

Minutes of a Meeting of the Climate Action Inter Municipal Task Force
Held Wednesday, April 3, 2019 in the Room 488, 625 Fisgard Street, Victoria, BC

Present: Councillor Z. King (Central Saanich), Councillor M. Baxter (Colwood), Councillor J. Helliwell (Esquimalt), Councillor A. Baird (Highlands), Councillor A. Appleton (Oak Bay), Councillor Judy Brownoff (Saanich), Councillor S. Duncan (Sidney), Councillor T. St-Pierre (Sooke), Councillor S. Potts (Victoria), Councillor G. Lemon (View Royal), Councillor M-T. Little (District of Metchosin), Director G. Holman (SSI), G. Harris (CRD Senior Manager EPro), N. Elliott (CRD Climate Action Program Coordinator), K. Pearson (CRD Climate Action Program Assistant).

Absent: Councillor M. Weisenberger (North Saanich), Director D. Howe (SGI), Director M. Hicks (JDF), vacant (Langford).

The meeting was called to order at 1:00pm

1. Welcome & Review of Agenda

2. Review of Climate Action Task Force and Working Group Roles

G. Harris provided an overview of the role of the CRD Climate Action Task Force and Working Group and CRD reporting structure.

3. CRD Climate Action Program Overview and Project Highlights

N. Elliott provided an overview of the mandate CRD Climate Action Program (CAP) and 2019 project highlights.

(See accompanying presentation slides for details).

- Regional Climate Action Strategy (RCAS): The second year of reporting for the RCAS will be captured in the CRD climate action annual report (anticipated to go to the Parks and Environment Committee (PEC) in May).
- EfficiencyBC: As part of the provincial retrofit program, CRD, is currently offering top-up incentives for electric heat pumps, when switching from fossil fuel systems (www.crd.bc.ca/heatpump). CRD CAP supporting local government and regional promotions.
- Residential Retrofit Acceleration Project: Thanks to FCM Transition 2050 grant, with City Green Solutions and Home Performance Stakeholder Council, partner in project to develop energy retrofit strategies, implement pilot projects and build industry and local government capacity.
- EV + EBike Planning Project: Reports online www.crd.bc.ca/data to support local government planning. CAP support to continue in 2019. Discussion included the British Columbia Utilities Commission's (BCUC) inquiry into the regulation of Electric Vehicle charging service [exemption approval](#) and upcoming [Phase 2](#) focus on utilities.

- Cool It! Climate Leadership Workshops with BCSEA: In spring 2019, 20 programs will be delivered across the region with an additional 20 programs sponsored by and delivered in the District of Saanich and City of Victoria.
- Walk and Wheel to School 2019: An active travel awareness and celebration campaign open to all schools, though it targets elementary and middle schools. Will be coordinated with CRD Planning's Ready, Step, Roll active school travel planning program (formerly Active and Safe Routes to School pilot program). For more information, visit www.crd.bc.ca/walkwheel
- Climate Action To-Go Kits: Re-launch with regional libraries April 2018. Opportunities for promotions. For more information see: www.crd.bc.ca/actionkits
- Resilient Region Exchange: Continue to offer quarterly themed networking event. Events announced through [Meet Up](#), [CRD events page](#) and the quarterly CRD Resilient Region News (community e-news). Encourage members to attend.
- ICLEI Climate Adapting Together Project: Partner to identify similarities/differences of community scale adaptation work to share learnings and potential regional-scale project in future. [Livable Cities Forum](#): Victoria, October 28-30 (registration open).
- Climate Data & Adaptation: CRD climate change data and reports (e.g. climate projections, sea level rise) available at www.crd.bc.ca/data. Creative materials available for capital region LG communications use.
- Regional Sea Level Rise (SLR) / Tsunami Grant Application: Working with multi-municipal team and CRD Protective Services, led the coordination of a \$700k National Disaster Mitigation Program grant in 2018. Awards expected spring 2019, for execution summer 2019. CAP to lead SLR portion, if successful.
- CRD Climate News: LG Edition: A monthly e-newsletter developed for CRD Climate Action Inter-Municipal Task Force and Working Group members. Local government staff and elected officials may be added to the distribution list upon request to CRD.

ACTIONS:

- a) If not receiving the monthly CRD Climate News, Task Force members to contact CRD.

4. CRD Climate Emergency Declaration

N. Elliott provided an overview and update on the CRD Climate Emergency Declaration.

Discussion included:

- Climate declaration and 2030 target implications
 - i. for the Regional Climate Action Strategy (RCAS) review in 2022
 - ii. for Councils
- Landfill gas optimization and organics management options and role in the climate emergency response
- Use of local improvement change lever to assist with financing home energy improvement projects (e.g. Saanich's pilot project to support removal of home heating oil tanks), potential to upscale, barriers and solutions.
- Understanding quantity and location of oil tanks in the region. Many local governments do not have historical records.

