

December 18, 2017

DELIVERED BY COURIER

Board Chair Steve Price and Board of Directors Capital Regional District 625 Fisgard Street PO Box 1000 Victoria, BC V8W 2S6

Dear Mayor Price and Directors,

Re: Victoria Airport Authority (VAA) 2017 Report to Nominators

As the Nominee for the Capital Regional District, I am pleased to submit a copy of the 2017 Report to Nominators regarding the activities and events of the Victoria Airport Authority over the past year.

When this report is tabled at a CRD Directors meeting, I would be pleased to attend with the VAA President and CEO Geoff Dickson to speak to the report and to answer questions or clarify any issues.

While my first duty as a VAA Director is to consider the best interests of the airport, please be assured that the interests of the Capital Region are always a consideration in my contribution to debate and decision-making at the Board table.

Thank you for the opportunity to serve our region as the CRD Nominee. I look forward to meeting with you again and wish you all the best for the upcoming holiday season.

Yours truly,

Colin Smith Director

Victoria Airport Authority

CS/mo Enclosure

cc: Ms. Emilie Gorman, Acting Corporate Officer