

Terms of Reference

The logo for the Capital Regional District (CRD) is located in the top right corner of the header. It consists of the letters 'CRD' in a stylized, bold, sans-serif font, positioned above a dark, wavy horizontal line that spans the width of the header.

TRANSPORTATION COMMITTEE

PREAMBLE:

The Capital Regional District (CRD) Transportation Committee is a standing committee established by the CRD Board and will oversee and make recommendations to the Board regarding matters related to regional transportation, including the establishment of a transportation service for the region.

The Committee's official name is to be:

Transportation Committee

1.0 PURPOSE

- a) The mandate of the committee includes providing advice or making recommendations, or both, to the Board regarding the following functions:
 - i. Regional transportation matters;
 - ii. Encouraging a strong regional voice on regional transportation matters including ferries, rail and transit.
- b) The Committee may also make recommendations to the Board to:
 - i. Advocate to senior levels of government to support major multi-modal transportation projects which support the region's sustainability measures; and
 - ii. Advocate for regional transit priorities to the Victoria Regional Transit Commission.
- c) The following committees will report through the Transportation Committee:
 - i. The Traffic Safety Commission; and
 - ii. Any other advisory body established by the Committee.

2.0 ESTABLISHMENT AND AUTHORITY

- a) The Committee will make recommendations to the CRD Board for consideration; and
- b) The CRD Board Chair will appoint the Committee Chair, Vice Chair and committee members on an annual basis.

3.0 COMPOSITION

- a) The Chair, Vice Chair and members are appointed annually by the Board Chair;
- b) At least one member of the committee should be a liaison member of the Parks and Environment Committee, Planning & Protective Services Committee and the Electoral Areas Committee.

4.0 PROCEDURES

- a) The Committee shall meet on a monthly basis, except August and December, and have special meetings as required;
- b) The agenda will be finalized in consultation between staff and the Committee Chair and any Committee member may make a request to the Chair to place a matter on the agenda;
- c) With the approval of the Committee Chair and the Board Chair, committee matters of an urgent or time sensitive nature may be forwarded directly to the Board for consideration;
- d) A quorum is a majority of the committee membership and is required to conduct committee business; and
- e) The Committee may invite members from any Standing Committee to participate in its meetings in accordance with the CRD Procedures Bylaw.

5.0 RESOURCES AND SUPPORT

- a) The General Manager, Planning and Protective Services and Chief Administrative Officer will act as liaison to the committee; and
- b) Minutes and agendas are prepared and distributed by the Corporate Services Department.

Approved by CRD Board on _____