



Making a difference...together

**REPORT TO THE ELECTORAL AREAS COMMITTEE
MEETING OF WEDNESDAY, MAY 08, 2019**

SUBJECT **Bylaw No. 4301: Fees and Charges Bylaw Amendments for Utilities within the Salt Spring Island Electoral Area**

ISSUE

Adjusting the utilities rates for Cedar Lane Water service, as recommended by the Cedar Lane Water Service Commission.

BACKGROUND

Annually, amendments to the Electoral Area utilities fees and charges bylaws are recommended to align with the rates included in the service budgets and preliminary financial plan for the forthcoming year. On December, 12, 2018, the Capital Regional District Board approved the annual amendments in Bylaw No. 4273 Salt Spring Island Liquid Waste, Sewer, and Water Fees and Charges Bylaw No. 1, 2012, Amendment Bylaw No. 9, 2018. At the time of approval, the Cedar Lane Water Service Commission (Commission) had not yet completed its review of their tiered, user fee rate structure.

The proposed fees and charges bylaw amendment reflects changes recommended by the Commission, with completion of their review. The amendments include both a change in rates and change in tier volumes. The changes are intended to cover the projected net cost of service delivery inclusive of reserve contributions for 2019. Board approval is required in advance of the effective start date of June 1, 2019.

Cedar Lane Water Service Commission recommendations are as outlined below:

	Current		Proposed	
	Volume of Water	Charge	Volume of Water	Charge
Tier 1	0 – 38 m ³	\$2.25 per m ³	0 – 30 m ³	\$2.50 per m ³
Tier 2	39 – 105 m ³	\$8.00 per m ³	31 – 60 m ³	\$9.00 per m ³
Tier 3	Greater than 105 m ³	\$25.00 per m ³	Greater than 61 m ³	\$25.00 per m ³

ALTERNATIVES

Alternative 1

That the Electoral Areas Committee recommend to the Capital Regional District Board:

1. That Bylaw No. 4301 cited as " Salt Spring Island Liquid Waste, Sewer, and Water Fees and Charges Bylaw No. 1, 2012, Amendment Bylaw No. 10, 2019" be introduced and read a first, second, and third time.
2. That Bylaw No. 4301 be adopted.

Alternative 2

That Bylaw 4301 be referred back to staff for additional information.

IMPLICATIONS

Changes in fees and charges are required in order for local utility services to maintain adequate levels of funding for annual operating costs inclusive of reserve contributions. The recommended rates for Cedar Lane water service are effective for June 1, 2019.

CONCLUSION

The Cedar Lane Water Commission has recommended their proposed rate and structure changes; approval is required prior to June 1, 2019, in order to attain the revised revenue targets.

RECOMMENDATION

That the Electoral Areas Committee recommend to the Capital Regional District Board:

1. That Bylaw No. 4301 cited as " Salt Spring Island Liquid Waste, Sewer, and Water Fees and Charges Bylaw No. 1, 2012, Amendment Bylaw No. 10, 2019" be introduced and read a first, second, and third time.
2. That Bylaw No. 4301 be adopted.

Submitted by:	Rianna Lachance, BCom, CPA, CA, Senior Manager, Financial Services
Concurrence:	Nelson Chan, MBA, CPA, CMA, Chief Financial Officer
Concurrence:	Ted Robbins, B.Sc, C.Tech, General Manager, Integrated Water Services
Concurrence:	Robert Lapham, MCIP, RPP, Chief Administrative Officer

AD:ngm

Attachments

Appendix A: Bylaw 4301 and Schedules