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**REPORT TO CAPITAL REGIONAL DISTRICT BOARD
MEETING OF WEDNESDAY, APRIL 11, 2018**

SUBJECT **2018 GENERAL LOCAL ELECTION – APPOINTMENT OF CHIEF ELECTION OFFICER AND DEPUTY CHIEF ELECTION OFFICERS**

ISSUE

To appoint a Chief Election Officer and Deputy Chief Election Officers for the purposes of conducting the upcoming 2018 General Local Elections.

BACKGROUND

The CRD conducts elections in the three Electoral Areas (EA) for EA Directors. In addition, the CRD conducts elections in the EAs on behalf of the Islands Trust and School Districts for Islands Trust Trustees and School District Trustees.

Section 58 of the *Local Government Act* requires a local government to appoint a Chief Election Officer and Deputy Chief Election Officer for the purposes of conducting the upcoming 2018 General Local Election set for Saturday, October 20, 2018. The Chief Election Officer must then appoint election officials required for the administration and conduct of the election.

The *Local Elections Campaign Financing Act* (the “Act”) was brought into force on May 29, 2014. Updates were made to the *Act* in 2016 to set limits on campaign contributions and sponsorship of campaign advertising. Local governments and Elections BC share responsibility for local elections. Local governments administer elections and set voting opportunity dates, times and places; accept nomination documents; count ballots; announce election results; and follow a process to determine the successful candidate in the event of election ties. Elections BC administers, investigates and enforces the campaign finance disclosure and election advertising rules under the *Act*.

ALTERNATIVES

Alternative 1

- a) That pursuant to Section 58 of the *Local Government Act*, the Board appoint Thomas F. Moore as Chief Election Officer with the power to appoint such other assistance as may be required for the administration and conduct of the 2018 General Local Elections; and
- b) That the Board appoint Kristen Morley, Emilie Gorman, Kerry Fedosenko, Jane Gregory, and Anthony Kennedy as Deputy Chief Election Officers.

Alternative 2

That the Board consider alternate appointments to the Chief Election Officer and Deputy Chief Election Officer positions.

IMPLICATIONS

A general local election cannot be conducted without the appointment of a Chief Election Officer and at least one Deputy Chief Election Officer. Given the geographic disparity of the three Electoral Areas and our conduct of the election on behalf of the Islands Trust and School Districts it is beneficial to appoint more than one Deputy Chief Election Officer to assist with the elections. Appointment of the aforementioned positions are necessary for the successful administration of the 2018 General Local Election.

CONCLUSION

Preparations are currently underway for the 2018 General Local Election. The recommended appointments will provide staff and contractors with the proper authority to conduct the upcoming election.

RECOMMENDATION

That pursuant to Section 58 of the *Local Government Act*, the Board appoint Thomas F. Moore as Chief Election Officer with the power to appoint such other assistance as may be required for the administration and conduct of the 2018 General Local Elections; and

That the Board appoint Kristen Morley, Emilie Gorman, Kerry Fedosenko, Jane Gregory, and Anthony Kennedy as Deputy Chief Election Officers.

Submitted by:	Kristen Morley, JD, General Manager, Corporate Services
Concurrence:	Kevin Lorette, P. Eng, MBA, Acting Chief Administrative Officer

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