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**Minutes of the Regular Meeting of the
Salt Spring Island Community Economic Development Commission
Held Monday January 14, 2019, in the Public Library 129 McPhillips Ave, Salt Spring
Island, BC**

Present: **CRD Director:** Gary Holman
Commission Members: Francine Carlin, Holly MacDonald, Darryl Martin, Randy Cunningham, Jason Griffin
Staff: Karla Campbell, Senior Manager; Dan Ovington, Manager, Parks and Recreation; Tracey Shaver, Recording Secretary.
Absent: Janice Harkley
Participants: Jeremy Milsom, Vice-President, SSI Chamber, Laura Patrick, Islands Trust

Senior Manager Campbell called the meeting to order at 4:01pm with a request for nominations for the positions of Chair and Vice Chair.

1. Election of Chair and Vice Chair

Randy Cunningham nominated Francine Carlin for the position of Chair. No other nominations were put forth; Francine Carlin accepted the position of chair and was voted in by acclamation.

Randy Cunningham nominated Holly MacDonald for the position of Vice Chair. No other nominations were put forth; Holly MacDonald accepted the position of Vice Chair and was voted in by acclamation.

2. Approval of Agenda

MOVED by Commissioner MacDonald, **SECONDED** by Commissioner Cunningham, That the Salt Spring Island Economic Development Commission agenda of January 14, 2019 be approved with the addition of item 5.3 Correspondence from Li Read, President of the SSI Chamber Board.

CARRIED

3. Adoption of Minutes of November 27, 2018

MOVED by Commissioner Cunningham, **SECONDED** by Commissioner Griffin, That the Salt Spring Island Economic Development Commission Minutes of November 27, 2018 be approved.

CARRIED

3. Delegation/Presentation

- 3.1** None registered

4. Director, Chair and Commissioner Reports

4.1 Director Holman reported:

- Provided a full report to the Driftwood early in January
- Hosting a CRD budget meeting on Jan 22, 2019
- SSIWPA Public Meeting Jan 26, 2019
- Organizing a Town Hall meeting to debrief community from the December Storm event
- Participating in a Climate Action workshop
- Two affordable housing project moving forward with funding in place; SS Commons and Croftonbrook
- Meeting with NSSWD and Province regarding one water authority

4.2 Chair Carlin reported:

- Continued efforts to get SSI in the boundary for ICET funding
- Good response to Rural Island Economic Summit
- Positive feedback from Driftwood article

4.3 Commissioner Reports-none

4.4 Rural Business Accelerator-nothing to report

4.5 Southern Gulf Islands Tourism Partnership Society- Update

- Incorporation process complete
- Order in Council fall of 2019
- Application for MRDT with Destination BC
- Managed tourism targeting the off season months
- Setting up an interim board; AGM within 15 months
- Strategic plan with stakeholder and community involvement

4.6 Communication & Digital Media

- “rurally inspired” hash tag

4.7 Islands Trust Update - Laura Patrick, Islands Trustee

- Getting involved and oriented to all the islands and keep sharing ideas
- Keeping office hours on Mondays 9 to 12 for meetings
- Moore tools for enforcement and ticketing
- Modernizing OCP and including First Nations
- Foreshore zoning issues
- Affordable housing
- SSIWPA – taxation for service meeting January 26
- Jan 29 regular Trust Meeting

4.8 Chamber of Commerce Update - Jeremy Milsom, Vice President

- Harbourwalk process; foreshore and RoW issues
- Good feedback for Vancouver Island Economic Summit
- Transition and collaboration for DMMO; all five islands to be involved equally
- Strom impact-need more ways to distribute information
- 2019 payroll taxes to increase by 3%

5. Outstanding Business

5.1 Red Tape Reduction-Civic Portal Project

- 2018 project to provide guidance to new business owners and residents. Request for Proposals to lead project being prepared.

5.2 UBCM – Preparing Final Rural Resolution for 2019

- Several attempts to further “Rural” designation
- Best practice is to submit resolutions to UBMC through the Vancouver Island Coastal Communities.

MOVED by Commissioner Carlin, **SECONDED** by Commissioner Martin, That the SSI CEDC recommends the CRD complete the process of submitting a resolution to the Association of Vancouver Island and Coastal Communities (AVICC) to obtain support for the designation of rural status of all three Electoral Areas at the 2019 UBMC conference.

CARRIED

5.3 Correspondence from Li Read, President of the SSI Chamber Board

- The Chamber questioned the governance change to non-profit; and questioned overlap of chamber functions
- Commissioner Carlin responded: new organization is for all sectors and island stakeholders; not restricted to business memberships

6. New Business

6.1 Hold Joint CEDC-CESC Meetings two times per year

MOVED by Commissioner Carlin, **SECONDED** by Commissioner Martin, That Salt Spring Island Community Economic Development request two joint meetings with Community Economic Sustainability Commission be scheduled in 2019.

CARRIED

6.2 Confirm CEDC 2019 Program Budget Items

- Budget items reviewed; guidelines for use of funds
- Strategic Business Plan; RFP and scope of work
- Feasibility study of shared business

6.3 2019 Rural Islands Economic Summit

Written project summary provided.

MOVED by Commissioner Carlin, **SECONDED** by Commissioner Cunningham,
That the Salt Spring Island Community Economic Development Commission
approves from the existing budget the expenditure of \$8000.00 to contribute
towards the 2019 BC Rural Islands Economic Summit. The Rural Islands
Economic Summit will focus on economic capacity building for BC's rural island
communities. Local rural island organizational representatives and rural island
advocates from all of BC's populated rural islands will gather to share common
challenges, knowledge, experiences, and learnings related to cultivating and
sustaining rural island sustainable economic growth. The Summit is scheduled for
October/November 2019

CARRIED

6.4 Child Care Letter – Grant Endorsement

MOVED by Commissioner MacDonald, **SECONDED** by Commissioner Griffin,
That the Salt Spring Island Community Economic Development Commission
supports the Parks and Recreation application for a Child Care Community Space
Creation Grant.

CARRIED

**6.5 Discussion- What is currently happening in the community that impacts Salt
Spring Island economy?- Impact of recent storm on local businesses**

- Lack of power and internet impacted many outside of the "Core" area
- Provide workshops for businesses on emergency preparedness and loss prevention
- Isolated area with diverse residents
- Support for cell tower connectivity
- Develop small business emergency kit and share

7. Next Meeting March 11, 2019 at 4:00 to 6:00 pm – SSI Public Library

8. Adjournment

MOVED By Commissioner Carlin, **SECONDED** by Commissioner MacDonald,
That the meeting adjourn at 5:50 pm

CARRIED

CHAIR

SENIOR MANAGER