APPENDIX A: Salt Spring Island Licensed Preschool Child Care Space

CRD GRANT PROPOSAL REVIEW

Download and fill this in to assess organizational fit and implications of a grant pursuit proposal. **SAVE IT OFTEN.**

SECTION 1: APPLICANT AND GRANT INFORMATION								
CRD DEPT. SERVICE NAME: CHECK WITH A FINANCIAL ADVISOR TO VERIFY SERVICE NAME AND NO. LEA					EAVE BLANK IF N	NOT APPLICABLE.	SERVICE NO.:	
WHAT SERVICE TYPE COULD BENE	FIT? WHICH ELE	CTORAL AREA?	IF THE PROJECT IS	IN AN ELECTORAL AREA, LIST TH	E COMMUNITY(I	ES) THAT WILL BENEFIT		
GRANT PROGRAM NAME						GRANT APPLIC	CATION DEADLINE	
PROPOSED PROJECT TITLE					PROJECT TY	/PE		
DESCRIBE THE OUTCOME OF THE	PROJECT:							
SECTION 2: ALIGN	NMENT AN	D IMPAC	CT – Is it a G	ood Fit for the C	CRD?			
Grants can provide timely additional resources to advance organizational goals. The pursuit of a grant opportunity must,								
however, be carefully r costs and obligations of								
ALIGNMENT WITH A CRD BOARD PRIORITY?		ALIGNN	ALIGNMENT WITH A CORPORATE PRIORITY?		ALIGNMENT WITH THE REGIONAL GROWTH STRATEGY?			
ALIGNMENT WITH THE SERVICE PLAN?			ALIGNMENT WITH THE CAPITAL PLAN?			ALIGNMENT WITH THE ASSET MANAGEMENT PLAN?		
IF THE PROJECT ALIGNS WITH A C								
PLAN, PLEASE SPECIFY WHICH ON ESTIMATED TIME TO PREPARE TH		N (1HR=\$100)	COST @ \$100/HR	ESTIMATED TIME FOR (GRANT ADMINIS	FRATION (1HR=\$100)	COST @ \$100/HR	
			200 hrs 0-50 hrs 51-100 h					
	ELIGIBLE AND INELIG		DJECT COST (EST.)	MAIN SOURCE OF CRD FUNDING SHARE EVIDENCE OF SECURED FUNDS		:UNDS		
HOW WOULD YOU DESCRIBE THE	WORKPLAN IMPACT	OF APPLYING FOI	R THIS GRANT?	HOW WOULD YOU DESCRIBE	THE WORKPLAN	IMPACT OF BEING AWARD	ED THIS GRANT?	
IF APPLYING FOR THE GRANT HAS AN IMPACT RATING OF 2 OR 3, IDENTIFY THE WORKPLAN CHANGES NEEDED TO ACCOMMODATE THE GRANT APPLICATION EFFORT:								
IF BEING AWARDED THE GRANT H	AS AN IMPACT RATIN	IG OF 2 OR 3, IDE	NTIFY THE WORKPLAN	CHANGES NEEDED TO ACCOMM	ODATE THE PRO	DJECT IMPLEMENTATION E	FORT:	
WHY TYPE OF OBLIGATIONS WOU	LD GETTING THE							
GRANT IMPOSE ON THE CRD:								
IF THE CRD OBLIGATIONS ARE TYPE 2, DESCRIBE WORKPLAN CHANGES REQUIRED TO FULFILL THESE OBLIGATIONS								

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SECTION 3: ASSET MANAGEMEN	IT REVIEW: For projects th	nat relate to new or	renewed assets					
FOR WHAT YEAR IS THE ASSET IN THE CAPITAL PLAN?	DOES THE ASSET HAVE AN ASSET MANAGEMENT F	PLAN? WHAT IS THE ASSET'S RE	MAINING SERVICE LIFE?					
WHAT IS THE ASSET'S CONDITION RATING?	WHAT IS RISK OF A	SSET FAILURE?						
IF APPLICABLE, YOU MAY DESCRIBE WHY THE TIMING IS RIGHT T	O DROCEED WITH THIS DROIECT SLICH AS RISK OF	ASSET EALLLIRE COST OF DELAVING RE	DAIR ETC					
		,						
SECTION 4: THINK LIKE A FUNDER: What makes the project a great fit for the grant program?								
SECTION 5: ATTESTATION AND APPROVALS								
In this section, the Project Lead attests to the accuracy of the information submitted in this form and forwards it to Management for review and approval. Approval levels may vary by project according to practices adopted within each CRD Department. The form makes room for whatever management approval level may be required for a project proposal.								
PROJECT LEAD ATTESTATION	0 11							
I CERTIFY THAT THIS PROPOSAL PROVIDES A TRUTHFUL AND I HAVE REVIEWED THE GRANT PROGRAM GUIDE CAREFULLY I ATTEST THAT THE SERVICE CAN AMEND ITS WORKPLAN TO I HAVE IDENTIFIED, IN CONSULTATION WITH MY MANAGER,	AND ATTEST THAT AN APPLICATION FOR THIS PRO ALLOCATE THE RESOURCES NEEDED FOR OUTCOM	ME ACHIEVEMENT WITHIN THE PROGRA	AM TIMELINE;					
NAME	TITLE		DATE (MM/DD/YYYY)					
MANAGER AUTHORIZATION TO PROCEED WITH THE PROPOSED PROJECT								
NAME	TITLE		DATE (MM/DD/YYYY)					
SENIOR MANAGER AUTHORIZATION TO PROCEED WITH THE PROPOSED PROJECT								
NAME	TITLE		DATE (MM/DD/YYYY)					
GENERAL MANAGER AUTHORIZATION TO PROCEED WITH THE PROPOSED PROJECT								
NAME	TITLE		DATE (MM/DD/YYYY)					
THANK YOU FOR YOUR TIME AND THOUGHTFUL ATTENTION TO THIS ASSESSMENT PROCESS. ONCE THE REQUIRED APPROVALS FOR THIS PROPOSAL ARE SECURED, THE PROJECT LEAD SENDS THE APPLICATION TO THE CRD GRANTS COORDINATOR								