

Terms of Reference

The logo for the Capital Regional District (CRD) is located in the top right corner of the header. It consists of the letters 'CRD' in a stylized, bold, sans-serif font, positioned above a dark, wavy horizontal line that spans the width of the header.

REGIONAL ARTS FACILITIES AND ARTS PARTICIPATION SELECT COMMITTEE

PREAMBLE

The Capital Regional District (CRD) Select Committee on Regional Arts Facilities and Arts Participation (Committee) will act on the CRD Corporate Plan initiative 12a-1 to facilitate a discussion of the region's art facilities needs and explore partnerships to support 100% participation in the CRD arts function. The Select Committee will report to the Board at the end of its term with its recommendations.

The Committee's official name is to be:

The Regional Arts Facilities and Arts Participation Select Committee

1.0 PURPOSE

The mandate of the committee is to:

- a) Hold discussions on the region's arts facilities needs and explore partnerships to support 100% participation in the CRD arts function.
- b) Define the scope and parameters of jurisdictional responsibilities related to regional versus local arts facilities.
- c) Work to create consensus for the CRD to be the lead on regional arts facilities.
- d) Explore the level of support for 100% participation in the CRD Arts function.
- e) Work within the CRD Procurement Policy to engage a consultant to design and facilitate a process for public and stakeholder input.

2.0 ESTABLISHMENT AND AUTHORITY

- a) The Committee will make recommendations to the Board for its consideration.
- b) The Board Chair will appoint the Committee Chair and Committee members.

3.0 COMPOSITION

- a) The Chair, Vice-Chair and Committee members are appointed annually by the Board Chair.

- b) Committee members will be comprised of up to 7 (seven) CRD Directors providing regional representation as deemed appropriate by the Board.
- c) The CRD Board Chair is an ex officio member of the Committee.

4.0 PROCEDURES

- a) The Committee shall meet at the call of the Committee Chair.
- b) The Committee Chair shall determine the agenda or meetings in consultation with staff, and any Committee member may request that a matter be placed on the agenda.

5.0 RESOURCES AND SUPPORT

- a) The CFO/General Manager, Finance and Technology will provide strategic support and act as a liaison.
- b) Minutes and agendas are prepared and distributed by the Finance and Technology Division.
- c) The Arts & and Culture Support Service will provide additional administrative support as required.