Vice Chair**

Acting Chair, Director Holman called for nomination for the position of Vice Chair.

Commissioner Brickenden nominated Gary Lehman whom accepted the nomination. Additional nominations were called for three times and hearing none Gary Lehman was appointed Vice Chair by acclamation.

**8. Next Meeting:** March 25, 2019 at the Public Library starting at 4:00 pm

9. Adjournment

**MOVED** by Commissioner Lehman, **SECONDED** by Commissioner Brickenden,  
That the meeting be adjourned at 5:37 pm.

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**CHAIR**

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**SENIOR MANAGER**