Attachment 1

History:

- May 17, 2017 Complaint received regarding a potentially unpermitted building being occupied on the subject property.
- May 19, 2017 Stop work order posted for repairs to existing structure in progress without building permit.
- May 23, 2017 Registered letter sent to owner advising of stop work order and requesting a building permit application be submitted within 30 days. Canada Post confirmed receipt of registered letter.
- Jun 8, 2017 Owner obtained permit application and reviewed requirements at the JdF office.
- Jun 12, 2017 Building permit application to repair a single family dwelling (originally the boathouse) was received.
- Jun 22, 2017 A letter to owner was sent requesting additional documents in support of the received building permit application.
- Jun 30, 2017 Site visit confirmed no change.
- Jul 24, 2017 Site visit confirmed no new work appears complete or underway.
- Sep 8, 2017 Registered letter sent to owner confirming the stop work order posted, receipt of building permit application and a second request for additional permit application documents.
- Sep 20, 2017 Owner sent a response letter and submitted building drawings.
- Sep 29, 2017 Letter to owner was sent acknowledging receipt of letter and drawings submitted and was advised that these drawings were rejected. The letter also requested to submit improved drawings and site plan by October 18, 2017 to avoid cancellation of the building permit application and potential registration of a notice on land title.
- Oct 25, 2017 Site visit by Building Inspector and photos were taken.
- Nov 15, 2017 Site visit by Building Inspector confirmed no change.
- Feb 5, 2018 Professional building drawings were received.
- Feb 8, 2018 A referral request was sent to JdF Planning Division to confirm if proposal meets land use and zoning requirements.
- Apr 9, 2018 Following a referral review by the JdF Planning Division, a letter was sent to the owner advising the proposal had been rejected and requested additional planning information to meet land use compliance and to continue to process the building permit application.

- Jun 7, 2018 Owner met with the Chief Building Inspector, Manager of JdF Local Area Planning and a CRD Planner and determined the building is non-conforming and was advised to obtain a demolition permit to remove the building. Owner was advised that he could apply for a building permit for a detached accessory suite.
- Jun 19, 2018 A demolition permit application was received to demolish an accessory building.
- Jul 11, 2018 A demolition permit was issued with an expiry date of October 11, 2018. Owner was advised to contact WorkSafe BC regarding hazard assessment requirements and possible health and safety concerns.
- Sep 12, 2018 Site inspection by Building Inspector confirmed no start.
- Oct 12, 2018 Site inspection by Building Inspector confirmed the front deck was removed and photos were taken.

Letter to owner was sent advising the demolition permit issued for the accessory building has expired and a new building permit is required to complete the work.

- Oct 17, 2018 Email was received from the owner's lawyer stating his client was not in agreement with the CRD's proposal and that it was not understood why the building should be demolished. The lawyer invited comment and requested an explanation for his client in this matter.
- Mar 13, 2019 An email response was sent to the owner's lawyer to provide clarification of the status of the boathouse in relation to the existing land use bylaw and any legal non-conforming status that might have once existed.
- Mar 18, 2019 Site visit by Building Inspector and photos were taken.
- May 2, 2019 To date, no further communication has been received from the owner nor the owner's lawyer. No new building permit applications have been received.

Chief Building Inspector recommended that a notice be registered on the land title of the property to notify future owners of work completed without inspections, work not in compliance with BC Building Code requirements and not in compliance with land use and zoning bylaws.