

**REPORT TO CAPITAL REGIONAL DISTRICT BOARD  
MEETING OF WEDNESDAY, MAY 9, 2018**

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**SUBJECT**     Integrated Resource Management Advisory Committee

**ISSUE**

To consider disbanding the Integrated Resource Management Advisory Committee (IRMAC) as discussed by the Governance Committee.

**BACKGROUND**

The Capital Regional District (CRD) has undertaken significant work over the past few years to further its investigations into advanced Integrated Resource Management (IRM) options to address solid and liquid waste streams generated in the region. The CRD Board considered next steps regarding IRM technology procurement at its meeting of January 10, 2018 and directed staff to conclude the IRM procurement process and pursue separate and discrete procurement processes for:

- the beneficial use of dried biosolids produced by the Residuals Treatment Facility; and,
- an in-region, or near in-region, organics (kitchen scraps/yard and garden) processing facility by initiating a new procurement process

In addition to the above-noted resource recovery projects, staff have also recommended, subject to Board approval at the May 9, 2018 meeting, continuing to move forward with the development of a Renewable Natural Gas (RNG) business case. The business case would also explore the merits of expanding the existing green power generation facility at Hartland. Both the kitchen scraps and RNG projects have clear direction from the CRD Board, and staff anticipate bringing back project recommendations in late 2018 or early 2019.

IRMAC terms of reference (Appendix A) overlap with the Environmental Services Committee (ESC) terms of reference (Appendix B) in the areas of integrated waste management planning and resource recovery and beneficial use.

The Governance Committee, at its meeting of April 25, 2018, discussed the current mandate of the IRMAC and passed the following motion as a recommendation to the Board:

*That the IRMAC be discontinued and that a staff report accompany this motion at the next Board meeting.*

**ALTERNATIVES**

*Alternative 1*

That the Integrated Resource Management Advisory Committee be dissolved and that Directors serving on the committee be redeployed by the Board Chair to other standing committees of the Board.

*Alternative 2*

That the Integrated Resource Management Advisory Committee continue to serve as an advisory committee to the Environmental Services Committee.

**IMPLICATIONS**

For the remainder of this year, the IRMAC is focused on resource recovery projects for biosolids, organics and biogas. With the direction already received from the Board on these projects, it is anticipated that the IRMAC may only need to meet again once or twice in 2018. In the interest of administrative and governance efficiency, the committee may be dissolved and all business related to resource recovery and beneficial use of waste streams considered directly by the Environmental Services Committee.

**RECOMMENDATION**

That the Integrated Resource Management Advisory Committee be dissolved and that Directors serving on the advisory committee be redeployed by the Board Chair to other standing committees of the Board.

Submitted by:	Larisa Hutcheson, P.Eng., General Manager, Parks & Environmental Services
Concurrence:	Robert Lapham, MCIP, RPP, Chief Administrative Officer

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Attachments: Appendix A – Terms of Reference – Integrated Resource Management Advisory Committee  
Appendix B – Terms of Reference – Environmental Services Committee