

**REPORT TO THE ROYAL & McPHERSON THEATRES SERVICES ADVISORY COMMITTEE  
MEETING OF TUESDAY, APRIL 23, 2019**

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**SUBJECT**    **Bylaw No. 4300: McPherson Playhouse Local Service Area Establishment  
Bylaw No 1, 1999, Amendment Bylaw No. 1, 2019**

**ISSUE**

The Royal and McPherson Services Advisory Committee (RMTSAC) requested a draft amendment to Bylaw 2685 that would provide an apportionment method, using BC Assessments, to enable the estimation of cost sharing for potential new participants to the service.

**BACKGROUND**

At their March 12, 2019, meeting the RMTSAC directed staff to provide draft amendments to Bylaw 2685 to:

- provide an apportionment method that would allow the estimation of cost sharing for potential new participants in the Service.

Although there is a City of Victoria initiative to encourage additional participants in the McPherson Playhouse Service, the current Bylaw contains no apportionment method and therefore no means by which to calculate cost sharing for a jurisdiction wishing to join the Service. Amending the Bylaw as proposed provides this means. The maximum requisition remains unchanged at Seven Hundred and Fifty Thousand (750,000) Dollars.

Staff noted that the existing Bylaw currently contains restrictions on the use of funds as it relates to operating and capital. CRD Legislative Services has advised that amending a bylaw that included such restrictions would not conform to current practice as such allocations are typically determined within planning and budget processes.

If the priority is to enable the estimation of cost sharing by potential new partners then the amendment provides this ability. Allocation of operating and capital expenses remains under the oversight of the RMTSAC, Governance & Finance Committee, and the CRD Board through the budget approval process.

If the priority is to maintain restrictions on operating and capital within the Bylaw then the existing Bylaw can be maintained.

**ALTERNATIVES**

*Alternative 1*

That the Royal and McPherson Theatre Society Advisory Committee recommend to the Governance and Finance Committee:

That the Governance and Finance Committee recommend to the Capital Regional District Board:

1. That Bylaw No. 4300, McPherson Playhouse Local Service Area Establishment Bylaw No 1, 1999, Amendment Bylaw No. 1, 2019, be read a first, second, and third time.
2. That staff be directed to commence a consent approval process with the participants.

*Alternative 2*

That this report be received for information.

**IMPLICATIONS**

**Financial**

There is no change to the maximum requisition. Amendments would leave the allocation of operating and capital costs to the budget approval process.

**CONCLUSION**

This bylaw amendment fulfills the request of the RMTSAC by:

- providing a method to estimate cost sharing for the service using BC Assessments.

The amendment maintains the current maximum requisition of \$750,000; however, in accordance with current practice the amendment does not include restrictions on operating and capital allocation, leaving these decisions to be addressed within the budget process.

**RECOMMENDATION**

That the Royal and McPherson Theatre Society Advisory Committee recommend to the Governance and Finance Committee:

That the Governance and Finance Committee recommend to the Capital Regional District Board:

1. That Bylaw No. 4300, McPherson Playhouse Local Service Area Establishment Bylaw No 1, 1999, Amendment Bylaw No. 1, 2019, be read a first, second, and third time.
2. That staff be directed to commence a consent approval process with the participants.

Submitted by:	James Lam, Manager, Arts and Culture
Concurrence:	Nelson Chan, MBA, CPA, CMA, Chief Financial Officer
Concurrence:	Kevin Lorette, P.Eng., MBA, A/Chief Administrative Officer

Attachment: Appendix A, Bylaw No. 4300  
Appendix B, Bylaw No. 2685