

Meeting Minutes

Core Area Liquid Waste Management Committee

Wednesday, November 8, 2017

9:30 AM

6th Floor Boardroom
625 Fisgard Street
Victoria, BC V8W 1R7

PRESENT:

Directors: L. Helps (Chair), S. Brice (Vice-Chair), R. Atwell, D. Blackwell, J. Brownoff, C. Coleman (for M. Alto), B. Desjardins (Board Chair, ex-officio), C. Hamilton, B. Isitt, N. Jensen, D. Murdock, V. Sanders (for C. Plant), D. Screech, L. Seaton, G. Young, Chief R. Sam, Chief A. Thomas
Staff: R. Lapham, Chief Administrative Officer; L. Hutcheson, General Manager, Parks and Environmental Services; T. Robbins, General Manager, Integrated Water Services; G. Harris, Senior Manager, Environmental Protection; C. Nielson, Senior Manager, Human Resources; S. May, Senior Manager, Facilities Management and Engineering Services; E. Gorman, Acting Corporate Officer; P. Perna, Committee Clerk (Recorder)
Others: D. Fairbairn, Vice Chair, Core Area Wastewater Treatment Project Board; D. Clancy, Project Director, Core Area Wastewater Treatment Project Board

REGRETS: Chief R. Sam, Chief A. Thomas

The meeting was called to order at 9:30 am.

1. Approval of Agenda

MOVED by Director Blackwell, **SECONDED** by Board Chair Desjardins,
That the agenda for the November 8, 2017 Core Area Liquid Waste Management
Committee meeting be approved as amended to move item 5.1 after item 5.3.
CARRIED

2. Adoption of Minutes

- 2.1. [17-788](#) Minutes of the September 13, 2017 Core Area Liquid Waste Management
Advisory Committee Meeting
- MOVED** by Director Blackwell, **SECONDED** by Board Chair Desjardins,
That the minutes of the September 13, 2017 Core Area Liquid Waste Management
Committee meeting be adopted as circulated.
CARRIED

3. Chair's Remarks - None.

4. Presentations/Delegations - None.

5. Committee Business

5.2. [17-784](#) Wastewater Treatment Project Quarterly Report July - September 2017

D. Fairbairn provided an overview of the report.

Director Jensen left the meeting at 9:58 am and did not return.

Discussion ensued on the following:

- contingencies in place for recovery to ensure the project remains on or under budget
- performing value engineering exercises
- timeline for installation of the harbour crossing pipeline
- trench sizes and plans for repair and beautification
- the effects from changes in shoring systems on storm water management and runoff and on the environment
- noise levels remaining at current levels for future phases

**MOVED by Board Chair Desjardins, SECONDED by Director Screech,
That the Core Area Liquid Waste Management Committee recommend to the
CRD Board:**

That this report be received for information.

CARRIED

OPPOSED: Director Atwell

5.3. [17-700](#) Wastewater Treatment Project Monthly Report - August 2017

**MOVED by Board Chair Desjardins, SECONDED by Director Screech,
That the Core Area Liquid Waste Management Committee recommends to the
Capital Regional District Board:**

That this report be received for information.

CARRIED

OPPOSED: Director Atwell

5.1. [17-825](#) 2018 Service Plans Review Process

R. Lapham introduced the staff present to answer question for the 2018 Service Plans.

T. Robbins provided an overview of the 2018 Service Plan Review Process.

Discussion ensued on the following:

- increases in staffing and the effect on the costs to municipalities
- shifting of financial implications on growing municipalities as opposed to established municipalities

**MOVED by Director Hamilton, SECONDED by Director Brice,
That the Core Area Liquid Waste Management Committee recommend to the
Capital Regional District Board:**

That the attached service plan be approved as presented.

CARRIED

5.4. [17-790](#) Core Area Liquid Waste Management Plan - Annual Program Reports

L. Hutcheson provided an overview of the annual reports.

Discussion ensued on the following:

- storm sewer outfalls
- stormwater discharges with high health concerns and the reasons for contamination
- monitoring and increasing trends
- disinfection concerns
- timelines for receiving information on microplastics
- clarification on private storm drains as opposed to public storm drains

**MOVED by Director Blackwell, SECONDED by Board Chair Desjardins,
That the Core Area Liquid Waste Management recommend to the Capital
Regional District Board:**

1. That the following annual reports be approved:

- a) Core Area Liquid Waste Management Plan - 2016 Annual Programs Report**
- b) Macaulay and Clover Points Wastewater and Marine Environment Program - 2016 Annual Report**
- c) Regional Source Control Program - 2016 Annual Report**
- d) Esquimalt Lagoon Stewardship Initiative - 2016 Annual Report**
- e) Gorge Waterway Initiative - 2016 Annual Report**
- f) Core Area Stormwater Quality - 2016 Annual Report**
- g) Trucked Liquid Waste Program - 2016 Annual Report**
- h) Inflow & Infiltration Management Program - 2016 Annual Summary; and**
- 2. That the annual reports fulfilling regulatory requirements be forwarded to the BC Ministry of Environment.**

CARRIED

5.5. [17-803](#) Low-Flow Household Appliances

L. Hutcheson provided an overview of the report.

Discussion ensued on programs for older communities.

Director Isitt left the meeting at 11:04 am and did not return.

**MOVED by Director Brice, SECONDED by Director Blackwell,
That the Core Area Liquid Waste Management Committee recommend to the
Capital Regional District Board:**

**That staff be directed to continue with existing educational efforts that encourage
the installation of low-flow household appliances.**

CARRIED

6. New Business - None.

7. Motion to Close the Meeting

7.1. [17-836](#) Motion to Close the Meeting

MOVED by Director Blackwell, **SECONDED** by Board Chair Desjardins,
Motion to close the meeting in accordance with the Community Charter, Part 4,
Division 3, 90(1)(a) personal information about an identifiable individual who
holds or is being considered for a position as an officer, employee or agent of the
regional district or another position appointed by the regional district.
CARRIED

The Committee moved to the closed session at 11:09 am.
The Committee rose from the closed session at 11:12 am without report.

8. Adjournment

MOVED by Director Blackwell, **SECONDED** by Board Chair Desjardins,
That the November 8, 2017 Core Area Liquid Waste Management Committee
meeting be adjourned at 11:12 am.
CARRIED

Chair

Recorder