

Meeting Minutes

Environmental Services Committee

Wednesday, March 7, 2018

1:30 PM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

PRESENT:

Directors: J. Brownoff (Chair), D. Blackwell (Vice Chair), R. Atwell, B. Desjardins, C. Hamilton, L. Helps, M. Hicks, N. Jensen, D. Murdock, J. Ranns, S. Price (Board Chair, ex-officio)
Staff: R. Lapham, Chief Administrative Officer; L. Hutcheson, General Manager, Parks and Environmental Services; R. Smith, Senior Manager, Environmental Resource Management; E. Gorman, Deputy Corporate Officer; P. Perna, Committee Clerk (Recorder)

Regrets: Director Jensen

The meeting was called to order at 1:30 pm.

1. Approval of Agenda

**MOVED by Director Blackwell, SECONDED by Director Atwell,
That the agenda for the March 7, 2018 Environmental Services Committee
meeting be approved as circulated.
CARRIED**

2. Adoption of Minutes

- 2.1. [18-149](#) Minutes of the February 7, 2018 Environmental Services Committee Meeting

**MOVED by Director Blackwell, SECONDED by Director Desjardins,
That the minutes of the February 7, 2018 Environmental Services Committee
meeting be adopted as circulated.
CARRIED**

3. Chair's Remarks

The Chair remarked on updates on the Abandoned Boats Project, Federal Government policy options for reducing plastics in the oceans, and registration for adult only group tours of the Hartland Landfill on March 22nd and 24th.

4. Presentations/Delegations - None.

5. Committee Business

- 5.1. [18-075](#) Award of Contract 17-1938 - Hauling and Processing of Kitchen Scraps
- L. Hutcheson provided an overview of the report.

Discussion ensued on the following:

- rationale for cost increases
- contractor's facilities
- in-region or near-region processing and procurement
- requirements and options in the contract

**MOVED by Director Helps, SECONDED by Director Blackwell,
That the Environmental Services Committee recommend to the Capital Regional
District Board:**

**1. That Contract 17-1938, Hauling and Processing Kitchen Scraps, be awarded to
D.L. Bins Ltd. from March 1, 2018 to February 28, 2021, at the rate of \$143.73 per
tonne and an estimated cost of \$934,245 per year.**

**2. That The Hartland tipping fee rate for kitchen scraps be maintained at \$120 per
tonne.**

CARRIED

5.2. [18-074](#)

2018 Board Standing and Select Committees - Terms of Reference
(Integrated Resource Management Advisory Committee)

L. Hutcheson provided an overview of the report and the Terms of Reference.

**MOVED by Director Helps, SECONDED by Director Blackwell,
That the Environmental Services Committee recommend to the Capital Regional
District Board:**

**That the Terms of Reference for the 2018 Integrated Resource Management
Advisory Committee, as attached in Appendix A, be approved as amended under
1.0 Purpose to remove bullets a) and b) and add to the first sentence after "...the
Board regarding", "waste to resource programs for biosolids, kitchen scraps
and/or municipal solid waste including integrated resource management
options."**

CARRIED

6. Correspondence

6.1. 18-167

Letter from Metro Vancouver re Commercial Waste Hauler Licensing
Bylaw

L. Hutcheson provided an overview of what Metro Vancouver is looking for by
way of support.

**MOVED by Director Blackwell, SECONDED by Director Helps,
That the correspondence be received for information and referred to the Solid
Waste Advisory Committee.**

CARRIED

7. New Business - None.

8. Motion to Close the Meeting

8.1. [18-150](#) Motion to Close the Meeting

MOVED by Director Helps, **SECONDED** by Director Blackwell,
That the meeting be closed in accordance with the Community Charter, Part 4,
Division 3, 90(1),(a), personal information about an identifiable individual who
holds or is being considered for a position as an officer, employee or agent of the
regional district or another position appointed by the regional district.
CARRIED

The Committee moved to the closed session at 1:53 pm.

The Committee rose from the closed session at 2:06 pm without report.

9. Adjournment

MOVED by Director Blackwell, **SECONDED** by Director Hamilton,
That the March 7, 2018 Environmental Services Committee meeting be adjourned
at 2:06 pm.
CARRIED

Chair

Recorder