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**Minutes of the Regular Meeting of the
Salt Spring Island Parks and Recreation Commission
Held March 26, 2019 at 145 Vesuvius Bay Road, Salt Spring Island, BC**

Present: **Director:** Gary Holman
 Commission Members: Gregg Dow, Brian Webster, Jacky Cooper, John Gauld
 Staff: Dan Ovington, Parks and Recreation Manager; Tracey Shaver, Recording Secretary
 Absent: Sonja Collombin, Darlene Steele

Chair Dow called the meeting to order at 4:00 pm.

1. Approval of Agenda

MOVED by Commissioner Webster, **SECONDED** by Commissioner Cooper,
That the Salt Spring Island Parks and Recreation Commission agenda of March 26, 2019
be amended and approved by adding item 6.3 EV Chargers.

CARRIED

2. Adoption of Minutes from February 4, 2019

MOVED by Commissioner Gauld, **SECONDED** by Commissioner Cooper,
That the Salt Spring Island Parks and Recreation Commission Minutes of February 4, 2019
be approved with the following amendments: Item 3.1 priority number one, remove the words
“renovation and/or”. Item 3.1 priority number two, remove the word “for”, add in the words
“develop new ball fields” after the words community use.

CARRIED

Adoption of Minutes from February 19, 2019

MOVED by Commissioner Gauld, **SECONDED** by Commissioner Cooper,
That the Salt Spring Island Parks and Recreation Commission Minutes of February 19, 2019
be approved with the following amendments: under item 4.1 first bullet add in the words “in
local parks” after the word enforcement; under item 4.1 add the words “the Director is
supporting a” at the beginning of sentence number 2.

CARRIED

3. Delegation/Presentation

3.1 Lindsey Neville – Duck Creek Parking

Mr. Neville provided information on street parking near the Broadwell entrance to Duck Creek Park.

- 17 year resident of area; supportive of park use
- Use of park increasing
- Popular with dog walkers
- Entrance located on a blind, twisty and steep section of road

- Three designated spaces are not safely usable
- Vehicles parking on both sides of road with no shoulder allowance
- Consider closing down parking on Broadwell Road completely and directing parking to Sunset Drive.
- Potential to develop proper entrance and parking area in the front field space along Sunset Road

Add item to next agenda in April

4. Director and Chair Reports

4.1 Director Holman briefly reported on:

- CRD Board approved final budget for 2019
- SSI overall 1.8% increase
- Transportation requisition lower due to completion of borrowing approval for the for North Ganges Transportation Plan (NGTP)
- Potential announcement of increase in Community Gas Tax Funding

5. Outstanding Business

5.1 Project Status Report

- Item 4.7 Bishops Walk; SRoW being drafted for portion of trail, once complete work on a drainage study and trail repairs will begin.
- Item 1.2 Harbour Walk Steering Committee; recent meeting between Islands Trust and Marina Owner with no resolution. Next step will be a meeting with the Ministry, elected officials and marina owner. No work on detail design will begin until SRoW secured.

5.2 Parkland Dedication – SS Sub 2017.5 – 281 Beaver Point Road

Brief discussion

- Merits and risks of accepting linear strips of land
- Probability of cross island trail connection
- Trails Advisory Group recommends trail dedication; extensive work on trail connections in area
- Review of regulations; SRoW possible?

MOVED by Commissioner Webster, **SECONDED** by Commissioner Cooper,
That the Salt Spring Island Parks and Recreation Commission recommends that the Islands Trust approve SS-SUB-2017.5, 281 Beaver Point Road, subject to the following comments: Accepting a combination of land dedication and cash-in-lieu equivalent to 5% of the value; and that the applicant be responsible for an appraisal report for the cash-in-lieu report; and professionally prepared plans, survey maps and drawings to identify the location and dimensions of any land dedication or trail construction to the satisfaction of the Capital Regional District Parks and Recreation Commission.

CARRIED

Opposed: Commissioner Gauld

5.3 Centennial Park Washroom – Art in the Park

MOVED by Commissioner Gauld, **SECONDED** by Commissioner Cooper,
That the Salt Spring Island Parks and Recreation Commission recommends proceeding with the Request for Proposals from First Nation and local artists to accent the new washroom facility once the washroom project is completed and identify a maximum budget for this work.

CARRIED

6. New Business

6.1 Fees and Charges Policy

Brief discussion

- Commission requested formalized process for setting annual fees and charges
- Difficult comparison with other facilities; larger populations and additional amenities
- Discourage automatic alignment with other facilities; adjust to community needs
- Keep wording flexible and consistent with strategic objectives
- Establish adult base rate as starting point
- Revised wording and example of impact on fees at next meeting

Commissioner Webster leaves meeting at 5:44pm due to conflict with Market

6.2 Market Advisory Group Pre Season Meeting

MOVED by Commissioner Gauld, **SECONDED** by Commissioner Cooper,

- a) That the Salt Spring Island Market Advisory Group recommends to the Salt Spring Island Parks and Recreation Commission that staff approve Reayane Keane of Ambledale Farms an extended leave request for one more year.
- b) That the Salt Spring Island Market Advisory Group recommends to the Salt Spring Island Parks and Recreation Commission that staff approve Garden Faire's farmer exemption request for one more year.

CARRIED

Commissioner Webster returns to meeting at 5:48 pm

6.3 EV Chargers

Director Holman expressed an interest in finding a location for a level 2 "fast" charger for electric vehicles at public facilities.

- Bicycle charging stations in progress
- Could add to five year Capital Plan
- Grants available for capital costs; issue with how to recoup operating and maintenance
- Technology changing rapidly

7. Next Meeting – Monday April 15, 2019 at 4:00 PM at the Rainbow Road Indoor Pool Lobby; tour of facility at 3:30 pm.

8. Adjournment

MOVED By Commissioner Cooper, **SECONDED** by Commissioner Gauld,
That the meeting adjourn at 6:01 pm.

CHAIR

SENIOR MANAGER