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**REPORT TO FINANCE COMMITTEE
MEETING OF WEDNESDAY, MAY 2, 2018**

SUBJECT Insurance Renewal (Excluding Property) for 2018

ISSUE

The purpose of the report is to provide the Committee with information on the non-property insurance renewal for the Capital Regional District (CRD).

BACKGROUND

The CRD obtains insurance coverage to protect the organization from any potential liabilities. These policies include Commercial General Liability, Marine Liability, Crime and Accidental Death & Dismemberment (AD&D) coverage for CRD Directors, commission members and volunteers. Typically liability and other insurance policies are marketed by our Insurance Broker to determine best rates and coverage.

Annually the rates are reviewed and the policy renewed. Towards the end of 2017, the CRD engaged its insurance broker to perform a review of the limits and retention level of its portfolio. The study examined probabilities, optimum transfer levels, a deductible review and technical pricing for coverage. It was determined that the current reserves were within the broker's predicted loss probabilities and by remaining status quo, maintain expected insurance premium allocations to departments and services.

Consistent with the delegated authority bylaw revisions, in 2017, the contract has been renewed within the signing authority of the Chief Financial Officer.

The following table provides the April 15, 2018, information on the various insurance policies and premiums. There has been no material change in the policies coverage or premiums from the prior year.

Policy type	2018 Premium	2017 Premium	Comments
Commercial General Liability	\$85,500	\$85,500	No change from prior year
Crime	\$ 5,200	\$ 5,200	No change from prior year
Volunteer AD&D	\$ 1,955	\$ 2,672	2018 based on 1538 volunteers; 2017 based on 1717 volunteers.
Group AD&D	\$ 5,013	\$ 4,799	2018 based on 700 Board appointed positions; 2017 based on 645 Board appointed positions.
Non Firefighting Activities CGL & Property Insurance	\$ 6,500	\$ 6,380	8 volunteer fire departments
Small Craft Harbours Liability	\$24,000	\$24,000	12 docks

The insurance premiums are budgeted and paid for by the applicable CRD services. The cost drivers determine the specific methodology for distributing the premiums to the services.

ALTERNATIVES

Alternative 1

That the Finance Committee receive this report for information.

Alternative 2

That the report be referred back to staff for further information.

CONCLUSION

The CRD obtains a number of insurance policies to protect the organization from any potential liabilities. Coverages and premiums are similar to the prior year.

RECOMMENDATION

That the Finance Committee receive this report for information.

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Concurrence:	Nelson Chan, MBA, CPA, CMA, Chief Financial Officer
Concurrence:	Kristen Morley, JD, General Manager, Corporate Services
Concurrence:	Robert Lapham, MCIP, RPP, Chief Administrative Officer

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