



**REPORT TO HOSPITALS AND HOUSING COMMITTEE  
MEETING OF WEDNESDAY, FEBRUARY 6, 2019**

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**SUBJECT**     **Regional Housing Advisory Committee Terms of Reference**

**ISSUE**

A Terms of Reference needs to be approved to support the Regional Housing Advisory Committee.

**BACKGROUND**

Since 2007, as part of the implementation of the Regional Housing Affordability Strategy, the Capital Regional District (CRD) has helped facilitate the Housing Action Partnership (HAP) and its successor, the Housing Action Team (HAT). Both have provided advisory support to the CRD with respect to its policies, program and services related to housing.

In 2018, the CRD approved an updated Regional Housing Affordability Strategy and staff have been exploring an approach to facilitate ongoing advisory level support from various housing stakeholders in the community. This was the main focus of the HAT in 2018 and with this complete, the CRD wants to proceed with implementing an advisory committee to support initiatives in advancing affordable housing in the region.

The Regional Housing Advisory Committee will include standing committee members nominated by municipalities and electoral areas, government housing agencies and housing industry groups. There will also be members-at-large selected through a transparent recruitment process to represent non-profit, Indigenous and community organizations. The committee will report through the Hospitals and Housing Committee. A Terms of Reference (Appendix A) that outlines the terms and aligns with CRD practices has been drafted to support the facilitation of the Committee.

**ALTERNATIVES**

*Alternative 1:*

That the Hospitals and Housing Committee approves the Regional Housing Advisory Committee Terms of Reference as presented in Appendix A.

*Alternative 2:*

That the report be referred back to staff for further review.

**IMPLICATIONS**

**Intergovernmental Implications**

The Regional Housing Advisory Committee will provide the CRD a forum that supports ongoing engagement with municipalities, electoral areas and senior levels of government on matters related to housing development and affordability. It will allow the CRD to sustain an important two-way communication channel through which the CRD can be informed of new government

policy and programming as well as leverage partnerships with government and the non-profit and private sectors in taking action to address housing issues.

**Financial Implications**

Support for the Regional Housing Advisory Committee will be provided through Regional Housing staff, and activities will be outlined in the annual Regional Housing Service Plan.

**CONCLUSION**

The CRD's approach with respect to engaging housing stakeholders is being updated to support the implementation of the recently updated Regional Housing Affordability Strategy. The Regional Housing Advisory Committee Terms of Reference provides transparency and consistency with respect to member selection and clearly outlines the role of the committee in informing the Hospitals and Housing Committee and CRD staff in the area of housing programs and services.

**RECOMMENDATION**

That the Hospitals and Housing Committee approves the Regional Housing Advisory Committee Terms of Reference as presented in Appendix A.

Submitted by:	John Reilly, MSW RSW, Manager Housing Planning & Programs
Concurrence:	Christine Culham, Senior Manager Regional Housing
Concurrence:	Kevin Lorette, P.Eng., MBA, General Manager Planning & Protective Services
Concurrence:	Robert Lapham, MCIP, RPP, Chief Administrative Officer

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Attachments: Appendix A - Regional Housing Advisory Committee Terms of Reference