

## Meeting Minutes

### Electoral Areas Committee

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Wednesday, May 8, 2019

10:05 AM

6th Floor Boardroom  
625 Fisgard St.  
Victoria, BC V8W 1R7

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**PRESENT:**

Directors: M. Hicks (Chair), D. Howe (Vice Chair), G. Holman, C. Plant (Board Chair, ex-officio)

Staff: R. Lapham, Chief Administrative Officer; K. Lorette, General Manager, Planning and Protective Services; K. Morley, General Manager, Corporate Services; S. Carby, Senior Manager, Protective Services; K. Campbell, Senior Manager, Salt Spring Island Administration; R. Gutierrez, Manager, Building Inspection; J. Starke, Manager, Service Delivery, Southern Gulf Islands Electoral Area; E. Gorman, Deputy Corporate Officer; P. Perna, Committee Clerk (Recorder)

The meeting was called to order at 10:30 am.

#### 1. Approval of Agenda

**MOVED by Director Howe, SECONDED by Board Chair Plant,  
That the agenda for the May 8, 2019 Electoral Areas Committee meeting be  
approved as circulated.  
CARRIED**

#### 2. Adoption of Minutes

- 2.1. [19-459](#) Minutes of the December 4, 2019 Special Electoral Area Services Committee Meeting and the April 10, 2019 Electoral Areas Committee Meeting

**MOVED by Director Holman, SECONDED by Director Howe,  
That the minutes of the December 4, 2019 Special Electoral Area Services  
Committee meeting and the April 10, 2019 Electoral Areas Committee meeting be  
adopted as circulated.  
CARRIED**

#### 3. Chair's Remarks

The Chair had no remarks.

#### 4. Presentations/Delegations

There were no presentations or delegations.

#### 5. Committee Business

- 5.1. [19-481](#) Pender Island Sheep Kill Compensation Claim - Grimmer Road
- MOVED** by Director Howe, **SECONDED** by Director Holman,  
That the Electoral Area Committee recommends to the Capital Regional District Board:  
That payment be approved to Ms. Barbara Johnstone Grimmer, 2310 Grimmer Road, Pender Island in the amount of \$337.50, which is 75% of the decrease in market value of the total losses.  
**CARRIED**
- 5.2. [19-504](#) Building Inspection Cost Recovery Fee Impact
- K. Lorette provided an overview of the report.
- Discussion ensued on providing annual reports on the benchmark rate for building inspection cost recovery.
- MOVED** by Director Holman, **SECONDED** by Director Howe,  
That the benchmark rate for Building Inspection Cost Recovery be set at 75%.  
**CARRIED**
- 5.3. [19-440](#) Bylaw No. 4301: Fees and Charges Bylaw Amendments for Utilities within the Salt Spring Island Electoral Area
- MOVED** by Director Holman, **SECONDED** by Director Howe,  
That the Electoral Areas Committee recommend to the Capital Regional District Board:
1. That Bylaw No. 4301 cited as "Salt Spring Island Liquid Waste, Sewer, and Water Fees and Charges Bylaw No. 1, 2012, Amendment Bylaw No. 10, 2019" be introduced and read a first, second, and third time.
  2. That Bylaw No. 4301 be adopted.
- CARRIED**
- 5.4. [19-452](#) Grants-in-Aid
- MOVED** by Director Howe, **SECONDED** by Director Holman,  
That the Electoral Areas Committee recommend to the Capital Regional District Board:  
That the following grant-in-aid applications be approved:
1. Salish Sea Renewable Energy Coop: \$5,000
  2. Salish Sea Inter-Island Transportation Society: \$4,000
- CARRIED**
- 5.5. [19-483](#) Update on Rural Definition and Western Diversification
- J. Starke provided an overview of the report.
- Discussion ensued on the following:
- the money available to first nations peoples living on the islands and to young families
  - a report on connectivity to come to a future meeting

**MOVED** by Director Howe, **SECONDED** by Director Holman,  
That the Electoral Areas Committee receive the report for information.  
**CARRIED**

**5.6.**     [19-431](#)

Previous Minutes of Other CRD Committees and Commissions for Information

**MOVED** by Director Howe, **SECONDED** by Director Holman,  
That the following minutes be received for information:  
a) Magic Lake Estates Water and Sewer Committee minutes March 12, 2019.  
**CARRIED**

**6. New Business**

L. Hucheson provided an update on the Gardom Pond Dam on North Pender Island as follows:

- classified as a high consequence dam by the Dam Safety Branch
- a formal plan to decommission the dam was submitted to the Dam Safety Branch, which has been approved subject to First Nation's feedback
- schedule of work, anticipating full approval from the Dam Safety Branch, would start in May and wrap up by the end of August into September
- a construction environmental management plan has been done and signed off by the Fire Chief on the island

**7. Adjournment**

**MOVED** by Director Howe, **SECONDED** by Director Holman,  
That the May 8, 2019 Electoral Areas Committee meeting be adjourned at 11:06 am.  
**CARRIED**

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Chair

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Recorder