- Methods/tools available to Councils and communities to raise awareness, educate, empower and inspire action
- Climate action identification and prioritization. Could be informed by CAP community energy and emissions data collection and analysis (project planned for 2019).
- District of Highlands Council would like to challenge all of the AVICC Local Governments to a [Municipal Survivor Climate Challenge](#). 12 Councils committed to date.
- District of Highlands and CRD Parks forest management research underway
- South Island Prosperity Project considering change in constitution phrasing to include climate action
- Climate Emergency Declarations made by several capital region local governments thus far
- Further opportunities for further regional coordination, regional scale projects, and municipally/EA-specific actions, including Forum of Community Associations on Climate Change/the Climate Emergency and monthly Task Force meetings

ACTIONS:

- b) Recommend to CRD Parks & Environment Committee that the CRD host a Forum of Community Associations on Climate Change/the Climate Emergency.
- c) That the CRD recommend to the CRD Parks & Environment Committee, that in light of the climate emergency declaration, the CRD Climate Action Task Force meet more than twice a year (up to once a month), with appropriate staff support for administration.
- d) Depending on the outcome of b) above, that the CRD update the Task Force's Terms of Reference and confirm with membership.

5. Break**6. CleanBC Plan and Provincial Climate Program Updates and Discussion**

B. Finkelstein and C. Gilmore provided an overview of the CleanBC Plan. It outlines BC's plan to reach 2030 climate targets (40% below 2007) describing specific GHG reductions for the first 75% of reductions. The remaining 25% will be identified over the next 2 years. The Province also plans to release an Adaptation Strategy in 2020. Details at cleanbc.gov.bc.ca.

Discussion included:

- 2018 IPCC report released after the CleanBC Plan.
- Community Energy Emissions Inventory.
- Transportation:
 - More programs expected to support electrification of transportation.
 - Heavy duty vehicle technology is improving. Interim focus to increase renewable fuel content of fuel.
 - Source for EV incentives (includes fleet, personal vehicles and charging infrastructure) is pluginbc.ca
- Buildings:
 - Collaboration with industry to improve technology
- Cleaner Industry:

- Carbon tax programs for high emitting industry. Currently focuses on 30 biggest emitters in BC.
- Waste:
 - Federal government looking into circular economy considerations (including plastics). Overlap with CleanBC would be organics.
 - Organics for energy and land application
- Remaining 25%:
 - Active travel not quantifiable with current modelling
 - Linchpin to plan: affordable housing, food security, local economy for all
 - Requested expanded financial supports and allow municipal local improvement charges (LIC) to be used for energy efficiency/GHG reduction programs

ACTIONS:

- e) CRD to share the 2018 UBCM LIC response with BC CAS staff.
- f) Task Force members forward additional questions for BC CAS to CRD (G. Harris).

7. Collaborative SharePoint Site

A collaborative SharePoint Site is under construction for CRD Climate Action Task Force members. The goal of the site is to easily facilitate access to Task Force administrative documents, support collaboration and sharing of documents and provide links to related CRD webpages and external resources.

Discussion included that the CRD e-newsletter software limits sharing the e-newsletter by email only, but interested LG staff and elected officials that are not a part of the Task Force or CRD Climate Action IMWG can receive the monthly newsletter by request email to CAP staff.

ACTIONS:

- g) CRD to provide login information to Task Force members and instructions to set up notifications for the collaborative SharePoint site (if interested)
- h) CRD to coordinate a co-meeting with the CRD Climate Action Inter-Municipal Working Group and the Task Force.
- i) Explore what additional content on the SharePoint site could be made public.

8. Meeting Adjournment 12:10 pm

New Actions	Responsibility	Timeline
If not receiving the monthly CRD Climate News, contact CRD.	Task Force members	May
Recommend to CRD Parks & Environment Committee that the CRD host a Forum of Community Associations on Climate Change/the Climate Emergency.	CRD	May

Recommend to the CRD Parks & Environment Committee, that in light of the climate emergency declaration, the CRD Climate Action Task Force meet more than twice a year (up to once a month), with appropriate staff support for administration.	CRD	May
Update the Task Force's Terms of Reference and confirm with membership, depending on the outcome of above.	CRD	Summer 2019
Share the 2018 UBCM LIC response with BC CAS staff.	CRD	April
Forward additional questions for BC CAS to CRD (G. Harris).	Task Force members	Ongoing
Provide login information to Task Force members and instructions to set up notifications for the collaborative SharePoint site	CRD	May
Coordinate a co-meeting with the CRD Climate Action Inter-Municipal Working Group and the Task Force.	CRD	TBD
Explore what additional content on the SharePoint site could be made public.	CRD	Spring/Summer

The meeting was adjourned at 12:10 pm