

Meeting Minutes

Governance Committee

Wednesday, March 28, 2018

1:30 PM

**6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7**

PRESENT: R. Windsor (Chair), B. Desjardins (Vice-Chair), A. Finall, B. Mabberley (for D. Howe), J. Loveday (for B. Isitt), W. McIntyre, V. Sanders (for D. Murdock), C. Plant, J. Ranns, S. Price (Ex Officio)

STAFF: R. Lapham, Chief Administrative Officer; K. Lorette, General Manager, Planning and Protective Services; S. Bagh, Senior Manager, Regional & Strategic Planning; C. Cullham, Senior Manager, Regional Housing; K. Morley, General Manager, Corporate Services; S. Byrch, Manager, Information Services; S. Carey, Manager of Legal Services, Legislative Services; E. Gorman, Deputy Corporate Officer; J. Cuthbert, Committee Clerk (Recorder)

The meeting was called to order at 1:30 pm.

1. Approval of Agenda

The Chair welcomed Alternate Directors Sanders, Mabberley, and Loveday.

**MOVED by Director Plant, SECONDED by Director Desjardins,
That the agenda be approved as circulated.
CARRIED**

2. Minutes for Adoption

2.1. [18-212](#) Minutes from the February 28, 2018 Governance Committee meeting.

**That the minutes from the February 28, 2018 Governance Committee meeting
be adopted as circulated.**

3. Chair's Remarks

There were none.

4. Presentations/Delegations

There were none.

5. Committee Business

5.1. [18-209](#) CRD 2019-2022 Board Orientation

Ms. Morley spoke to the report.

MOVED by Director Desjardins, SECONDED by Director Finall,

That the Governance Committee investigate CRD membership with Institute of Corporate Directors whereby directors may access information sessions through that group.

CARRIED

MOVED by Director Desjardins, **SECONDED** by Director Finall,
That the Governance Committee recommend to the Capital Regional District Board:

That the proposed 2019-2022 Board Orientation schedule be endorsed and received for information.

CARRIED

5.2. [18-189](#) 2019-2022 Board Planning Process

Mr. Lorette spoke to the report.

A discussion ensued regarding concerns with the amount of strategic priorities in the report and the proposed timing of sessions.

MOVED by Director Plant, **SECONDED** by Director McIntyre,

That the Governance Committee recommends to the Capital Regional District Board:

That staff be directed to proceed with the proposed 2019-2022 Board planning process, as shown in Appendix A.

CARRIED

OPPOSED: Director Ranns

5.3. [18-208](#) Capital Region Housing Corporation Revised Governance Structure

Mr. Lorette spoke to the report.

MOVED by Director Desjardins, **SECONDED** by Director Plant,

That the Governance Committee recommends to the Capital Regional District (CRD) Board:

That the amendments to the Articles of Incorporation of the Capital Region Housing Corporation (CRHC) as presented in Appendix B of this report be approved;

That staff register the amendments as presented in the Articles of Incorporation with BC Registries;

That the Terms of Reference of the Hospitals and Housing committee be amended to include the CRHC; and

That a Tenant Advisory Committee be established to make recommendations to the CRHC Board of Directors on CRHC policies and programs through the CRD's Hospitals and Housing Committee.

CARRIED

5.4. [18-197](#) Freedom of Information and Protection of Privacy Act (FOIPPA) 2017 Overview

Ms. Byrch spoke to the report.

A discussion ensued regarding:

- high amount of hours spent on one case

- a possible further update with information on cases

MOVED by Director Plant, **SECONDED** by Director McIntyre,
That the Governance Committee recommends to the Capital Regional District
Board:

That this report be received for information.

CARRIED

5.5. [18-196](#)

Service Planning

Mr. Lapham spoke to the report.

MOVED by Director Desjardins, **SECONDED** by Director McIntyre,
That the Governance Committee recommend to the Capital Regional District
Board:

That the Service Planning update be received for information.

CARRIED

6. New Business

There was none.

7. Motion to Close the Meeting

There was none.

8. Adjournment

MOVED by Director Desjardins, **SECONDED** by Director Plant,
That the meeting be adjourned at 2:23.

CARRIED

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER