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**REPORT TO THE ELECTORAL AREA SERVICES COMMITTEE
MEETING OF FEBRUARY 13, 2019**

SUBJECT Salt Spring Island Project Tracker Report

ISSUE

To provide the Salt Spring Island with a progress report on the service priorities, initiatives, and capital plan progress made to date.

BACKGROUND

In September 2018 the Salt Spring Island service plan was presented to the Electoral Area Services Committee and the Board with a summary report outlining the adjustment made to the 2016-2019 service plans as well as highlighting 2019 changes to service levels and updates on divisional initiatives.

Staff have developed a project dashboard to track progress on the priorities across the services supported through the Salt Spring Island Administration. The capital plans mostly generate the priorities. Project priority in water and sewer is primarily determined by (1) projects already underway; (2) health, safety, and environmental impact; (3) operating and maintenance concern; (4) financial considerations, including grants; and (5) pre-existing capital plans.

ALTERNATIVES

Alternative 1

That the Electoral Area Services Committee receive the Salt Spring Island Project Tracker Report No.1, 2019 for information.

Alternative 2

That the Electoral Area Services Committee refer the Salt Spring Island Project Tracker No.1, 2019 back to staff for additional information.

CONCLUSION

Salt Spring Island administration service and financial planning process will be initiated following the adoption of a corporate plan. A multi-year plan will be developed to support the Board's strategic priorities in the financial plan and core service delivery requirements. The plan will also highlight divisional initiatives and implications to the overall work program across the service areas by outlining service levels, workforce considerations, and performance measures.

RECOMMENDATION(S)

That the Electoral Area Services Committee receive the Salt Spring Island Progress Report No.1, 2019 for information.

Submitted by:	Karla Campbell, BPA, Senior Manager, Salt Spring Island Electoral Area
Concurrence:	Robert Lapham, MCIP, RPP, Chief Administrative Officer

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Attachments: Appendix 1 - Salt Spring Island Project Tracker Report No. 1

