

Meeting Minutes

Core Area Liquid Waste Management Committee

Wednesday, February 14, 2018

11:00 AM

6th Floor Boardroom
625 Fisgard Street
Victoria, BC V8W 1R7

PRESENT:

Directors: L. Helps (Chair), S. Brice (Vice-Chair), R. Atwell, D. Blackwell, J. Brownoff, B. Desjardins, C. Hamilton, B. Isitt, N. Jensen, D. Murdock (11:04), C. Plant, D. Screech, L. Seaton, G. Young, S. Price (Board Chair, ex-officio)

Staff: R. Lapham, Chief Administrative Officer; L. Hutcheson, General Manager, Parks and Environmental Services; T. Robbins, General Manager, Integrated Water Services; K. Morley, General Manager, Corporate Services; P. Perna, Committee Clerk (Recorder)

Others: Don Fairbairn, Vice Chair, Core Area Wastewater Treatment Project Board; E. Scott, Deputy Project Director, Core Area Wastewater Treatment Project Board

REGRETS: Director Alto, Chief R. Sam, and Chief A. Thomas

The meeting was called to order at 11:02 am.

1. Approval of Agenda

MOVED by Director Brice, **SECONDED** by Director Brownoff,
That the agenda for the February 14, 2018 Core Area Liquid Waste Management
Committee meeting be approved as circulated.
CARRIED

2. Adoption of Minutes

- 2.1. [18-032](#) Minutes of the November 8, 2017 Core Area Liquid Waste Management Committee Meeting

MOVED by Director Isitt, **SECONDED** by Director Brice,
That the minutes of the November 8, 2017 Core Area Liquid Waste Management
Committee meeting be adopted as circulated.
CARRIED

3. Chair's Remarks

The Chair remarked on the work being done on the Core Area Wastewater Treatment Project.

4. Presentations/Delegations - None.

5. Committee Business

- 5.1. [18-063](#) 2018 Board Standing and Select Committees - Terms of Reference (Environmental Services Committee)
- B. Lapham provided an overview of the Terms of Reference.
- MOVED by Director Isitt, SECONDED by Director Desjardins,
That the Core Area Liquid Waste Management Committee recommend to the Capital Regional District Board:
That the Terms of Reference for the 2018 Core Area Liquid Waste Management Committee, as attached in Appendix A, be approved.**
- MOVED by Director Isitt, SECONDED by Director Desjardins,
That the Terms of Reference for the 2018 Core Area Liquid Waste Management Committee be amended to include under section 1.0 an additional item (c) receipt of monthly updates from the Project Board and to monitor ongoing budget and risks.**
- CARRIED**
- MOVED by Director Isitt, SECONDED by Director Desjardins,
That the Core Area Liquid Waste Management Committee recommend to the Capital Regional District Board:
That the Terms of Reference for the 2018 Core Area Liquid Waste Management Committee, as attached in Appendix A, be approved as amended to include under section 1.0 an addition item (c) receipt of monthly updates from the Project Board and to monitor ongoing budget and risks.**
- CARRIED**
- 5.2. [18-042](#) Wastewater Treatment Project Quarterly Report - October to December 2017
- By consensus of the Committee, items 5.2 through 5.4 were discussed and considered together.
- D. Fairbairn provided an overview and highlights of the quarterly and monthly Wastewater Treatment Project reports.
- E. Scott provided information on the work done through the technical working group.
- Discussion ensued on the following:
- the concession agreement
 - storage locations and how long raw residuals can be stored if the digesters fail
 - dry tonnes produced per year
 - the environment, risks, and safety impacts on storage within the facility
 - pump station requirements
 - the procurement and work timelines of the conveyance system of the residuals

MOVED by Director Isitt, SECONDED by Director Brice,
That the Core Area Liquid Waste Management Committee recommends to the
Capital Regional District Board:
That reports 5.2 Wastewater Treatment Project Quarterly Report - October to
December 2017, 5.3 Wastewater Treatment Project Monthly Report - October
2017, and 5.4 Wastewater Treatment Project Monthly Report - November 2017 be
received for information.
CARRIED
OPPOSED: Director Atwell

- 5.3. [18-019](#) Wastewater Treatment Project Monthly Report - October 2017
- That the Core Area Liquid Waste Management Committee recommends to the
Capital Regional District Board:
That this report be received for information.
(WP - Colwood, Esquimalt, Langford, Oak Bay, Saanich, Victoria & View Royal)

- 5.4. [18-050](#) Wastewater Treatment Project Monthly Report - November 2017

6. Correspondence

- 6.1. [18-099](#) February 9, 2018 Project Board Correspondence Regarding IRM Next
Steps
- MOVED by Director Seaton, SECONDED by Director Brice,
That the Core Area Liquid Waste Management Committee recommend to the
CRD Board that this correspondence be received for information.
CARRIED

7. New Business - None.

8. Adjournment

MOVED by Director Seaton, SECONDED by Director Brice,
That the February 14, 2018 Core Area Liquid Waste Management Committee
meeting be adjourned at 12:47 pm.
CARRIED

Chair

Recorder